

**BOARD OF SELECTMEN
REGULAR MEETING
Chaplin, Connecticut
Thursday, October 4, 2018
*AMENDED MINUTES**

Members Present: William H. Rose IV, First Selectman; Anthony Pinto, Selectman.

Members Absent: Matthew Cunningham, Selectman

Others Present: Dick Weingart, Chairman/Board of Finance; Leslie Ricklin; Helen Weingart; Warren Church; Jim Randall, Emergency Preparedness Director; and others.

1. **Call to Order:** Meeting was called to order at 7:00pm
2. **Opening of Surplus Equipment Auction bids:** The bids were opened, see attached. Mr. Rose made a **MOTION** to gift the Johnson PPL600 radio to Rick Nichols at no charge. Mr. Pinto seconded the **MOTION**. All in favor. **MOTION** passed.
3. **Additions to Agenda:** None
4. **First Audience of Citizens:** Jim Randall, Emergency Preparedness Director, informed the Board that there are chairs at the Volunteer Firehouse hall that need repair to the feet.
5. **Approve minutes of:** Board of Selectmen Special meeting minutes of September 13, 2018. Mr. Rose made a **MOTION** to approve the 9/13/18 Board of Selectmen Special meeting minutes. Mr. Pinto seconded the **MOTION**. All in favor. **MOTION** passed.
6. **Communications and Reports**
 - A. **Trooper Report** – September 2018 report was reviewed.
 - B. **Board Members Reports:** None
 - C. **Board of Finance Discussion:** Dick Weingart reported on auditors coming for field work and should get a draft report in early December. RFP subcommittee will be meeting in the next few weeks. We will be sending out CIP packets and schedule meetings after November. He also mentioned that the special town meeting agenda will need to be brought to the Board of Finance at the meeting Monday so they can recommend transfer items, he doesn't foresee a problem.
 - D. **Correspondence:** Mr. Rose received a suggested organization for Chaplin's Bicentennial Committee which we will start the process to organize the committee in the coming month.
 - E. **Building/Infrastructure:** Mr. Rose reported on roofing bids for the library/senior center as an RFP project as this is an urgent issue, hence why we are scheduling a Town meeting to acquire the funds. The Board reviewed three competitive quotes for base prices ranging from \$57,500 to \$66,955. They will review the bids in more detail.
 - F. **Discussion regarding the Municipal Building Usage Ad-Hoc Committee:** Mr. Rose reported that the committee will standardize forms for all rental areas. Also discussed insurance coverage for these functions regarding town sponsored events not needing extra insurance. If a town agency sponsors an event, then it will be considered a Town event and will be covered.
7. **New Business**
 - A. **Tax Collector Refunds:** Mr. Pinto made a **MOTION** to refund Honda Lease Trust in the amount of \$392.93. Mr. Rose seconded the **MOTION**. All in favor. **MOTION** passed.

Mr. Pinto made a **MOTION** to refund Honda Lease Trust in the amount of \$550.40. Mr. Rose seconded the **MOTION**. All in favor. **MOTION** passed.

Mr. Pinto made a **MOTION** to refund Gary Charron in the amount of \$48.75. Mr. Rose seconded the **MOTION**. All in favor. **MOTION** passed.

Mr. Pinto made a **MOTION** to refund Cory and Shelley Ciantar in the amount of \$66.95. Mr. Rose seconded the **MOTION**. All in favor. **MOTION** passed.

- B. Resignations/Appointments:** Mr. Rose read the resignation from John Smith from the Recreation Commission. Mr. Rose stated he will be missed and has contributed greatly over the years. Mr. Pinto made a **MOTION** to appointment Timothy Hart to the Recreation Commission to fill vacancy ending 6/30/2019. Mr. Rose seconded the **MOTION**. All in favor. **MOTION** passed.
- C. Discuss and possible action on the Deed of Drainage Easement and Agreement between 61 Nyberg Rd, Stacy R. Foster, and the Town of Chaplin.** Mr. Rose explained the road improvement and drainage project. Mr. Pinto made a **MOTION** to sign the Deed of Drainage Easement and Agreement between 61 Nyberg Rd, Stacy R. Foster, and the Town of Chaplin. Mr. Rose seconded the **MOTION**. No discussion. All in favor. **MOTION** passed.
- D. Discussion to receive and approve the Legal Notice – Warning of a Special Town Meeting.** Mr. Rose read the legal notice (see attached). Mr. Pinto made a **MOTION** to approve the Special Town Meeting agenda for 10/29/18. Discussion: Correction - item's to be voted on should have #7 added. Mr. Pinto made an amendment to his **MOTION** to include item #7 to vote on. Mr. Rose seconded the **MOTION**. All in favor. **MOTION** passed.
- E. Discussion and possible action on the power purchase agreement previously approved by one selectman only.** Town attorney, Dennis O'Brien contacted Greenbank, not a good deal currently 10.5 cents per kw, with 1.5% escalator annually for duration of contract which is 20 years. The goal is to renegotiate the agreement, not to remove the solar panels. So far he has not heard back from Greenbank.

8. Old Business

- A. Update regarding propane supplier for Town buildings.** Mr. Rose explained the issue with the propane. The Town attorney, Dennis O'Brien sent a letter to AmeriGas informing them that there is not a valid contract due to the fact that the Board of Selectmen did not agree to this contract and that it was acted on by a lone selectman. This is the same issue regarding the power purchase agreement, there was never a vote or consensus by the Board of Selectmen to enter into either one of these two contracts.
- B. STEAP Grant (North Bear Hill Bridge):** Mr. Rose reported that utility poles have been moved and will open the road and CT Paving will come back and finish the road.
- C. Discussion regarding England Road Bridge Project:** Mr. Rose reported that the engineers are working on project, so we can apply for the bridge grant.
- D. Discussion regarding North Bear Hill Drainage Project:** Mr. Rose reported that it is currently with the engineering firm at NECCOG.
- E. Discussion regarding Bedlam Road Bridge Project:** Mr. Rose reported that an engineering firm looked at it but no monetary amount yet for the repair.
- F. Status of the Chaplin Museum:** This will be discussed at Town meeting.
- G. Status of the William Ross Library:** This will be discussed at Town meeting, currently two interested parties for purchasing the old library.
- H. Discuss tentative plans to celebrate Chaplin Bicentennial in 2022.** Leslie Ricklin asked the Board of Selectmen to formally invite the boards/commissions to get them more involved and discuss at their meetings. Also, representative from Chaplin Congregational Church should be involved. This could be celebrated over a period of months not just one day. The Town seal needs to be redesigned now for advertisement. Also, funds from the town needs to be

*addressed once the committee is formed. Warren Church suggested digitizing the Town history so it is available to residents at the library.

- I. **Discuss All Pending and New FOI Requests:** Mr. Rose reported an FOI request from Halloran & Sage requesting a list of top taxpayers which the Assessor, Chandler Rose, addressed.
- J. **Human Resources Updates/Changes:** Mr. Rose reported that the Department of Public Works contract has been signed. Also finalized was the new employee policy and procedures manual and the employee's handbook.
- K. **Discussion regarding the Department of Public Works:** Due to the tree issues from the beetles and gypsy moths the Department of Public Works rented a bucket truck. Many towns are spending \$50,000-\$100,000 dollars for contractors but we were able to rent a truck at \$5000 a month under the direction of David Stone, DPW Supervisor/Tree Warden. In between all of this they are also handling excess rain washouts and other road issues.
- L. **Discussion regarding condition of the library boiler room:** Mr. Rose reported on a quote for potential asbestos mediation and recommends this be a CIP project and will need multiple quotes to move forward. Mr. Rose also discussed the well at the library/senior center. It has been mapped out and working with Health district and getting ready to drill new well shortly. Mr. Rose made a **MOTION** to get quotes on remediation for the boiler room to be reviewed and possibly submitted for the 2019-20 CIP project. Mr. Pinto seconded the **MOTION**. All in favor. **MOTION** passed.
- M. **Discussion on Hampton/Chaplin Ambulance Corp.** No updates to report at this time.

9. **Second Audience of Citizens - Note: Comments are limited to agenda items and subject to Chair discretion:** None

10. **Agenda Suggestions for next meeting.**

Communications and Reports

Trooper Report
Board Members Reports
Board of Finance Discussion
Correspondence
Building/Infrastructure
Discussion regarding the Municipal Building Usage Ad-Hoc Committee

New Business

Tax Collector Refunds
Resignations/Appointments

Old Business

Update regarding propane supplier for Town buildings.
STEAP Grant (North Bear Hill Bridge)
Discussion regarding England Road Bridge Project
Discussion regarding North Bear Hill Drainage Project
Discussion regarding Bedlam Road Bridge Project
Status of the Chaplin Museum
Status of the William Ross Library
Discuss tentative plans to celebrate Chaplin Bicentennial in 2022 (to discuss letter to Boards/Commissions).

Discuss All Pending and New FOI Requests
Human Resources Updates/Changes
Discussion regarding the Department of Public Works
Discussion regarding condition of the library boiler room.
Discussion on Hampton/Chaplin Ambulance Corp.
Discussion and possible action on the power purchase agreement previously approved by one selectman only.

- 11. Date, time, and place of next meeting (November 1, 2018 @ 7:00pm @ the Town Hall)**
- 12. Adjourn:** Meeting adjourned at 8:17pm.