

**BOARD OF SELECTMEN  
REGULAR MEETING  
Chaplin, Connecticut  
Thursday, February 2, 2023**

Members Present: Juan Roman III, First Selectman; Anthony Pinto, Selectman; Kenneth Fortier, Selectman

Members Absent: None

Others Present: Richard Weingart, Chairman/Board of Finance

1. **Call to Order:** Meeting was called to order at 7:00 pm
2. **First Audience of Citizens:** None
3. **Additions to the Agenda:** None
  
4. **Approve minutes of the Board of Selectmen regular meeting on January 5, 2023** *K. Fortier made a MOTION to approve the January 5, 2023 Regular Meeting Minutes as presented. J. Pinto seconded the MOTION. All in favor, MOTION passed. K Fortier made a MOTION to approve the January 30, 2023 Special Meeting Minutes as presented. J Roman seconded the MOTION to approve. J Pinto abstained. All in favor, MOTION passed.*
  
5. **Communications and Reports**
  - A. Trooper Report – TFC Shaun Tucker submitted statistics collected between the dates of 01/01/2023 and 01/31/2023. See attached report.
  - B. Board Members Reports:  
None
  - C. Board of Finance Discussion: D Weingart, Chair of the Board of Finance, reported that the final stages of the audit are under way. Auditor set to attend the Board of Finance Special Meeting on 02/06/2023. Also reported that the Budget process is underway with proposals due back on 02/09/2023. The Board of Selectmen are scheduled to present their budget proposal to the Board of Finance on 03/13/2023. The Board of Education is set to present their budget proposal to the BOF the following week. D Weingart reported that the first CIP Meeting on January 12, 2023 went well. The need to prioritize projects was established. The next CIP Meeting is scheduled for 02/16/2023 at 6 pm in the Senior Center. He also reported that he has received notice from Chandler Rose, tax assessor, that the Grand List has decreased by 4.8 million. The State Budget will be presented in an address on 02/08/2023 with a budget breakdown meeting to be present via webinar in which D Weingart is encouraging BOF members to attend.
  - D. Correspondence: Letter of support for a Librarian merit increase from Rusty Lanzit was read out. See attached.  
Building/Infrastructure: None

- E. Treasurer Report: None
- F. Department of Public Works Report: None

## 6. **New Business**

- A. Tax Collector Refunds: ***J Pinto made a MOTION to approve tax collector refunds to USB Leasing LT in the amount of \$592.07 and to Paul D Cardinal in the amount of \$96.60. K Fortier seconded the MOTION. All in favor, MOTION passed.***
- B. Appointments and Resignations: ***K Fortier made a MOTION to approve the appointment of Pat Pogmore (U) as a Regular Member to the Economic and Community Development Commission for a term starting on 02/02/2023 and ending on 02/01/2026 and to approve the appointment of Janine Rose (U) as a Regular Member of the Economic and Community Development Commission for a term starting 02/02/2023 and ending 02/01/2026. J Pinto seconded the MOTION. All in favor, MOTION passed.***

## 7. **Old Business**

- A. American Rescue Plan Funds: J Roman reported that a design for the new HVAC system at the Firehouse is in process and that the installation of the new HVAC System for the Senior Center/Library has been delayed to a start date in June 2023.
- B. All Pending and New FOI Requests: Covanta requested numbers for solid waste collection and disposal. Responded and closed 1/11/2023; American Transparency requested electronic copy of all employees for the year of 2022 and gross annual wages. Responded on 1/17/2023; The Connecticut Cemetery Association requested names and addresses of all Chaplin cemeteries and person in charge. Responded and closed 1/24/2023; Rescue Funds Allies Team requested list of overage monies held as a result of foreclosure. Responded 1/17/2023; Kristine Cormier requested info regarding our animal control program. Forwarded to NECCOG on 1/24/2023. Jacqueline Rabe Thomas, Investigative Reporter requested info pertaining exit and retirement agreements with our municipal police department. Responded and closed on 1/30/2023.
- C. Discussion of New Emergency Radio System: J Pinto reported that the grant application has been submitted.
- D. Discussion of Emergency Service TV Monitor: J Roman reported that a 70" screen on a stand with wheels was obtained by Alex Hill from UConn Surplus equipment which will allow the screen to be moved and stored when not in use. This tv monitor has many of the abilities of a smart board and will also be useful for emergency training.
- E. Discussion of the Regulations for the Use of the Joseph Ferrara Community Room: J Roman stated that new regulations for the rental of the Community room have been drafted, reviewed and approved at the BOS Special Meeting on January 30, 2023. The new regulations mirror the

Fire Department Hall Rental Regulations however do not include any regulations pertaining to the use of the kitchen which will not be available to Community Room rentals.

- F. Discussion and Possible Action for the Purchase of Hurst Battery Powered Rescue Tools for the New Firetruck: J Pinto submitted a Request for Bids which he has asked to be published. Specifications for the emergency equipment were also submitted and will be available to bidders.
- G. USDA Grant-Purchase of a New Fire Truck: Susan Welshman is currently working with Tricia Anderson, Grant Coordinator, and Val Garrison, Finance Manager, on the finalization of request for re-imbusement.
- H. Discuss Updates on Bedlam Bridge and England Road Bridge: A request for proposals for engineering services was sent out to various engineers and published in the Hartford Courant. A pre-bid conference with interested engineers is scheduled for 02/14/2023 at 2;30 pm.
- I. Discuss Electronic Sign Re-imbusement status: Re-imbusement has progressed to the fiscal department for processing. J Roman reported speaking with Attorney Kim Zigich from the CT DESPP in which she stated that the Town of Chaplin's request for re-imbusement has been flagged as high priority but that due to severe under-staffing issues, the process has been delayed. She has promised to keep Juan informed.

**8. Second Audience of Citizens - Note: Comments are limited to agenda items and subject to Chair discretion:** D Weingart discussed the surplus from the STEAP grant awarded to the Town for the replacement of the North Bear Hill Bridge and how it can be accounted for. Office staff to review relevant paperwork, invoices, etc. D Weingart also reported that the BOF sub-committee for the auditor RFP is working on gathering a new sampling of auditors to look into.

**9. Agenda Suggestions for next meeting:** None

**10. Date, time, and place of next meeting (March 2, 2023, at 7:00pm, Chaplin Town Hall).**

**11. Adjourn: J. Pinto made a MOTION to adjourn at 8:00 pm. K. Fortier seconded the MOTION. All in favor, MOTION passed.**

*Respectfully Submitted by,  
Susan Welshman  
Administrative Assistant*

**TOWN OF CHAPLIN  
RESIDENT STATE TROOPER  
January 2023**

TO: Juan Roman; First Selectman  
FROM: TFC Shaun Tucker #1237

Sir,

The following reflect the statistics collected between the dates of January 1, 2023 – January 31, 2023:

	Resident Trooper	CSP (all except RT)	TOTAL
TOTAL CALLS FOR SERVICE	14	32	46
Traffic Accident – No Injury	0	1	1
Traffic Accident – With Injury	0	2	2
Reportable Incidents	2	2	4
Traffic Stops	5	3	8

**Notable events/incidents:**

During the month of January the Resident Trooper continued to perform regular enhanced security checks at the town's schools.

Several town owned road signs were vandalized with spray paint on or around January 27, 2023. The investigation is ongoing.

In addition, playground equipment was overturned at the elementary school. The two responsible juveniles were identified and the issue has been addressed.

The two incidents appear unrelated.

Respectfully,

TFC Shaun Tucker #1237

1/24/23

To: Chaplin Board of Selectmen

From: Rusty Lanzit

Re: Merit increase for Sandy Horning

Dear BOS,

I am writing to you in support of a merit increase in pay for the Chaplin Librarian, Sandy Horning. She is a valuable asset to our community and in my opinion she does an excellent job running the library. She is involved in many programs that are run out of the library that benefit a wide array of our townspeople.

Thank you-

Rusty Lanzit

36 Morey Road

Chaplin, CT