

## Chaplin Elementary School Board of Education

May 10, 2023

### Meeting Minutes

1. **Call to Order** – Chair Jaclyn Chancey called the meeting to order at 6:33 PM.
  - a. **Members Present** – Chair Jaclyn Chancey, Vice Chair Eugene Boomer, William Hooper, Victor Boomer, Heather Perry, Joseph Klar, and Laura Anderson.
  - b. **Also Present** - Superintendent Kenneth Henrici, Principal Kevin Chavez, and Business Manager Jobina Miller.
2. **Audience for Citizens** – No one commented.
3. **Sixth Grade presentation and proposal for solar energy at CES**
  - a. The sixth grade gave their presentation and proposal to the Board.
4. **Approval of Minutes and Financial Statement**
  - a. *Approval of Minutes – April 12, 2023*
    - i. Victor Boomer made motion to approve / William Hooper seconded.  
*Motion unanimously passed.*
  - b. *Approval of Financial Statement – March 2023*
    - i. Jobina Miller discussed the General Fund, Cafeteria, Grants, and Pre-K Financial Statements with the Board and stated they are doing very well in all functions are 80% through the budget.
    - ii. Heather Perry made motion to approve / Eugene Boomer seconded.  
*Motion unanimously passed.*
5. **Administrative Reports**
  - a. *Monthly Report* – Paul Burelle gave monthly report regarding each grade level and what they are currently learning/working on.
  - b. *Principal's Report* – Kevin Chavez gave his report which addressed the following:
    - i. Data Report
    - ii. Health Update
    - iii. Profile and Performance Report Narrative
    - iv. Pre-K enrollment/K enrollment
    - v. Family Math Night
    - vi. Year End Parent Survey
    - vii. Year End events
    - viii. Head Custodian
    - ix. PTO
  - c. *Superintendent's Report* – Kenneth Henrici presented his report to the Board which addressed the following:
    - i. Director of Maintenance Opening
    - ii. Staffing Update
    - iii. May Annual Meeting; Town Referendum

- iv. Region 11 Referendum
- v. Pending Legislation – House Bill 5003 and Other Bills

## 6. Old Business/New Business

- a. *Discussion and Possible Action: Last Day of School*
  - i. William Hooper made motion to approve the last day of school / Heather Perry seconded. *Motion unanimously passed.*
- b. *Updated Budget Forecast FY 22-23 – Jobina Miller*
  - i. Jobina stated to the Board that it is doing well.
- c. *Discussion and Action on K-12 Bus Bids*
  - i. William Hooper made motion to accept Eastconn’s bus bid / Heather Perry seconded. *Motion unanimously passed.*
- d. *Discussion and Action on Revised 23-24 Budget Due to Board of Finance Reduction*
  - i. The Board discussed with Jobina Miller.
  - ii. Eugene Boomer made motion to accept / William Hooper seconded. *Motion unanimously passed.*
- e. *Tentative Approval of the Following Policies*
  - i. *0050 “Code of Ethics” – new policy*
    - William Hooper made motion to approve / Joseph Klar seconded. *Motion unanimously passed.*
  - ii. *0100 “Mission Statement” – new policy*
    - William Hooper made motion to approve / Heather Perry seconded. *Motion unanimously passed.*
  - iii. *0521.2 “Commitment to Religious Neutrality (Prayer in the Schools) – new policy*
    - William Hooper made motion to approve / Heather Perry seconded. *Motion unanimously passed.*
  - iv. *0523 “Equity and Diversity” – new policy*
    - William Hooper made motion to approve / Heather Perry seconded.
    - The Board thoroughly discussed this policy and after much discussion, it was decided this policy would be taken back to the Policy Committee to be discussed further and possibly revised.
    - William Hooper withdrew his motion.
- f. *Final Approval of the following Policies*
  - i. *6171.2 and 6172.1*
    - Heather Perry made motion to approve / William Hooper seconded. *Motion unanimously passed.*

## 7. Committee Reports

- a. *Policy Committee* – Met and discussed the policies that were discussed.
- b. *Negotiations Committee* – Not met.

- c. *Central Office Committee* – Not met.
- 8. **Agenda Items for Next Meeting**
  - a. None listed.
- 9. **Second Audience for Citizens** – No one commented.
- 10. **Adjournment**
  - a. William Hooper made motion to adjourn at 8:48 PM / Heather Perry seconded.  
*Motion unanimously passed.* Adjourned at 8:48 PM.

Respectfully submitted,

Cassie Haddad