

CHAPLIN BOARD OF FINANCE
***** SPECIAL MEETING AGENDA *****

Monday, March 27, 2023 – 7:00 PM—* TOWN HALL*** (MASKS ARE OPTIONAL)**

NOTE: THIS MEETING WILL BE HELD IN PERSON ONLY. The wearing of masks is now OPTIONAL in Town Hall.

Documents for this meeting can be found by following this web browser navigation path: www.chaplinct.org> **Select Meeting Date from Event Calendar >Select Board of Finance Meeting>Select Board of Finance Meeting Documents>Select 0-BOF Meeting Documents Folder>Select Meeting-2023.03.27**

- 1. Call to order by Chairperson.**
- 2. Introduction of BOF Members, Alternates, and Guests.**
- 3. Seating of Alternates.**
- 4. First Audience for Citizens (limited to TEN minutes).**
- 5. Guests: Chaplin CIP Committee to Present Preliminary FY 2024-28 CIP Plan.**
 - a. Review and discussion of CIP Plan projects.
 - b. Review and discussion of CIP Plan funding.
- 6. Additions or changes to the agenda. None permitted.**
- 7. Reports.**
 - a. Board Member reports (limited to 5 minutes each):
 - 1) Consider and act on approval of FY 21-22 Annual Report.
 - 2) Audit RFP Sub-Committee: Establish next steps in reviewing proposals and interviewing prospective auditors.
 - a) Establish preliminary schedule for final selection of auditor for fiscal year 2022-23.
 - b. Staff reports:
- 8. Approval of Minutes.**
 - a. Regular & Special meeting(s)-March 13, 2023 & March 20, 2023
- 9. Correspondence.**
- 10. Budget Workshop for FY 2023-24.**
 - a. Review preliminary estimate of total Chaplin FY 2023-24 anticipated revenues.
 - b. Review Board of Education/CES budget for FY 2023-24 and identify questions/comments for Board of Education.
 - c. Review RSD11 budget as approved by the Board of Education and review cost impact for Chaplin.
 - d. Review Town agency budget requests; identify individual budgets for examination/additional information/adjustment.
 - e. Review Capital Projects Plan.
 - 1) FY 2024 – 2028 CIP Plan as proposed by CIP Committee.
 - 2) Review completed CIP projects for potential closure.
 - f. Review dates for Board of Finance special budget workshops and budget Public Hearing.
 - g. Other budget issues for consideration.
- 11. Old/New Business.**
 - a. Review action items from previous meetings – see minutes.
 - b. Review and update BOF Annual Activity/Project Calendar.
 - c. Consider and act on funds transfers and budget line additions/adjustments as requested.
- 12. Agenda suggestions for next Regular/Special meeting.**
 - a. Regular meeting: Standard meeting agenda & FY 2023-24 Budget workshop.
 - b. Special meeting(s): FY 2023-24 Budget workshops.
- 13. Time and place of next Regular/Special Meetings.**
 - a. **Monday, April 3, 2023:** **Special Meeting and Budget Workshop @ 7:00 pm (Town Hall)**
 - b. **Monday, April 10, 2023:** **Regular Meeting and Budget Workshop @ 7:00 pm (Town Hall)**
 - c. **Monday, April 17, 2023:** **Special Meeting and Budget Workshop @ 7:00 pm (Town Hall)**
 - d. **Monday, April 24, 2023:** **(Tentative) Budget Public Hearing; Special Meeting and Budget Workshop @ 7:00 pm (Senior Center)**
- 14. Adjourn.**

Submitted by: Richard G. Weingart, Chair