

**CHAPLIN BOARD OF FINANCE**  
**Chaplin, Connecticut**  
**Meeting Minutes**  
**April 11, 2016**

**Chairperson Dick Weingart called the meeting to order at 8:49 PM. Present were Board members Bruce Raymond, Jean Lambert, Cesar Beltran and Alternate Matt Foster. Unable to attend were Board members Doug Dubitsky and Marc Johnson.**

**3. SEATING OF ALTERNATES:**

Alternate Matt Foster was seated for Marc Johnson who could not attend tonight's meeting.

**4. AUDIENCE FOR CITIZENS: None**

**5. ADDITIONS OR CHANGES TO AGENDA: None**

**6. GUESTS: None expected**

**7. REPORTS:**

**a. First Selectman monthly report: No Report**

**b. Staff Reports:**

- **Accountant: Review and accept monthly Financial Statements**  
*Motion to accept the monthly Financial Statements, was made by Bruce Raymond, seconded by Cesar Beltran and carried unanimously.*
- **Treasurer: Monthly Report**  
Diane Fiasconaro completed the Annual Report with copies available in the Senior Center and Town Hall.
- **Tax Collector: Review and accept monthly reports; identify questions for follow up:**  
No Report
- **Assessor: Monthly report on significant activities**  
A \$231,000 adjustment was made to real estate due to a change by the Board of Assessment Appeals.

**c. Board Member Reports:**

Dick Weingart will email a copy of the MBR appeal filed by the town Attorney to the State Department of Education to all Board members. The appeal did not make the April agenda for the State Board of Education so an appropriation for \$126,630 (for MBR shortfall) will be presented to the town at the annual town meeting.

**8. APPROVAL OF MINUTES: Special Meeting – 03/21/2016**

*Motion to approve the special meeting minutes of 03/21/2016, was made by Jean Lambert with the following corrections:* Item #5 first paragraph should read – An early retirement incentive proposal could decrease the budget. This year's FY 15-16 budget is projected to be over budget approximately \$44,000. Item #5 sixth paragraph should read – The end of year projection for the RD11 budget is 98%. Item #5 should read – Dick Weingart reported that the projected 2.25% cost of living increase (\$12,000) will be put in the Salary Contingency Fund line item. Item #6 should read – Town appeal of

FY 15-16 Education MBR shortfall. *The motion was seconded by Cesar Beltran and carried unanimously.*

**9. CORRESPONDENCE:**

An email was received regarding potential adjustments for municipal assistance including reduction to education cost sharing (projected to be \$47,000 for Chaplin).

**10. BUDGET WORKSHOP:**

**a. Town and BOE budget review and adjustment:**

• **Review FY 2015-16 budget performance:**

There is a \$52,000 mill deficit for FY 2015-16 for back taxes and interest, liens and fees.

• **Review FY 2016-17 & 2017-18 budget forecasts, projected surplus/deficit, and Mill rate implications:**

The RD11 assessment is down by \$20,000 and the Town Government budget is down by \$25,000. Dick Weingart suggested funding the \$29,339 MBR shortfall for FY 2016-17 due to declining enrollment.

• **Review Town Agency budget requests; identify agency budget adjustments:**

Dick will make recommended changes to town agency budgets and present at the next budget workshop meeting.

• **Review BOE budget request; consider adjustment to meet Minimum Budget Requirement:**  
None

**b. Review CIP Plans**

• **Review CIP projects for potential closure:** None

• **Review FY 2017-21 CIP Plan as recommended by CIP Committee:**

Relocation of the Museum was postponed per the First Selectman due to objections by property owners. Dick Weingart suggested the property owners present their objections to the Board. Cesar Beltran expressed concerns with moving forward with the playscape due to tough budget year. First Selectman Matt Cunningham reported that the current playscape is not ADA compliant and not safe. Dick Weingart reported that the playscape project was well documented and suggested presenting to the Board at the next budget workshop for review. Public Works needs vehicle replacement for dump trucks. The Chaplin Board of Education needs to complete blind replacement per security audit. Repair of damaged curbs and sidewalks could be paid for out of regular maintenance budget.

**c. Plan for April 18 & 21 budget workshops:** None

**d. Review FY 2016-17 budget calendar & schedule:** None

**e. Other budget issues for consideration:** None

**11. OLD/NEW BUSINESS:**

**a. Consider and act on funds transfers and budget line addition/adjustments as requested:** None

**b. Other urgent business:** None

**12. AGENDA SUGGESTIONS FOR NEXT MEETING:**

- a. Continue budget workshops

**13. TIME AND PLACE OF NEXT RE2016-17 GULAR/SPECIAL MEETINGS:**

- a. Monday, April 18, 2016 – Special Meeting @ 7pm (Town Hall) – Budget Workshop
- b. Thursday, April 21, 2016 – Special Meeting @ 7pm (Library) – Budget Workshop
- c. Monday, May 9, 2016 – Annual Town Meeting and BOF Budget Presentation @ 7pm (Senior Center)

**14. ADJOURN:**

*Motion to adjourn (9:47 PM) was made by Jean Lambert, seconded by Bruce Raymond and carried unanimously.*

Minutes will be approved at the next regular meeting.

*Respectfully submitted by Kathleen Scott  
Recording Clerk*