

BOARD OF SELECTMEN

Chaplin, Connecticut

January 10, 2019

SPECIAL MEETING

Minutes

Members Present: William H. Rose IV, First Selectman; Anthony Pinto, Selectman.

Members Absent: Matthew Cunningham, Selectman.

Others Present: Irene Schein, Chair/Economic Development Commission; Jim Randall, Emergency Preparedness Director; Leslie Ricklin, Economic Development Commission; Suzanne Gluck, Administrative Assistant; Steven Landon.

1. **Call to Order:** Meeting was called to order at 7:02pm
2. **First Audience of Citizens:** Ms. Schein is working with the Access Agency to get assistance with grants for senior housing and he suggested getting demographics to show a need and a potential site plan. The current site they are looking at has a restaurant which could be a positive. They would need to get architectural drawings which we should get reimbursed for. Mr. Rose suggested finding what the need would be in the county, not just in Chaplin. Also discussed were planning & zoning requirements and development nodes (i.e. intersections with commerce). Ms. Schein will attend a planning and zoning meeting to discuss the plans.

Mrs. Ricklin asked about the status of the Conservation Commission. Mr. Rose stated if they cannot get enough members for the commission they would need an ordinance to merge it with the Inland Wetlands & Watercourses Commission. Also, Mrs. Ricklin would like to have 200 trees planted for the bicentennial celebration and this is right up the Conservation Commissions alley.

3. **Approve minutes of Board of Selectmen Regular meeting minutes from December 8, 2018:** Mr. Pinto made a **MOTION** to approve the 12/8/18 Board of Selectmen regular meeting minutes, Mr. Rose seconded the **MOTION**. All in favor. **MOTION** passed.
4. **Communications and Reports**
 - A. **Trooper Report:** Report from Trooper Black is consistent with previous months.
 - B. **Board Members Reports:** None
 - C. **Board of Finance Discussion:** Dick Weingart, Chairman Board of Finance, was not able to attend but Mr. Rose reported that there was an extension request for the 2017-2018 audit.
 - D. **Correspondence:** Mr. Rose shared a letter from Eastern Highlands District that our representative, Jeff Polhemus, is leaving the agency at the end of March. Mr. Rose also shared correspondence from the State/OPM may be trying to cap expenditures for municipalities at 2.5%, he will follow up with more information on this subject. Also received was a letter from the Department of Health informing us about a record year with mosquito populations due to the wet weather and also concerns about West Nile virus
 - E. **Building/Infrastructure:** Mr. Rose discussed the new well at the Senior Center/Library building and that they are in the process of a yield test and next is the public drinking water test. Also due to the wear and tear he decided to replace expansion tank and pump.
 - F. **Discussion regarding the Municipal Building Usage Ad-Hoc Committee:** Mr. Rose stated that the next meeting is scheduled for 1/24 at 4pm and they hope to have the policies and regulations finalized.

5. New Business

- A. Tax Collector Refunds:** None
- B. Resignations/Appointments:** Mr. Rose made a **MOTION** to revoke the appointment of Burning Official for Jason Chilly effective 1/10/19. Mr. Pinto seconded the **MOTION**. All in favor. **MOTION** passed. The Board of Selectmen will nominate Steven Landon as the Burning Official and then appoint him once he is certified.
- C. Discuss and possible action regarding sponsoring the Chaplin Elementary PTO Paint Night fundraiser at the Volunteer Fire Department on 1/18/19.** Mr. Pinto made a **MOTION** for the Board of Selectmen to sponsor the Chaplin Elementary PTO Paint Night fundraiser at the Volunteer Fire Department on 1/18/19. Mr. Rose seconded the **MOTION**. All in favor. **MOTION** passed. Discussion: Mr. Rose suggested that moving forward the Board of Education can sponsor these events. Mr. Pinto agreed.
- D. Discuss and possible action regarding sponsoring the Parish Hill Booster Club Trivia Night fundraiser at the Volunteer Fire Department on 3/22/19.** Mr. Pinto made a **MOTION** for the Board of Selectmen to sponsor the Parish Hill Booster Club Trivia Night fundraiser at the Volunteer Fire Department on 3/22/19. Mr. Rose seconded the **MOTION**. All in favor. **MOTION** passed.

6. Old Business

- A. STEAP Grant (North Bear Hill Bridge):** Bridge is complete, finalizing last payments, area to be evaluated after the winter.
- B. Discussion regarding England Road Bridge Project:** State engineers did an evaluation, it is scour critical, they are not interested in rehabbing the bridge and recommend a full replacement. Mr. Rose recommends rehabbing in lieu of grant funds. Engineer is working on pricing for rehabbing.
- C. Discussion regarding North Bear Hill Drainage Project:** Mr. Rose stated that he would like this to go out to bid soon so they can break ground in the Spring.
- D. Discussion regarding Bedlam Road Bridge Project:** Mr. Rose reported there are no grants for this bridge. Engineer working on project to see what we need to do to repair/replace this bridge.
- E. Discuss tentative plans to celebrate Chaplin Bicentennial in 2022:** The Selectman's office will recruit a committee as soon as possible.
- F. Discuss All Pending and New FOI Requests:** None
- G. Discussion regarding the Department of Public Works:** The new truck is almost completed, should be done in the next 2-3 weeks.
- H. Discussion regarding condition of the library boiler room:** Asbestos report is in, there is no asbestos.
- I. Discussion on Hampton/Chaplin Ambulance Corp:** Mr. Pinto reported they have a tentative meeting date for 1/21 or 1/22 with Ben Brockett. Mr. Rose stated we need an updated contract and also an EMS plan.
- J. Discuss solar panels/roof replacement – Senior Center/Library building:** The roof was replaced on the building and the panels are being reinstalled. Mr. Rose is still re-negotiating the PPA Contract with the solar company.
- K. Discussion regarding the move of the Emergency Command Center:** Mr. Randall will meet with the selectmen to get a status of the project and plan the move.
- L. Discuss and possible action regarding a proclamation for Chaplin School Choice Week:** Mr. Rose stated that this is a national movement to allow students to pick the schools they want to go to. There is not enough information at this time to discuss. No action to be done.

7. Second Audience of Citizens - Note: Comments are limited to agenda items and subject to Chair discretion.

Mrs. Ricklin stated that they need to get the old cabinet out of the William Ross Library building. Also, the building needs maintenance. Mr. Rose will look into the repairs needed.

8. Agenda Suggestions for next meeting:

Communications and Reports

Trooper Report
Board Members Reports
Board of Finance Discussion
Correspondence
Building/Infrastructure

New Business

Tax Collector Refunds
Resignations/Appointments

Old Business

STEAP Grant (North Bear Hill Bridge)
Discussion regarding England Road Bridge Project
Discussion regarding North Bear Hill Drainage Project
Discussion regarding Bedlam Road Bridge Project
Discuss tentative plans to celebrate Chaplin Bicentennial in 2022.
Discuss All Pending and New FOI Requests
Discussion regarding the Department of Public Works
Discussion on Hampton/Chaplin Ambulance Corp.
Discuss solar panels/roof replacement – Senior Center/Library building.
Discussion regarding the move of the Emergency Command Center
Discussion regarding the Municipal Building Usage Ad-Hoc Committee

9. Date, time, and place of next meeting (February 7, 2019 @ 7:00pm @ the Town Hall)

10. Adjourn: Meeting adjourned at 7:58pm

*Respectfully submitted by
Suzanne Gluck, Administrative Assistant*