

**CHAPLIN, HAMPTON, SCOTLAND AND  
REGIONAL DISTRICT ELEVEN  
BOARD OF EDUCATION**

**Regional District #11**

**FISCAL & PLANT COMMITTEE**

**March 19, 2024 at 6:15 PM**

**MEETING MINUTES**

**1. Call to Order** – Chair Stacy Foster called the meeting to order at 6:16 PM.

Members Present: Chair Stacy Foster, Michael Smardon, Ellen Gillon, Interim Superintendent James Connelly, and Business Manager Jobina Miller.

**2. Approval of February 20, 2024 Minutes**

- Michael Smardon made motion to approve / Ellen Gillon seconded. *Motion unanimously passed.*

**3. Approval of Financial Statement – February 2024**

- Michael Smardon made motion to approve / Ellen Gillon seconded. *Motion unanimously passed.*

**4. Budget Forecast - FY 23-24**

- a. Jobina Miller updated the committee on the budget forecast for the *General Fund, Grants, Cafeteria, and Capital and Nonrecurring*. Stated we are 66% through the year and 65% through the budget.
- b. Jobina Miller also gave an overview on FY 24-25 Preliminary Budget.

**5. Maintenance Report** - The Maintenance Report was reviewed and received by the committee.

**6. Adjournment** – Michael Smardon made a motion to adjourn the meeting at 6:43 PM / Ellen Gillon seconded. *Motion unanimously passed.* Adjourned at 6:43 PM.

Respectfully submitted,

Cassie Haddad