



Annual Report

2015-2016

TOWN OF CHAPLIN
Annual Report
1 July 2015 to 30 June 2016

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None Received

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Map of the Town of Chaplin

**TOWN OF CHAPLIN
LIST OF OFFICERS**

BOARD/COMMISSION/DEPARTMENT	PARTY	TERM FROM	TERM TO
<u>SELECTMEN</u>			
Matthew Cunningham, First Selectman	R	11/3/2015	11/7/2017
William H. Rose IV, Selectman	R	11/3/2015	11/7/2017
Irene J. Schein, Selectman	D	11/3/2015	11/7/2017
<u>TOWN CLERK</u>			
Shari Smith	R	1/4/2016	1/1/2018
<u>TOWN TREASURER</u>			
Diana Fiasconaro	R	11/03/2015	11/7/2017
<u>BOARD OF FINANCE</u>			
Richard G. Weingart, Chairman	D	11/3/2015	11/2/2021
Bruce Raymond			
Jean Lambert, Secretary	R	11/3/2015	11/2/2021
Marc Johnson	R	11/3/2013	11/5/2019
Doug Dubitsky	R	11/8/2011	11/7/2017
Cesar Beltran, Vice Chairman	D	11/5/2011	11/7/2017
(4-2) 6-member board, 6 yr term			
<u>BOARD OF FINANCE - ALTERNATES</u>			
Matthew M. Foster	R	11/3/2015	11/7/2017
Jaime Vertefeuille	D	11/3/2015	11/5/2019
Cesar Beltran	D	11/3/2015	11/2/2021
1 (2yr), 1(4yr), 1(6yr)			
<u>BOARD OF EDUCATION</u>			
Jaclyn Chancey, Chairman	D	11/3/2015	11/5/2019
Stacy R. Foster, Vice Chairman	R	11/5/2013	11/7/2017
Stephanie L. Harrington, Secretary	R	11/3/2015	11/7/2017
John F. Bolduc, Jr.	D	11/5/2013	11/7/2017
William Hooper	D	11/3/2015	11/5/2019
Justin A. Rondash	R	11/3/2015	11/5/2019
Jamison L. Spalding	R	11/3/2015	11/5/2019
(5-2) 7-member board, 4(4yr), 3(6yr)			
<u>REGIONAL DISTRICT #11 REPRESENTATIVES</u>			
Stacy Foster	R	7/1/2015	6/30/2018
Stephanie Harrington	R	7/1/2016	6/30/2019
Sally Ireland	R	7/1/2014	6/30/2017
<u>PLANNING AND ZONING COMMISSION</u>			
Doug Dubitsky, Chairman	R	11/8/2011	11/7/2017
Peter Fiasconaro, Vice Chairman	R	11/3/2015	11/2/2021
Helen Weingart, Secretary	D	11/3/2015	11/2/2021

**TOWN OF CHAPLIN
LIST OF OFFICERS**

BOARD/COMMISSION/DEPARTMENT	PARTY	TERM FROM	TERM TO
Eric D. Beer	R	11/5/2013	11/5/2019
Alan Burdick	R	11/5/2013	11/5/2019
David P. Garceau	D	11/8/2011	11/7/2017
Randy J. Godaire	R	11/8/2011	11/7/2017
(5-2) 7-member board, 6 year terms			

PLANNING AND ZONING COMMISSION - ALTERNATES

Kenneth P. Fortier	R	11/8/2011	11/7/2017
Brandon Cameron	U	11/5/2013	11/5/2019
William Ireland	R	11/3/2015	11/2/2021
(2-1) 3-member board, 6 year terms			

ZONING BOARD OF APPEALS

Sue Peifer, Chairman	R	11/3/2015	11/2/2021
William L. Jenkins, Vice-Chair	R	11/8/2011	11/7/2017
Lisa Courcier, Secretary	D	11/5/2013	11/5/2019
Rosalie Gifford	R	11/8/2011	11/7/2017
Douglas Cates	D	11/3/2015	11/2/2021
(4-1) 5-member board, 6 year terms			

ZONING BOARD OF APPEALS - ALTERNATES

Paul Tetreault	R	11/5/2013	11/8/2019
Kitty Leshay	D	11/3/2015	11/2/2021
(2-1) 3-members			

BOARD OF ASSESSMENT APPEALS

Matthew Foster	R	11/3/2013	11/7/2017
Eugene V. Boomer, Jr.	R	11/3/2015	11/5/2019
Bruce Raymond	D	11/3/2013	11/7/2017
(2-1) 3-member board, 6 year terms			

INLAND WETLANDS COMMISSION

Scott R. Matthies, Chairman	D	11/3/2015	11/2/2021
Michael R. Jenkins, Vice Chairman	R	11/8/2011	11/7/2017
Sharyn Rusch, Secretary	D	11/5/2013	11/5/2019
Peter E. Kegler	R	11/5/2013	11/5/2019
Paul J. Deveny	U	11/3/2015	11/2/2021
Doug Cates	R	11/8/2011	11/7/2017
Peter Stick	D	11/8/2011	11/7/2017
(5-2) 7-member board, 6 year terms			

INLAND WETLANDS COMMISSION - ALTERNATES

Michael J. O'Neill	D	11/8/2011	11/7/2017
Virginia Walton	D	11/3/2015	11/2/2021

**TOWN OF CHAPLIN
LIST OF OFFICERS**

BOARD/COMMISSION/DEPARTMENT	PARTY	TERM FROM	TERM TO
(2-1) 3-member board			
<u>LIBRARY BOARD OF TRUSTEES</u>			
Victor N. Boomer, Chairman	R	11/8/2011	11/7/2017
Alan Burdick, Vice Chairman	R	11/5/2013	11/5/2019
Kelly Pothier	D	11/5/2013	11/5/2019
Priscilla Willey-Diwan	U	11/3/2015	11/2/2021
Eunice B. Edelman	R	11/3/2015	11/2/2021
William Jenkins	R	11/3/2015	11/2/2021
Leslie Ricklin	D	11/8/2011	11/7/2017
Rebecca Stockdale-Woolley	D	11/8/2011	11/7/2017
(6-3) 9-member board, 6 year terms			
<u>REGISTRAR OF VOTERS</u>			
Eugene V. Boomer, Jr. - REPUBLICAN	R	1/4/2017	1/9/2019
Stacy R. Foster - DEPUTY REPUBLICAN	R	1/4/2017	1/9/2019
Bruce Raymond - DEMOCRAT	D	1/4/2017	1/9/2019
Christopher Komuves - DEPUTY DEMOCRAT	D	1/4/2017	1/9/2019
<u>RECREATION COMMISSION</u>			
Matthew Foster, Chairman	R	7/1/2016	6/30/2018
Matthew Cunningham, Vice Chairman	R	7/1/2015	6/30/2017
Paul Deveny, Treasurer	U	7/1/2015	6/30/2017
Tim Barr	D	7/1/2016	6/30/2018
David Stone	R	7/1/2016	6/30/2018
Gary Bennett	R	7/1/2016	6/30/2018
James Harrington	R	7/1/2015	6/30/2017
John Smith	R	7/1/2015	6/30/2017
Denise Stevens	U	7/1/2015	6/30/2017
(7-3) 10-member board, 2 year terms - appointed at Annual Town meeting			
<u>HISTORIC DISTRICT COMMISSION</u>			
Paul Peifer, Chairman	R	9/1/2013	8/31/2018
Warren Church, Vice Chairman	D	9/1/2013	8/31/2018
Diane Cox, Secretary	D	9/1/2015	8/31/2020
Jean A. Givens	D	9/1/2014	8/31/2019
Kitty LeShay	D	9/1/2016	8/31/2021
(4-1) 5-member board, 5 year terms			
<u>HISTORIC DISTRICT COMMISSION ALTERNATES</u>			
Carl W. Lindquist	U	9/1/2016	8/31/2021
Catherine W. Smith	D	9/1/2015	8/31/2020
Paul Siege	D	9/1/2016	9/30/2021
(2-1) 3-member board			

**TOWN OF CHAPLIN
LIST OF OFFICERS**

BOARD/COMMISSION/DEPARTMENT	PARTY	TERM FROM	TERM TO
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CONSERVATION COMMISSION

Scott Matthies	D	7/1/2013	6/30/2019
Philip E. Rusch	U	7/1/2013	6/30/2019
Christopher Komuves	D	7/1/2015	6/30/2021
Juan A. Sanchez, Jr.	U	7/1/2011	6/30/2017
(4-2) 6-member board			

CONSERVATION COMMISSION - ALTERNATES

(2-1) 3-member board

ECONOMIC & COMMUNITY DEVELOPMENT COMMISSION

Irene J. Schein, Chairman	D	2/2/2017	2/2/2018
Virginia Siege	R	2/2/2017	2/1/2018
Paul Siege	I	2/2/2017	2/1/2019
Darcy Richard	D	2/2/2017	2/1/2019
Leslie Ricklin	D	2/2/2017	2/1/2020
Ann Chuk	U	2/2/2017	2/1/2020

ECONOMIC & COMMUNITY DEVELOPMENT COMMISSION ALTERNATES

Margaret McKleroy		2/2/2017	2/1/2019
William H. Rose IV	R	2/2/2017	2/1/2020

SENIOR CENTER BOARD OF DIRECTORS

Doreen Bolduc, Chairman	R	7/1/2015	6/30/2018
Niel Muckenhaupt	D	7/1/2015	6/30/2018
Walter Zlotnick	D	7/1/2015	6/30/2018
Gertrude I. Landon	R	7/1/2013	6/30/2016
Marilyn Nurme	R	7/1/2013	6/30/2016
Patricia D.R. Boyd	U	7/1/2013	6/30/2016
Shirley Rakos.	R	7/1/2014	6/30/2017
Ruth Randall	U	7/1/2014	6/30/2017
Carl Linkkila	U	7/1/2014	6/30/2017
(6-3) 9-member board, Elected by board			

SENIOR CENTER BOARD OF DIRECTORS - ALTERNATES

Randy J. Godaire	R	7/1/2014	6/30/2017
Carol S. Rose	R	7/1/2011	6/30/2014
Neil Muckenhaupt	D	7/1/2014	6/30/2017
(2-1) 3-member board			

TOWN DEPARTMENTS/REPRESENTATIVES

**TOWN OF CHAPLIN
LIST OF OFFICERS**

BOARD/COMMISSION/DEPARTMENT	PARTY	TERM FROM	TERM TO
ANIMAL CONTROL OFFICER:	NECCOG, 860-774-1253, 125 Putnam Pike, Dayville, CT 06241, Animals Services Director Dianne Collette, animalcontrol@necog.org		

ASST. ANIMAL CONTROL OFFICER: Rita Aguiar, contact info is the same as above.

Administrative Assistant

Suzanne Gluck

Building Official

Terry Bellman

Burning Official

Jason Chilly

Cemetery Sexton

Eugene Boomer

Director of Emergency Preparedness

Jim Randall

DPW Supervisor

David Stone

DPW Driver/Laborer

Robert Lawlor

DPW Driver/Laborer

Tad Stimson

Eastern Highlands Health District Representative

Alisa Bray

Finance Manager

Valerie Garrison

Fire Investigator

Chad Molochnick

Fire Marshal

Noel Waite

Inland Wetlands Agent

Joe Theroux

Judge of Probate

Hon. John J. McGrath, Jr.

**TOWN OF CHAPLIN
LIST OF OFFICERS**

BOARD/COMMISSION/DEPARTMENT	PARTY	TERM FROM	TERM TO
Library Director Sandra Horning			
Municipal Agent for the Elderly Carol Palonen			
Mystic Country Connecticut Representative Peggy Mckleroy			
Recreation Director Vacant			
Resident Trooper Trooper Paul Black			
Sanitarian-Food Inspector Eastern Highlands Health District			
Senior Center Director Roxanne St. Jean			
Superintendent of Schools Kenneth Henrici (Interim)			
Tax Assessor Chandler Rose			
Tax Collector Gay St.Louis			
Transfer Station Attendants Waya Vinal John Sullivan			
Tree Warden David P. Stone			
Zoning Officer James Gigliotti			
<u>JUSTICE OF THE PEACE</u>			
Eugene V. Boomer, Jr.	R	1/3/2017	1/4/2021
Victor N. Boomer	R	1/3/2017	1/4/2021

**TOWN OF CHAPLIN
LIST OF OFFICERS**

BOARD/COMMISSION/DEPARTMENT	PARTY	TERM FROM	TERM TO
Patricia D. R. Boyd	U	1/3/2017	1/4/2021
Jack Collins	D	1/3/2017	1/4/2021
Amy Cournoyer	R	1/3/2017	1/4/2021
Diana Fiasconaro	R	1/3/2017	1/4/2021
Diane Cox	D	1/3/2017	1/4/2021
Bert D. Gunn	D	1/3/2017	1/4/2021
Henry E. Hansen	U	1/3/2017	1/4/2021
William L. Jenkins	R	1/3/2017	1/4/2021
Jean Lambert	R	1/3/2017	1/4/2021
Rusty Lanzit	D	1/3/2017	1/4/2021
MacKenzie, Hugh Maxwell Jr.	R	1/3/2017	1/4/2021



Town of Chaplin, Connecticut

Incorporated 1822

495 Phoenixville Road, Chaplin, Connecticut 06235

Telephone: (860) 455-0073 Fax: (860) 455-0027

ASSESSOR'S OFFICE ANNUAL REPORT 2015-2016

The Office of the Assessor is responsible for discovering, listing and valuing taxable and exempt real and personal property within the corporate limits of the Town of Chaplin. We appraise real estate based on the market value and maintain a "property record card" on every parcel. State statutes govern almost every function and responsibility of the Assessor's Office and requires us to perform revaluations every five years. Chaplin completed a town-wide revaluation for the October 1, 2013 Grand List.

I am also responsible for assessing business Personal Property, registered and unregistered Motor Vehicles. Pursuant to State Statutes, motor vehicles are valued NOT based on their market value, but solely 100% of the average book value.

The 2015 Grand List indicates 1239 real property accounts, 260 personal property accounts, and 2,707 registered motor vehicles.

It is my responsibility to update the property record cards when changes occur. The Assessor must inspect and value all newly created lots and newly constructed homes, as well as any changes, improvements or additions to existing properties.

Our office also implements exemption programs for the blind, disabled, elderly, veterans who served during wartime, and disabled veterans. The elderly and disabled programs are income qualified. For more information on exemption programs you may contact me, Chandler Rose, Assessor at (860) 455-0073x314. Office hours are Tuesday's from 5:00 p.m. to 7:00 p.m. or by appointment.

The 2015 Net Grand List increased 3% and compares as follows:

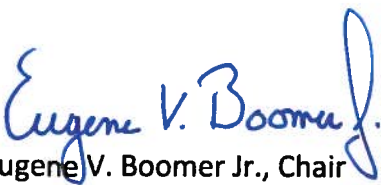
	<u>2014 Grand List</u>	<u>2015 Grand List</u>
Real Property:	124,477,950	125,140,670
Motor Vehicle:	16,465,730	17,349,690
Personal Property:	<u>16,532,130</u>	<u>19,265,840</u>
Net Grand List:	157,475,810	161,756,200
NET GRAND TOTAL:	157,475,810	161,756,200

TOWN OF CHAPLIN
BOARD OF ASSESSMENT APPEALS
Annual Report

This report provides an account of the Board of Assessment Appeals' activities from 7/1/2015 to 6/30/2016.

The Board convened 2 times during this time period, once in September of 2015 for the purpose of hearing motor vehicle appeals, and once during February of 2016 for the purpose of hearing, personal property appeals motor vehicle appeals. A re-organizational meeting was also conducted. These meetings fulfilled the Boards statutory obligations.

Respectfully submitted,


Eugene V. Boomer Jr., Chair

Board of Assessment Appeals



Town of Chaplin, Connecticut

Incorporated 1822

495 Phoenixville Road, Chaplin, Connecticut 06235

Telephone: (860) 455-0073 Fax: (860) 455-0027

BOARD OF FINANCE ANNUAL REPORT 2015-2016

The Chaplin Board of Finance operates under the authority of Connecticut General Statutes Chapter 106, Section 7-340 to 7-349. The Board meets at the Chaplin Town Hall the second Monday of the month unless Monday is a holiday, at which time the meeting is held on the following Tuesday. Additional special meetings are held as necessary. This is a six (6) member board with three alternate members; officers are a Chair, Vice Chair, and Secretary. We currently have six (6) members and one (1) alternate member. A recording secretary is hired to take minutes, which are filed with the Town Clerk. The members are:

Chair: Richard Weingart Vice chair: Bruce Raymond Secretary: Jean Lambert
Members: Cesar Beltran, Doug Dubitsky, Marc Johnson, Matt Foster (Alternate)

The Chaplin Board of Finance oversees Town finances, compiles annual budget requests, holds a Public Hearing on these requests, and formally presents a budget at the Annual Town Budget Meeting in May. Other duties include setting the mill rate, appointing an auditor, and compiling and publishing the Town's Annual Report.

The Board expended \$20,088 on its operations for the year. Of that amount, approximately \$18,550 was expended for auditing and related professional financial services. The Board's budget also funds the recording secretary's salary, conference fees, legal notices, and miscellaneous office expenses.

The Town expended a total of \$8,070,371 for the year (budgetary basis) with the following breakdown:

General Government	\$ 1,710,720
Chaplin Elementary School	\$ 3,430,798
RSD 11 Parish Hill MS/HS	\$ 2,300,395
Capital Improvements	\$ 571,528
Debt Service	\$ 56,930
Total	\$ 8,070,371

The Town received a total of \$7,979,808 for the year (budgetary basis) with the following breakdown:

Property Taxes	\$ 5,599,463
Reimbursements in lieu of taxes	\$ 153,075
State & Fed. Funding for Operations	\$ 189,798
State Educational Funding	\$ 1,930,587
Receipts for Town Services	\$ 44,627
Town Clerk Revenues	\$ 8,220
Miscellaneous Revenues	\$ 54,038
Total	\$ 7,979,808

The budgetary difference between Revenues and Expenditures (-\$ 90,563) was made up from the Town's Fund Balance (Reserve Fund). The Town operated with a mill rate of 35.05, with no increase from FY 2014-15. The tax collection rate was 97.8% of the current year tax levy.

For FY 2016-17, the Board of Finance approved a budget of \$7,920,841 with a mill rate of 35.05, with no increase in mill rate from FY 2015-16. The budget was approved at a town referendum on May 17, 2016.

Respectfully submitted, Richard G. Weingart, Chair Board of Finance

**BUILDING OFFICIAL
ANNUAL REPORT
2015-2016 FISCAL YEAR**

It has been my pleasure to serve the citizens of the Town of Chaplin since 1984 starting as zoning enforcement officer and then assistant building official to Earl Belek. I feel the town is fortunate to have the professional staffing it has with the Assistant Building Official, Zoning Enforcement Officer and Wetland Agent.

The following permits were issued by the building department:

Dwellings	0	Heating	9	Electrical	12
Wood Stoves	1	Pellet Stoves	2	Propane	8
Pools	3	Roofing	15	Renovations	10
Sheds	1	Decks	3	Garages	4
Siding	1	Windows	1	OWF	0
Photovoltaic	2	Wood furnace	0	Demolition	1
FP Insert	0	Additions	3	Tents	0
Enclosed porches	0	Chimneys	0	Generators	3
Antennas	1	Plumbing	0	A/C	1

The Building Official has regular scheduled office hours from 5 to 7 PM on Tuesday evenings. He can also be reached on his cell phone for questions or inspection requests. The number is 860-428-4118. He also has an assistant Tracy Bragg to cover for him during his absence i.e. vacations, emergencies, or illness. Tracy's cell number is 860-428-5148.

The Building Official is responsible to enforce the Connecticut Building Code in accordance with Connecticut General Statute 29-260. He also provides a monthly report to the U.S. Census Bureau, a quarterly report to the state Building Official Educational Training Unit along with the education fees collected with the building permit.

Sincerely,


Terry Bellman
Building Official



Town of Chaplin, Connecticut

Incorporated 1822

495 Phoenixville Road, Chaplin, Connecticut 06235

Telephone: (860) 455-0073 Fax: (860) 455-0027

BOARD OF EDUCATION ANNUAL REPORT 2015-2016

Chaplin Elementary School

Chaplin Elementary School serves students in grades Pre-K-6. The school has approximately 160 students enrolled. There is an atmosphere of community that surrounds Chaplin Elementary School. It's one of the first comments visitors make when visiting our school. With the continued support from the Chaplin community, the ongoing dedication of our staff, and support from the Board of Finance and Board of Education, Chaplin Elementary School continues to be a great place for children to learn and grow.

Each child's individual educational goals are the focus of the work done at CES. We strive to maximize time during the school day to focus on the development of skills and knowledge vital for success in the twenty-first century. Each new day brings with it the opportunity for students to work closely with their teachers, not only during their regular classroom activities, but during their Intervention and Enrichment block as well. Each day, this dedicated time allows teachers to focus learning on areas where a student may need extra instruction and support to master a skill presented in class. In addition, if a student has mastered a skill and is ready to build deeper understanding, the teachers plan activities suited to address moving students forward in their learning. Classroom teachers collaborate bi-weekly with academic support specialists to design appropriate individualized instruction for students in math and language arts.

Chaplin Elementary School continues to move forward with implementation of the Common Core State Standards (CCSS). The CCSS has been adopted throughout Connecticut and in 43 states across the country. These educational standards were drafted with the collaboration of experts and teachers from across the country with a focus on preparing students with the enduring skills needed to be successful in college and careers. They have been designed as a clear set of expectations that build in complexity as students progress from one grade to the next, preparing all students to be successful.

At CES, teachers have been working for the past few years to develop and implement a common core aligned curriculum in language arts and math. Adjustments to our daily schedule have

allowed teachers to better utilize their class time to fully address the demands of this new curriculum.

The state of Connecticut is administering a standardized test to students in grades 3-8 and 11. The Smarter Balanced Assessment Consortium (SBAC) has been administered for the past three years to replace the CMT in English Language Arts (ELA) and Math to measure students' progression in mastering the grade level skills of the CCSS. This assessment measures critical thinking skills and ask students to demonstrate their proficiency through research, writing and solving problems. This assessment has been designed to monitor the progress students are making and allows teachers to focus on the skills of the CCSS rather than "teaching to a test".

In addition to state assessments and standards, educators across the state are participating in a teacher evaluation system (T-Eval). Every teacher at Chaplin Elementary School has set individual goals based on improving their professional practice and promoting student growth. During the school year, in-class observations have been conducted for every teacher. The observation was then followed by actionable feedback focused on growth and improvement. This new State Department of Education evaluation system was developed based on statewide data collection, noting that many professional educators did not feel they were adequately supervised or supported in the classroom. The new teacher evaluation system was designed as a means of support for all teachers and to foster improvement and growth for the profession.

The Chaplin Elementary School PTO continues to be very supportive of the various programs and activities held for the students. Their ongoing support allows the school to provide offerings that otherwise would not be available. The fundraising efforts of the PTO help with costs for field trips, after school activities, and purchasing equipment and supplies. The PTO committed thousands of dollars to various student activities at CES during the past school year.

The school provides a wide range of enrichment opportunities for the students through the after school club program. The club program runs in three seven-week sessions throughout the school year. Students are given the option to choose from an array of activities that best suit their interests. The after school activities include: crafts, volleyball, drawing and painting, LEGO building, kick ball, tumbling, and World Class Readers.

Members of the Chaplin community are encouraged to visit our school to see firsthand all the wonderful learning that is taking place in our classrooms each and every day. We always welcome opportunities to collaborate with the community, home and school in order to work together to make Chaplin Elementary School the best school in northeastern Connecticut.

Kenneth V. Henrici
Superintendent
Chaplin School District

Patricia D. King
Principal
Chaplin Elementary School

Chaplin Conservation Commission

May 2017

The conservation commission has not been very active in recent years with the exception of the very successful April Cleanup Day which was instituted and organized by Chris Komuves. In addition Chris has received several small grants to help defray any associated expenses.

The commission hopes to start meeting on a quarterly basis in September and will be seeking new members at that time.

Respectfully submitted

Juan A. Sanchez Jr Chairperson

Emergency Preparedness Report July 1, 2015– June 30, 2016

As a brief overview this state is broken up into five regions. Chaplin is in Region 4, one of forty-two towns and two tribal nations. Our region receives grants that are approved by CEOs and tribal leaders. These grants overlap into the following years.

July-2015

- 1st Camp Niantic, IED Class
- 2nd Went over EMPG Guidelines with DEMHS Region 4 Secretary
- 4th Spoke to CES teacher about Step 5 program
- 8th CEMA Meeting (Manchester – ECC)
ESF-5 at NECCOG on Long Term Recovery
- 13th Spoke to CES maintenance person about blueprints of the school
Inspected (at CES) AED battery – needs replacing
Spoke to Mansfield Town Hall about Widowmaker on Bassett Bridge Road
- 14th Ordered new battery/contacts for AED at CES
ESF-5 NECCOG (Killingly)
- 15th Training & Exercise Meeting
Tested phone service in Town Hall
- 17th Picked up Step 5 kits (student training for emergency situations) at Brainard Airfield (East Hartford)
Delivered kits to CES teacher
- 21st Hosted CIRMA Defense Driving Class
- 22nd REPT Meeting
Replaced AED battery/contacts at CES
- 27th Spoke to Windham Town Hall about school sign on RT 6 where there is no school
- 29th Spoke to Selectman Rose about burning brush pile

August-2015

- 3rd Noticed AED needed a battery while at PHHS nightly meeting
- 4th Informed PHHS secretary about the AED battery
- 6th Took SART Trailer to Freedom RV for roof repair quote
- 12th ESF-6 Red Cross Meeting
Training & Exercise Meeting
- 18th Met with new CES cook – discussed use of food during sheltering
- 19th ESF-3 Public Works (Debris Management)
- 20th Spectra meeting at Elks in Putnam
- 26th Called DEMHS and CES Secretary about bottled water due to bacteria in school well
REPT Meeting
ESF-4 Meeting
- 28th Followed up on CES bottle water situation
- 31st Provided water for Spectra contractor at Chaplin FD

September-2015

- 2nd Checked out water testing at CES/Informed maintenance person of CPR class
Attended CEO at SECCOG
- 14th Hampton, Scotland, Chaplin EMDs met to discuss sheltering
- 15th ESF-10 Hazmat Meeting
- 16th ESF-3 Public Works Meeting (Groton)
Training & Exercise Meeting
- 23rd Spoke to DOT about RT6/RT198 to improve sight line
- 24th Met with Ken Heneric
- 30th Hi-Band Radio Testing
REPT Meeting
ESF-4 Firefighting (Franklin)

October-2015

- 1st Signed PHHS "School Safety" plan/some changes made
- 2nd Talked to Chaplin Public Works about signing up for gas cards
- 6th PHHS nurse called about AED
- 8th Called ESF-13 spoke about Active Shooter Program's dates/times
Gave Active Shooter Program info to PHHS Principal
- 9th Met/stayed available to generator repair tech at CVFD
Called WS Darley Co. – ordered caps for hoses for damming and diking
- 10th Cut brush around Tower Hill fire hydrant
- 15th Picked up Water Hole Signs at Signs Plus
- 16th Called Doug Pesce about IED certificate for myself
- 21st Statewide Exercise – EPPI
- 22nd ESF-5 (Norwich EOC) Dirty Bomb Class
Staples-picked up supplies/ordered laptop case
- 25th ESF-8 Killingly School-observed drive through flu shots being administered
- 27th ESF-10 Montville FD – talked about CT/RI Hazmat drill in Sterling
- 28th ESF-4 Meeting (Franklin)
REPT Meeting
- 30th Spoke to Windham Mayor – plowing; removing school sign on Route 6

November-2015

- 4th Met with Chaplin selectman & briefed him on EM
Worked on frozen hydrant cap (Tower Hill Road)
- 5th Loosened and removed hydrant cap (Tower Hill Road)
- 7th ESF-6/ESF-8 New London Pandemic Exercise
- 10th ESF-5 (Sterling) EOC
- 12th CEMA Meeting (Middlesex Hospital)
- 18th Training & Exercise Meeting (Norwich)
Staples – picked up new laptop case
- 22nd CERT Workday – numbered Chaplin cots with stickers
- 24th REPT Meeting

December-2015

- 2nd Spoke to Paramedic Bill Musket/gave him Mystic Deputy Chief Manfredi's phone number
- 5th Attended Sterling's Drill w/CT&RI (20 departments)
- 7th Called Kocheck Col. about dry hydrants and 8" strainers
Spoke to Deputy Audette about dry hydrants
- 8th Took pictures of Cedar Swamp Road pond; went to see Goodwin DEEP person Beth
- 9th Spoke to Mr. Ireland to get Russ's phone number to talk about Tower Hill fire pond usage
- 10th NECCOG Meeting (Killingly)
- 11th Called (DEEP) Halchholzer about using Cedar Swamp Road pond for hydrant
- 13th Gave Rusty Lanzit loyalty oath & lent him Ham Radio equipment
Flushed out Tower Hill dry hydrant
- 14th Attended/spoke at BOF about funding for dry hydrant
- 16th Met with Wetlands Enforcer Joe –did paperwork for Russ's pond
Attended Wetlands meeting for draining Russ's pond
REPT Meeting (Colchester)
- 22nd Spoke to landowner about him wanting to put dry hydrant on his land/gave him copy for grant
Gave CVFD Fire Chief dry hydrant grant

January-2016

- 11th Spoke about fire hydrant funding at Chaplin BOF
- 12th ESF-5 EM Tour of Decon rooms at Day Kimball Hospital
- 13th ESF-6 Red Cross (Waterford)
- 14th Informed Fire Chief about EverSource Electrical Safety Class
Signed LEOP form/asked town secretary to hand in updated forms
- 15th Set up date for EverSource Electrical Safety Class
Ordered 8" strainer for fire hydrant from WS Darling Co.
- 19th ESF-10 Hazmat (Montville)
- 20th Training & Exercise (Norwich)
- 21st Received strainer and hose fittings from Darling Co.
- 25th Ordered 8" scheduled 40 PVC pipe/paid for – Target
- 27th REPT Meeting (Colchester)
Attended Wetlands meeting-Tower Hill hydrant repair permit

February-2016

- 2nd Took pictures of Darling Pond; showed Wetlands agent
- 5th/6th Opened CES shelter (Gov. declared state emergency) 4PM-12AM/12AM-8AM
CERT/Ham Radio member – Peter Fiasconaro assisted with sheltering
- 9th NECCOG – ESF-5 EM
Spoke to Selectman – tree on wires
- 11th Called CES secretary about AED (device)
- 16th ESF-10 Hazmat (Montville)
- 17th Training & Exercise (Waterford)
- 21st Called Ham Radio members about TNC Class
- 24th REPT Meeting (Colchester)
ESF-4 Firefighting (Franklin)
- 26th Spoke to Bill Rose about the CTSART trailer

March-2016

- 3rd ESF-3 Public Works (Colchester)
Contacted Eagle Container about storage container
- 7th J&S Radio-programmed PHHS portable radio
- 8th ESF-5 EM (NECCOG)
- 9th ESF-6 Red Cross (Waterford)
- 10th Hi Band Radio Test
- 11th Spoke to State Trooper about attending Electrical Safety Class
- 13th Contacted Eastford EMD concerning Baptist Church shelter
- 15th Spoke to EverSource Rep. Johnston about communication grant
EverSource Electrical Safety Class (setup, attended, cleanup) – Instructor Warren Rogers
- 18th Called Rep. Johnston – stated grant only for CROG CERTs
- 21st ESF-3 Training & Exercise paperwork
Called Comm. Officer – ham radio wire disconnected from antenna; wire was fixed
- 24th Dropped off ham radio cable wire at J&S Radio
Took pictures of Darling Pond (dam and spillway)
- 29th Sent e-mail with attachments of 2014-2015 EMD Report to Town Hall
ESF-4 Firefighting (Franklin)

April-2016

- 4th Spoke to Selectman about dry hydrant at Darling Pond
- 6th Called Brooklyn Town Hall about CERT Class
- 13th ESF-6 Red Cross (Waterford)
- 16th EHHD (Anthrax POD)
- 19th ESF-11 Animal Care (Norwich)
- 20th Training & Exercise (Waterford)
- Attended Darling Pond meeting
- 26th Informed town workers & PW of Spectra Energy maintenance test (possible noise)
- 27th REPT Meeting
- ESF-4 Firefighting (Franklin)
- 28th Assembled dry hydrant at Darling Pond with Public Works crew
- 30th ESF-11 Animal Care (Colchester) Training

May-2016

- 5th ESF-3 Public Works
- 9th CEMA (Manchester) Verizon Speaker
- 10th ESF-5 EM (Thompson)
- 11th ESF-6 Red Cross (Waterford)
- 16th Spoke to Tim Martin-Spectra about pipeline training
- 18th Returned AED Trainer Unit to CES
- Bomb Class Demonstration (Norwich Hospital)
- 22nd ESF-11 Animal Care – called about animal trailer roof
- 23rd Valerie Garrison, Darlene (DEHMS secretary) and I filled out EMPG paperwork
- Replace AED battery & contacts
- Looked over fire pond access with First Selectman
- 25th REPT Meeting (Colchester)
- ESF-4 Firefighting (Franklin)

June-2016

- 1st Gave PHHS secretary Active Shooter – Thompson Drill info for principal
- 4th ESF-6 Red Cross (Coast Guard Academy) Red Cross Disaster Drill
- 9th Hi Band Radio Test
- 18th Active Shooter Exercise (Thompson)
- 20th Ordered 2016 Emergency Response Guide Books
- 21st CEMA (East Hartford)
- 22nd REPT Meeting (Colchester)
- Pipeline Safety Class (Norwich)
- 29th ESF-11 Animal Care – concerning Scott bottles & regulations

I'd like to thank all the CVFD and CERT members, Rick Nichols, Chaplin Public Works, Cale Audette, Bill Rose IV, Suzanne Gluck and First Selectman Matthew Cunningham for their assistance. I would also like to thank Val Garrison and who pays my EMD bills and works with me on the line items within the Emergency Management Performance Grant.

Respectfully submitted,
James Randall
Emergency Management Director

*ESF-2 (Communications)

*ESF-3 (Public Works)

*ESF-4 (Firefighting)

*ESF-5 (Emergency Management)

*ESF-6 (Mass Care – Red Cross)

*ESF-8 (Public Health)

*ESF-10 (Hazmat)

*ESF-11 (Agricultural/Animals)

*REPT (Regional Emergency Planning Team)

*TTX (Training & Exercise)

*CERT (Community Emergency Response Team)

*EMPG (Emergency Management Performance Grant)

*EHHD (Eastern Highlands Health District)

*EPPI (Emergency Preparedness and Planning Initiative)

*LEOP (Local Emergency Operation Plan)

*PHHS (Parish Hill High School)

*CES (Chaplin Elementary School)

*AED (Automated External Defibrillator)

*TNC (Terminal Node Connector)



Chaplin Volunteer Fire Department
Annual Report
Fiscal Year 2015 - 2016



The Chaplin Volunteer Fire Department had a busy year with 97 Fire calls and 144 medical calls. Our membership has remained steady. Our bigger purchases included, 10,000.00 of 1 $\frac{3}{4}$ " , 2 $\frac{1}{2}$ " and 3" hose. Thermal Imaging Cameras, so that each truck is now equipped. We were also able to purchase 5 new sets of complete firefighter gear.

The CVFD assisted the Towns Trunk or Treat. The Christmas Tree Lighting was a huge success. We held our annual Golf Tournament fund raiser and it was our most successful. We were able to give two 500.00 scholarships to graduating students from PHHS studying for a medical profession. We gave a 100.00 scholarship to the most successful graduating student from the Chaplin Elementary School. We also gave 250.00 to our local food pantry.

Overall, the CVFD had a safe and successful year.

Sincerely,

Joe Pinto, Chief



Town of Chaplin, Connecticut

Incorporated 1822

495 Phoenixville Road, Chaplin, Connecticut 06235

Telephone: (860) 455-0073 Fax: (860) 455-0027

Fire Marshals Office ANNUAL REPORT 2015-2016

During the fiscal year 2015-16 the Fire Marshals office conducted eleven inspections. Including mult-family dwellings, day care centers and liquor License renewals. Investigated one fire and attended thirty hours of continuing educational training.

Chaplin Historic District Commission Annual Report

July 1, 2015 through June 30, 2016

Established in 1974, the Chaplin Historic District Commission oversees architectural changes to the properties and their structures situated in the District.

Properties are located on Chaplin St., Phoenixville Rd. and Tower Hill Rd., the oldest of which dates to c. 1800.

Historic District residents planning changes to their building or grounds are urged to contact the Chairman of the Commission with any questions. The HDC regulations are available on the Town website.

During the 2015-16 reporting period, the HDC held three regular business meetings and conducted two public hearings.

Regular members were Jean Givens, Warren Church, Katie Lynch, Kitty LeShay and Paul Peifer. Cathy Smith, Carl Lindquist and Paige Westerfield served as alternates.

At the annual HDC meeting in September, Paul Peifer was elected Chairman, Warren Church was elected Vice-Chairman and Katie Lynch was elected Secretary to serve one year terms as officers. Sadly, long-time member Katie Lynch resigned due to illness and shortly thereafter, Chaplin lost a beloved resident. Diane Cox became a member and was elected to serve as Secretary at our November meeting. The Commission approved a budget of \$475.00 for fiscal 2016-2017.

HDC meetings are scheduled four times a year. Special meetings may be called as necessary. Meetings are held in the Chaplin Library Conference Room. Regular Business meetings follow public hearings, dates and times for which are published in the Willimantic Chronicle and posted at the Chaplin Town Hall.

Paul Peifer



Chairman, Chaplin HDC
January 11, 2017



Town of Chaplin, Connecticut
Incorporated 1822
495 Phoenixville Road, Chaplin, Connecticut 06235
Telephone: (860) 455-0073 Fax: (860) 455-0027

Chaplin Inland Wetlands and Watercourses Commission ANNUAL REPORT 2015-2016

The Inland Wetlands and Watercourses Commission (IWWC) is charged by the Connecticut General Statutes, section 22a-36 through 22a-45 to regulate in or near wetlands and/or watercourses in the Town of Chaplin for the purposes of protecting Chaplin's natural resources. The Commission discharges this obligation by provisions set forth in the Town of Chaplin Inland Wetlands and Watercourses regulations. These regulations require all land owners and their agents who propose any activity within 100' of a wetland or watercourse or within 200' of the high water mark of the Natchaug River to contact the Wetlands agent, Joe

Theroux at 455-0073, for a determination on whether this activity should go before the Commission for a permit. These activities may include, but not be limited to, cutting trees, removal or depositing of material and/or soil, disturbance of the natural drainage, erection of buildings and grading of soil.

Commission Activities

Applications received-	4
Permits issued-	4
Agent approvals-	2
Permitted uses as of right-	4
Violations-	4
Public Hearings-	0

Most of our budget goes toward staff salaries, with the remainder going toward office expenses, state mandated legal notices, and other housekeeping items. Professional Technical Assistance expenses can include attorney's fees and engineer's fees for peer review. The town is reimbursed for any peer review expenses through application fees. The Wetlands Agent maintains weekly hours for public assistance and averages between two and six site inspections per week for complaints, inspections for Zoning sign-offs, various road drainage issues, and compliance inspections for approved wetlands/zoning applications; as well as patrolling the town for any wetland violations.

Respectfully submitted,

A handwritten signature in black ink that reads "Scott Matthies". The signature is written in a cursive style with a large, sweeping initial "S".

Scott Matthies, Chairman

Pete Kegler, Paul Deveny, Michael Jenkins, Sharyn Rusch, Peter Stick, Vacancy, Michael O'Neill- alternate, Virginia Walton-alternate, Vacancy- alternate, Joe Theroux- Agent, Liz Marsden- Clerk



Town of Chaplin, Connecticut

Incorporated 1822

495 Phoenixville Road, Chaplin, Connecticut 06235

Telephone: (860) 455-0073 Fax: (860) 455-0027

CHAPLIN PUBLIC LIBRARY ANNUAL REPORT 2015-2016

The Chaplin Public Library continued to provide the community with a variety of services, materials, resources, and programs throughout the 2015-2016 fiscal year. The library increased its collection of books, magazines, DVDs, and audiobooks. Many of the audiobooks were added at no cost when the Willimantic Service Center closed and offered the materials to surrounding libraries for free. The library also provided free access to ebooks and audiobooks available through the digital lending library, Overdrive. In addition, free or discount passes to local museums, aquariums, and state parks, such as the Atheneum and The CT Science Center, were available to all library patrons. Patrons also had access to three public computers, a printer, and Wi-Fi, as well as an early literacy station for children with educational programs and games.

The library continued to provide quality programming for patrons of all ages. The Wednesday Preschool Playgroup, which provides stories and crafts for toddlers, ran every week during the school years, and the annual Summer Reading Program provided children with reading activities and events throughout the summer. For adult patrons, this year the library ran a monthly Book Club and two Farm to Table events were held for adults. The library also hosted events during the holidays and school breaks to promote library use by families. Popular programs included the Gingerbread Party, Love Your Library, and Riverside Reptiles. In the fall, the library director attended the Chaplin Elementary School Open House to reach new patrons. Many new library cards were processed at the open house.

There were a few equipment purchases and building repairs this year. The library purchased a new patron computer for searching the library catalog. Unfortunately the library suffered some heating and air conditioning problems over the winter and early summer. Due to lack of heat and air conditioning, these problems resulted in several unplanned closures. Repairs were made, and the issues have now been resolved. This winter there have no unexpected closures.

During this fiscal year, the library board of trustees had trouble filling open seats and reaching quorum at meetings. One seat remained vacant throughout most of the year. As a result, the board asked the selectmen if the board could be reduced from 9 to 6 members. In the spring of 2016, an ordinance was passed at the town meeting to reduce the number of Library Board members from 9 to 6 at the election in November 2017. Board members Linda Rogers, Ann Sicilian, and Bill Jenkins' terms expired in November 2015. Eunice Edelman, Catherine Dietrichson, and Bill Jenkins were elected to the open seats. Unfortunately, Catherine needed to resign, and two seats remained vacant. These seats have since been filled by Leslie Ricklin and Priscilla Willey Diwan.

Town of Chaplin, Connecticut

Incorporated 1822

495 Phoenixville Road, Chaplin, Connecticut 06235

Telephone: (860) 455-0073 Fax: (860) 455-0027



CHAPLIN PLANNING & ZONING COMMISSION ANNUAL REPORT FOR 2015-2016 FISCAL YEAR

The following is the Annual Report for the Town of Chaplin Planning and Zoning Commission, for business conducted during the 2015-2016 Fiscal Year. The information provided herein was tabulated by review of all meeting agendas, minutes, applications, permits, reports and records of business conducted by the Chaplin Planning and Zoning Commission during the 2015-2016 Fiscal Year (July 1, 2015 through June 30, 2016).

Introduction

The Chaplin Planning & Zoning Commission (PZC) is enabled by the Connecticut General Statutes (CGS), Chapters 124 & 126 and is guided by CGS Section 8, to oversee all aspects of land use, including the regulation, development, conservation and subdivision of land within the limits of the Town of Chaplin, to ensure the continued protection of the health, safety & welfare of Chaplin's residents & businesses. The Commission exercises this authority through the established provisions and procedures set forth in the Chaplin Zoning Regulations, the Chaplin Subdivision Regulations and the Chaplin Zoning Violation Enforcement Ordinance. In addition to the aforementioned regulatory documents, the PZC utilizes the adopted 2010 Chaplin Plan of Conservation & Development (POCD) as a guide for the decision making process of Land use applications. The 2010 POCD also identifies several long-term goals for the PZC and also provides direction how to obtain and/or complete these goals.

Conducted Business

During the 2015-2016 Fiscal Year, The Chaplin Planning & Zoning Commission held ten (10) regularly scheduled meetings, cancelled two (2) regular meetings, held three (3) special meetings and held three (3) public hearings. The Commission reviewed and/or acted on two (2) site plans, two (2) special permits (one (1) withdrawn), four (4) unique zoning permits and two (2) timber harvests. Additionally, the Planning and Zoning Commission conducted three (3) preliminary, pre-application reviews at the request of applicants.

Staff for the Chaplin Planning and Zoning Commission, Mr. Jay Gigliotti, Zoning Enforcement Officer, administratively issued Twenty-one (21) zoning permits for regulated construction activities : three (3) residential additions, eight (8) accessory buildings/structures, two (2) accessory apartments, three (3) swimming pools 2) SFR, Two (2) Residential Additions, five (5) Storage Sheds, one (1) Pool, one (1) Misc.) and four (4) driveway permits. In addition, Mr. Gigliotti was able to certify the correct installation and construction of three (3) driveway aprons facilitating the release of each bond filed for the driveway apron construction.

Mr. Gigliotti conducted fifty-four (57) inspections related to previously issued zoning permits, twelve (12) inspections relating to driveway permits, driveway apron bonds and/or subdivision performance bonds, fourteen (14) on site meetings with applicants, residents and/or property owners, twenty-one (21) inspections for requested zoning compliance and forty-seven (47) inspections/investigation relating to zoning enforcement in the Fiscal Year 2015- 2016. As Chaplin's Zoning Agent, Mr. Gigliotti additionally is responsible for any "Town Planning" and also provides technical support and assistance for the Chaplin Historic District Commission and the Chaplin Zoning Board of Appeals.

The PZC continues to make progress towards the goals and objectives identified in the 2010 Plan of Conservation and Development (POCD) in section 10 "Strategic Priorities & Implementation Plan". The list of goals includes a number of short term and long term goals. During the 2015-2016 Fiscal Year, the PZC accomplished the following as they relate to the 2010 POCD:

Revisions to Chaplin Zoning Regulations

During the 2015-2016 Fiscal Year, the PZC continued work to identify sections of the Zoning Regulations which require revisions. The PZC has taken into account the continued receipt of inquiries and complaints regarding the same sections of the zoning regulations. These concerns come from residents, applicants, administration and other professionals who do consistent business in the Town of Chaplin and work with the Zoning Regulations. The last revision of the Zoning Regulations was completed in June of 2011, another reason the PZC has determined to commence the process of revisions to the regulations. The PZC determined that a complete re-write and total revision of the entire set of zoning regulations was not necessary at this time and it was decided to focus on the problem sections which were consistently causing the most problems.

Zoning Violation Enforcement Ordinance

The Zoning Enforcement Ordinance has been fully implemented since it's adoption in 2012. The PZC has enjoyed immediate success in achieving compliance with the zoning regulations utilizing the zoning enforcement ordinance in its first couple years. full implementation of the Ordinance, the PZC has already seen benefits associated with this new method of Enforcement. At the start of the 2015/2016 Fiscal Year (7/1/14), the PZC had three (3) existing zoning enforcement case. Three (1) new case was initiated during the 2015/2016 F.Y. At the end of the 2015/2016 F.Y. (6/30/15), the PZC had three (3) open cases. Throughout the 2015/2016 F.Y., the ZEO investigated twenty-one 21 potential zoning violations. These zoning enforcement matters frequently relate to signage, construction, illegal business activities, accumulated junk and unregistered motor vehicles.

Chairman

The Planning & Zoning Commission intends to continue work on the revisions to the zoning regulations, as well as continue to address any outstanding zoning enforcement cases and any new enforcement concerns which may arise.

Respectfully Submitted,

Doug Dubitsky, Chairman (R)

Planning & Zoning Commission Members and Staff

Doug Dubitsky (R)- Chairman

Pietro Fiasconaro (R)-Vice -Chairman

Eric Beer (R)- Regular Member

Randy Godaire (R)-Regular Member

Dave Garceau (D)-Regular Member

Alan Burdick (R)-Regular Member

Helen Weingart (D)- Secretary, Regular Member

Brandon Cameron (U)-Alternate

Bill Ireland (D)-Alternate

Ken Fortier- (D)Alternate

Jay Gigliotti- Zoning Enforcement / Planning & Zoning Commission Agent

Town of Chaplin

Registrars of Voters

REGISTRARS' RESPONSIBILITIES

The Office of the Registrar OF Voters in the State of Connecticut is a position governed by the Connecticut General Statutes and financially supported by the municipality in which the registrar of voters serves. Registrars of Voters works closely with the Office of the Secretary of State developing methods and procedures to ensure the voting rights of citizens and administer all elections bases on current election laws (i.e Federal, State, Municipal, Primaries, and Referenda). It is the responsibility of the Registrar of Voters of both parties to ensure fair and equitable implementation of all laws.

2015 Municipal Election: There was a Municipal Election held on November 3, 3015

Total number of names on active enrollment list	1286
Total number of names checked as having voted	545
Turnout Percent	42.3

Primaries: There was a Presidential Preference Primary held on April 26, 2016.

Democrat:

Total number of names on active enrollment list	397
Total number of names checked as having voted	214
Turnout Percent	54.0

Republican:

Total number of names on active enrollment list	435
Total number of names checked as having voted	205
Turnout Percent	47.1

Referendum

Regional District 11 Annual Budget held on May 2, 2016

Total number of names on active enrollment list	1330
Total number of names checked as having voted	99
Total number of names from Grand List	0
Yes: 71 No: 28	
Turnout Percent	7.4

Referendum

Town of Chaplin Annual Budget was held on May 17, 2016

Total number of names on active enrollment list	1328
Total number of names checked as having voted	111
Total number of names from Grand List	0
Yes: 86 No: 29	
Turnout Percent	8.4

Referendum


Regional District 11 Annual Budget second referendum on June 1, 2016

Total number of names on active enrollment list	1330
Total number of names checked as having voted	146
Total number of names from Grand List	1
Yes: 71 No: 28	
Turnout Percent	11.0

Referendum

Regional District 11 Dissolution Referendum was held on June 23, 2016

Total number of names on active enrollment list	1324
Total number of names added from the Grand List	10
Total number of names after close	1334
Total number of absentee ballots checked	8
Total number of names checked as having voted	334
Yes: 155	No: 179
Turnout Percent	25.0


Eugene V. Boomer Jr
Republican Registrar of Voters

Vacancy
Democratic Registrar of Voters

Chaplin Senior Center

132 Chaplin Street
Chaplin, CT 06235

Phone (860) 455-1327

January 15, 2017

The Chaplin Senior Center is open Monday – Wednesday 9:00 am – 2:00 pm and Thursday 8:30 am – 2:00 pm. The mission of the Senior Center is to enrich the lives of our Senior Community through friendship, educational, cultural, physical and social needs. The Senior Center provides programs and services to members 50 years of age and older.

Director: Roxanne St.Jean

Municipal Agent for the Elderly: Carol Palonen

Board of Directors: Doreen Bolduc, Pat Boyd, Randy Godaire, Carl Linkkila, Neil Muckenhoupt, Marilyn Nurme, Shirley Rakos & Walter Zlotnick.

The Center has had another very successful year. Our membership continues to grow. We currently have more than 290 registered members, who enjoy many of our Adult Education/Recreation Programs such as: Exercise Classes, Tai Chi, Yoga, Massage, Pickleball, Memoir Writing, Mahjongg, Bakers Club, Movies and Crafts. We also offer weekly opportunities to play bingo, cards & Nintendo WII. New classes and activities are added on a regular basis.

Informative presentations and classes such as: AARP's 55 Alive, Fuel Assistance, Winter Weatherization, Financial Planning as well as Free Tax Assistance and Health Care related needs are offered on a regular basis.

We continue to team with Columbia and Windham Senior Centers to offer trips through Landmark Tours to our members. Our seniors have enjoyed local outings to Massachusetts, and Rhode Island as well as overnight stays in New York and Maine.

Our weekly lunch and breakfast program continues to be a great asset to our organization. Delicious home cooked meals are prepared and served every Wednesday at 11:45am and Thursday morning at 8:30. This program not only provides nutritious meals but allows our members to enjoy a weekly social event as well as volunteer their time.

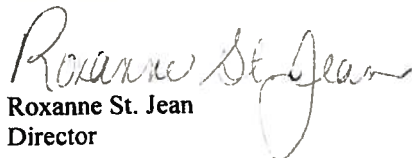
Our Wellness Clinic provides health services free of charge to the Senior Community. Members may take advantage of memory assessments, grief counseling, weight management programs, blood pressure monitoring, ear wax removal, sugar monitoring or have any of their health questions answered. Registered Nurse Mary Hess with Hartford Healthcare provides these services through donations and funds raised by the Senior Center. Mary also holds a yearly flu clinic at the center. We are also pleased to have a licensed and certified massage therapist to provide the healthful benefits of massage therapy on a regular basis.

Community involvement is very important to our success. We offer many events, socials and fundraisers that bring the community together. We have a good relationship with our local schools which allows us the opportunity to plan intergenerational activities which are always a positive experience for both our Members and the children.

Monthly newsletters and calendars are available.

I would like to thank the residents of Chaplin for their continued support.

Sincerely,


Roxanne St. Jean
Director

CHAPLIN TAX COLLECTORS OFFICE

Phone number 860-465-3037

Location:

Windham Town Hall
979 Main Street
Willimantic CT 06226

Mailing:

Chaplin Tax Collector
PO Box 944
Willimantic CT 06226

Mission & Purpose:

- *We continue to promote compliance with state law through education and training.
- *Tax information and procedural assistance are provided to property owners, attorneys, realtors, bankruptcy court, probate court, other departments as well as other Tax Collector offices.
- * Our office annually generates approximately 5,000 tax bills which do not include delinquent statements or Demand notices.
- *The Revenue Office is responsible for collecting, balancing, and formulating monthly reports for real estate, personal property, motor vehicle.

Goals & Objectives:

- *Continuously developing office policy & procedures to enhance the collection process and audit trail.
- *Continue the in-house cross training of office employees.
- *Continue to encourage efficient and equitable customer service.

Accomplishments:

- *Generated over \$5.6 million tax dollars in FY 15/16.
- *Continue to work with Chaplin taxpayers to establish an agreeable payment plan. Sometimes this does not work out and we have to send accounts to our collections agency or to Attorney Adam Cohen to handle.
- *Established a monthly staff session to go over issues and cross training procedures.
- *Continue our working relationship with A.N.R.G. (Collection Agency) This process generates additional revenue for the Town. This is the first year I have sent delinquent Chaplin accounts to ANRGÍ .but unfortunately it is necessary.
- *For Chaplin taxpayers convenience we schedule 2 sessions a year (JULY & JANUARY) at the Chaplin senior center to collect taxes from anyone that is interested in this service. Please check the senior center bulletin and the Towns website for the upcoming dates in July 2017 and Jan. 2018.

***Fiscal Year 2015/2016 ended with a 98.5% collection rate on the October 1, 2014 adjusted levy.**

Please feel free to call our office with any questions or concerns you may have. We are here to help in any way we can. You can always reach me at collectorofrevenue@windhamct.com for any Chaplin questions or concerns.

Respectfully submitted,
Gay A. St. Louis, CCMC
Chaplin Tax Collector

FY 15/16 ACTIVE LEVY
CHAPLIN
COLLECTORS REPORT

list	Beginning	cr balance	c/c	BOF 5-24-16	c/c	adjusted	tax	refund	bounce	positive	negative	RB credit	interest	lien	fee	outstanding
year	Balance	at close out	increase	APPROVED	decrease	Collections	collected		checks	transfer	transfer	balances	collected	collected	collected	balance
	7/1/2015	decrease						increase	increase	decrease	increase	increases				
2008	1,028.74			665.32		363.42										363.42
2009	3,568.49			1,265.99		2,302.50	172.52						158.19		10.00	2,129.98
2010	5,864.14			1,572.97	45.22	4,245.95	1,235.24	45.22					589.98		45.00	3,055.93
2011	13,639.43			3,794.18	45.22	9,800.03	5,138.29	53.21		53.83			2,359.87	24.00	86.00	4,661.12
2012	14,571.77			4,450.94	45.22	10,075.61	6,386.14	45.22					2,295.29	24.00	96.27	3,734.69
2013	88,771.17		0.59	5,168.09	415.78	83,187.89	63,566.40	52.58	77.52	240.71	42.91		12,117.49	456.00	604.01	19,553.79
subtotal	127,443.74	0.00	0.59	16,917.49	551.44	109,611.98	76,498.59	196.23	77.52	294.54	42.91	0.00	17,520.82	504.00	841.28	33,135.51
		c/c done														
		before close														
2014 RE	4,340,253.07		3,862.52	2,986.28	429.07	4,340,700.24	4,301,248.71	174.91	5,572.96	13,492.01	267.10	63.00	15,026.55	96.00	50.00	32,037.49
2014 PP	579,330.95		2,094.91		2,658.20	578,767.66	569,524.04	43.21	136.00	7.79			800.04		84.00	9,415.04
2014 MV	571,434.60	556.03	4,682.24		13,566.89	561,993.92	539,771.79	939.00	57.83	415.44	1,082.60	820.53	8,174.89		2,548.14	24,706.65
2014 MVS	79,542.34		905.73		952.18	79,495.89	67,295.40			706.27		10.03	715.23		315.00	11,504.25
MISC															13.62	13.62
2013 TOTALS	5,570,560.96	556.03	11,545.40	2,986.28	17,606.34	5,560,957.71	5,477,839.94	1,157.12	5,766.79	14,621.51	1,349.70	893.56	24,716.71	96.00	3,010.76	77,663.43
																-13.62
																2,997.14
2014 TAX																
cash report	5,477,839.94															
refunds	-1,157.12															
nsf	-5,766.79															
net transfer	13,271.85															
total	5,484,187.88															
RB tax	5,484,187.88															
diff.	0.00															

BALANCED TO QDS RB OUTSTANDING AND SUMMARY YEAR TO DATE



Town of Chaplin, Connecticut

Incorporated 1822

495 Phoenixville Road, Chaplin, Connecticut 06235

Telephone: (860) 455-0073 Fax: (860) 455-0027

OFFICE OF THE TOWN CLERK ANNUAL REPORT 2015-2016

The Town Clerk is charged with serving the Town on a nonpartisan basis and has an array of responsibilities. Included in these responsibilities are keeping land records, survey maps, vital records, military discharge records, posting agenda and minutes from the various board and commission meetings, maintaining committee membership, terms and meeting dates, applying for preservation grants to maintain land records, preparing for state and municipal elections, primaries and referenda, issuing marriage licenses and birth certificates for home births and issuing dog licenses.

During the fiscal year of July 1, 2015 to June 30, 2016 the office of the Town Clerk recorded 424 land records. The total income generated from recording these documents was \$46,264.63. Of these land records, 44 were property transfers which resulted in \$17,896.87 in conveyance tax collected. The majority of the land records recorded were in the form of warranty deeds, quit claim deeds, mortgages, mortgage assignments and mortgage releases. The Clerk's Office collected \$3,099.00 in fees charged for copies of land records, and \$1,504.00 in fees for issuing marriage licenses, trade name certificates and for certified copies of vital records. The Clerk's Office also issued 153 dog licenses.

It has been a pleasure to serve the citizens of Chaplin and I look forward to the coming year!

Shari Smith

Chaplin Town Clerk



Town of Chaplin, Connecticut

Incorporated 1822

495 Phoenixville Road, Chaplin, Connecticut 06235

Telephone: (860) 455-0073 Fax: (860) 455-0027

OFFICE OF THE REGISTRAR OF VITAL STATISTICS ANNUAL REPORT 2015-2016

VITAL STATISTICS

July 1, 2015 - June 30, 2016

Births

In Town

Male = 1

Female = 0

Out of Town

Male = 4

Female = 7

MARRIAGES

In Town = 9

Out of Town = 8

DEATHS

In Town

Male = 2

Female = 5

Out of Town

Male = 6

Female = 7

Chaplin Town Treasurer

Annual Report

Account Balances

Period Ending June 30, 2016

Operating and Investment Accounts:

Operating Checking	\$ 199,757.79
STIF Investments	\$ 813,268.51
Webster Investments	\$ 21,783.80

Special Revenue Accounts:

Public Library	\$ 23,145.12
Recreation	\$ 9,805.55
Senior Center	\$ 20,675.83

Capital Improvement Account:

Savings Institute	\$ 920,843.30
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Respectfully Submitted

Diana Fiasconaro

Chaplin Treasurer 11/15 - 17

**CHAPLIN ZONING BOARD OF APPEALS
ANNUAL REPORT
July 1, 2015 through June 30, 2016**

The 2015 – 2016 Fiscal Year was another very quiet and uneventful one for the Chaplin Zoning Board of Appeals. We held three meetings and received one application.

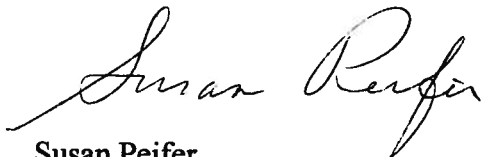
At the November meeting, the Board welcomed new members Doug Cates who replaced Helen Weingart and Ann “Kitty” LeShay who filled the Alternate position formerly held by Daniel Pierce. Officers were elected for the 2016 calendar year at the November meeting: Susan Peifer, Chairman, William Jenkins, Vice-Chairman and Lisa Courcier, Secretary. Regular member Rosalie Gifford and Alternate member Paul Tetreault also served on the Board. There was a vacancy for one Alternate position. Betty Urban was the Recording Clerk. Also at the November meeting, the Board set the 2016 calendar and approved a budget of \$2,453.00 for fiscal year 2016-2017. Our budget for fiscal year July 2015 through June 2016 was \$2,253.00, of which, we spent \$490.43.

The Board received an application for an Auto Repair & Sales Business from Tim Barr and Roy Drum at our April meeting. We held a Special meeting, May 12, to hear and vote on the application. It was approved with conditions.

I compiled a packet on Zoning Board of Appeals information and procedures for the new members to help familiarize themselves with our Board’s purpose and operation.

The Chaplin Zoning Board of Appeals meets on the 4th Wednesday of the month in the Chaplin Library conference room at 7:00 PM. The meeting dates are adjusted to the third Wednesday in November and December for the holidays.

Respectfully Submitted,



Susan Peifer
ZBA Chairman
January 11, 2017

List of External Reports Included Herein by Reference

A number of reports are provided by agencies external to the Town of Chaplin. These external reports are included in the Town of Chaplin Annual Report by reference, and may be found on file at the Town Hall or with the respective external reporting agency.

Auditor's Report

Per §4-230 and §4-236 of Connecticut General Statutes, Chaplin as a recipient of state funds must complete a town audit. This year the audit was performed by Michaud Accavallo Woodbridge & Cusano, LLC.

Eastern Highlands Health District (EHHD)

Membership in EHHD provides Chaplin with shared services including:

- Emergency Preparedness
- Environmental Programs
- Communicable Disease Surveillance & Control

For a complete list, please see the EHHD Annual Report.

Northeastern Connecticut Council of Governments (NECCOG)

Membership in NECCOG provides Chaplin with shared services including:

- Paramedic Intercept
- Animal Services
- Geographic Information Services (GIS)

For a complete list, please see the NECCOG Annual Report.

Regional District 11 / Parish Hill High School

The Annual Report from Regional District 11 is prepared and published separately from Chaplin's annual report.

Map of Chaplin

Windham County, Connecticut

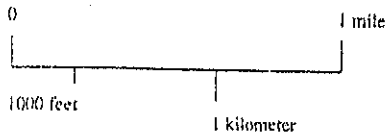
Chaplin Town Hall

495 Phoenixville Rd

PO Box 286

Chaplin CT 06235-0286

(860) 455-9455



- Bates Rd.....E1
- Bear Hill Rd, N.....C3
- Bear Hill Rd, S.....D3
- Bedlam Rd.....D2
- Bedlam Rd, N.....D1
- Bedlam Rd, S.....D1
- Bolduc Ln.....C2
- Bujak Rd.....B2
- Bujak Rd Connector...E2
- Canada Ln.....D3
- Carefree Ln.....E2
- Cedar Swamp Rd.....D4
- Cemetery Rd, S.....D2
- Chaplin St.....C3
- Chappell St.....E2
- Chappell St Ext.....E2
- Chewink Rd.....E3
- Cross Rd.....D3
- Davis Rd.....C2
- Depot Rd.....E2
- Dianas Pool Rd.....D3
- England Rd.....D3
- Federal Rd.....C2
- Fiske Rd.....E3
- Goodell Rd.....B4
- Goshen Rd.....D4
- Goodell Pond Rd.....B4
- Harakaly Rd.....B1
- Lynch Rd.....E2
- Mansure Rd.....E2
- Mayoy Rd.....B4
- McQuade Rd.....B4
- Middle Rd.....C4
- Miller Rd.....D3
- Morey Rd.....B4
- Mountain Laurel Ln.....D3
- Natchaug St.....C3
- Nollett Rd.....B1
- Nutmeg Ln.....C4
- Nyberg Rd.....D3
- Old Hampton Rd.....D3
- Old State Rd.....D3
- Old Willimantic Rd.....E2
- Palmer Rd.....C2
- Parish Hill Rd.....E3
- Pumpkin Hill Rd.....B3
- Ridge Rd.....C2
- Ross Rd.....D2
- Scotland Rd.....E3
- Shuba Ln.....B1
- Singleton Rd.....C3
- Tower Hill Cutoff.....B2
- Tower Hill Rd.....C2
- Turko Rd.....B2
- York Rd.....D2

