

**BOARD OF SELECTMEN**  
**Chaplin, Connecticut**  
**May 25, 2021**  
**Special Meeting**  
**Minutes**

**Members Present:** William H. Rose IV, First Selectman; Kenneth Fortier, Selectman; Anthony Pinto, Selectman.

**Members Absent:** None

**Others Present:** Suzanne Krodel, Administrative Assistant

1. **Call to Order:** Mr. Rose called the meeting to order at 6:32pm.
2. **COVID-19 update:** Town hall is now open to the public following recommendations from Governor Lamont for those who are not fully vaccinated to wear masks and to adhere to social distancing.
3. **Proposed updated ordinances to be approved by the Board of Selectmen for referral to the Town Meeting for discussion but no action, and then to the 6/15/2021 referendum:**
  - a. **\*\*An Ordinance merging the Wetlands Commission and Conservation Commission effective July 1, 2021, and providing for the appointment of members to the merged Commission by the Chief Executive Officer of the Town, currently the First Selectman with the advice and consent of the Board of Selectmen; and**
  - b. **An Ordinance changing the Method of Selection of Members of the Recreation Commission from Election by the Town Meeting to Appointment by the Board of Selectmen, effective July 1, 2021.**

Mr. Fortier made a **MOTION** to approve the updated ordinances for the Wetlands Commission and Conservation Commission and Recreation Commission for the town meeting. Mr. Pinto seconded the **MOTION**. All in favor. Discussion, none. **MOTION** passed.

4. **Discussion and possible action regarding date, time, location and approval of the call/legal notice for the Annual Town meeting and referendum:** Mr. Rose read the legal notice and reported that the Town meeting will be scheduled on 6/7/21 and referendum on 6/15/21 (see attached). Mr. Pinto made a **MOTION** to approve the legal notice for the Annual Town meeting on 6/7/21. Mr. Fortier seconded the **MOTION**. Discussion: Mr. Rose stated that there will be in-person voting only at the Town meeting for the nomination/election of an RD11 member, CIP transfers, and approval to list the William Ross Library for sale. The proposed ordinances and budget will be voted on at referendum. All in favor. **MOTION** passed.

5. **Audience of citizens:** None
  
6. **Adjourn:** Mr. Rose made a **MOTION** to adjourn the meeting at 6:44pm. Mr. Fortier seconded the **MOTION**. All in favor. **MOTION** passed.

*Respectfully submitted by,  
Suzanne Krodel  
Administrative Assistant*

**LEGAL NOTICE**  
**TOWN OF CHAPLIN**  
**WARNING OF ANNUAL TOWN MEETING**  
**Monday, June 7, 2021**

The electors and those authorized to vote at town meeting are hereby warned that an Annual Town Budget Meeting will be held in-person only on Monday, June 7, 2021 at 7:00 PM at the Chaplin Senior Center, 132 Chaplin Street, Chaplin, Connecticut. Pursuant to the Governor's Executive Order No. 12 dated May 18, 2021, anyone who attends this meeting, is not fully vaccinated, and does not maintain a safe social distance of approximately six feet from every other person is required to wear a mask. This meeting shall be for the purpose of acting upon the following items:

1. To elect a moderator for said meeting;
2. To nominate and elect to the Regional Board of Education of Regional District #11 one member for a full term of three years to commence July 1, 2021;
3. To discuss and vote to authorize the Selectmen to prepare and market the William Ross Library, 57 Chaplin Street, Chaplin, for public sale.
4. Whereas the Town is applying for Local Capital Improvement Grant Funds: therefore, to resolve to approve the CIP plan for FY 2022-2026 (on file with the Town Clerk);
5. To appropriate for fiscal year 2020-2021 the transfer of an amount not to exceed \$400,000 from the General Fund Unassigned Fund Balance to the CIP Fund for the following projects:
  - a. Project #3340.13 - Vehicle Replacement: new Fire Truck (\$175,000).
  - b. Project #3305.7 - England Road Bridge (\$200,000).
  - c. Other projects per CIP Plan (\$25,000)
6. \*To receive and approve the Annual Town Budget for the Fiscal Year July 1, 2021-June 30, 2022 in the amount of \$9,074,135 as submitted by the Board of Finance and to appropriate funds required; (contingent on asterisk \*);
7. Public Hearings on the following ordinances, preliminarily approved by the Board of Selectmen to:
  - a. \*Enact an Ordinance merging the Conservation Commission and the Inland Wetlands and Watercourses Commission with members appointed by the Board of Selectmen.
  - b. \*Enact an Ordinance providing for the appointment of members of the Recreation Commission by the Board of Selectmen.
8. To adjourn the meeting after completion of the foregoing business.

\*At their meeting held on May 25, 2021, the Board of Selectmen voted, pursuant to CGS § 7-7, that items #6 and #7 of the Call of the Annual Town Meeting be submitted to a referendum vote at an Adjourned Town Meeting to be held June 15, 2021 at the Chaplin Firehouse, 106 Phoenixville Road (Rte. 198) in said Chaplin from 12:00 Noon to 8:00 P.M. The questions on the ballot label at said referendum shall read as follows:

1. "Shall the Town of Chaplin appropriate the sum of \$9,074,135 for the General Government and Education Expenditures for Fiscal Year July 1, 2021 through June 30, 2022 as recommended by the Board of Finance?"
2. "Shall the Town of Chaplin enact an Ordinance merging the Conservation Commission and the Inland Wetlands and Watercourses Commission with members appointed by the Board of Selectmen."
3. "Shall the Town of Chaplin enact an Ordinance providing for the appointment of members of the Recreation Commission by the Board of Selectmen."

Absentee ballots for the June 15, 2021 referendum shall be available as provided by law to persons applying to the office of the Town Clerk during its regular business hours. Copies of the proposed Annual Town Budget and the two proposed Ordinances are available for inspection in the Office of the Town Clerk.

Dated at Chaplin, Connecticut, this 25<sup>th</sup> day of May 2021.



William H. Rose IV, Selectman



Anthony Pinto, Selectman



Kenneth Fortier, Selectman

**CHAPLIN BOARD OF SELECTMEN**

**ORDINANCE MERGING THE CONSERVATION COMMISSION AND THE INLAND WETLANDS and WATERCOURSES COMMISSION WITH MEMBERS APPOINTED BY THE BOARD OF SELECTMEN**

**WHEREAS**, pursuant to General Statutes sections 22a-42 and 7-131a, the Town of Chaplin has enacted ordinances creating an Inland Wetlands and Watercourses Commission elected by the voters in the municipal elections held in November, and a Conservation Commission appointed by the Chief Executive Officer of the Town, currently the First Selectman; and

**WHEREAS**, both the Inland Wetlands and Watercourses and Conservation commissions are purposed and engaged in similar and different ways in the protection and enhancement of wetlands, watercourses and the physical environment of the Town of Chaplin; and

**WHEREAS**, at this time the six-member, three alternate Conservation Commission has only one regular member and no alternates, and the five-member three alternate Inland Wetlands Commission has five regular members and two alternates in place; and

**WHEREAS**, based on the experience of the memberships of these two somewhat overlapping agencies it is found that merging the two into one commission whose members are appointed by the Chief Executive Officer of the Town with the advice and consent of the Board of Selectmen is in the best interests of the Town because it will maximize the efficiency and effectiveness of the combined group in fulfilling the purposes of the two entities set forth in the General Statutes and the ordinances of the Town, and so for all of the foregoing reasons it is

**THEREFORE RESOLVED, ORDAINED, VOTED and LEGISLATED** that effective on July 1, 2021:

1. The Conservation Commission and Inland Wetlands and Watercourses Commission are merged into a single Town agency called **The Inland Wetlands, Watercourses and Conservation Commission**, whose five regular members and three alternates shall be appointed by the First Selectman of the Town, with the advice and consent of the Board of Selectmen; and
2. Sections 2 and 7 of the **Ordinance Establishing a Wetlands Commission, et seq.**, enacted by the Annual Town Meeting held on February 21, 1980, are **repealed**; but the remaining portions of that Ordinance are incorporated by reference herein and retained as being applicable to the merged **Inland Wetlands, Watercourses and Conservation Commission**; and
3. The Ordinance pertaining to the **Wetlands Commission** that was enacted by the Town Meeting held on June 5, 1989, and the **“Inland Wetlands Commission Ordinance Amendment”** enacted by the Town Meeting on May 9, 2016, are **both repealed in their entirety**; and
4. The **Conservation Commission Ordinance**, enacted by the Town Meeting on April 24, 1995, is **repealed**, but the functions of the Conservation Commission set forth in section 2 of the repealed Ordinance are incorporated by reference herein and retained as functions of the merged **Inland Wetlands, Watercourses and Conservation Commission**.

5. Beginning on July 1, 2021, appointments to the merged Commission may be made as follows:

- a. The two electors filling positions on the Inland Wetlands Commission who are due for re-election on November 2, 2021, may serve as regular members on the merged Commission until then, and may be reappointed or replaced on the merged Commission effective November 3, 2021, until June 30, 2027, and thereafter such positions shall be filled by appointment for terms of six years; and
- b. The elector filling the position on the Inland Wetlands Commission who is due for re-election on November 7, 2023, may serve as a regular member of the merged Commission until then, and may be reappointed or replaced on the merged Commission effective November 8, 2023, until June 30, 2029, and thereafter such position shall be filled by appointment for terms of six years; and
- c. The two electors filling positions on the Inland Wetlands Commission who are due for re-election on November 4, 2025, may serve as regular members of the merged Commission until then and may be reappointed or replaced on the merged Commission effective November 5, 2025, until June 30, 2031, and thereafter such positions shall be filled by appointment for terms of six years; and
- d. The elector in the only currently filled position on the Conservation Commission may be appointed to an alternate position on the newly merged Commission effective July 1, 2021, until June 30, 2025, and thereafter such position shall be filled by appointment for terms of six years; and
- e. The elector filling the alternate position on the Inland Wetlands Commission that is due for re-election on November 2, 2021, may continue to serve on the merged Commission until then, and may be appointed or replaced on the merged Commission effective November 3, 2021 until June 30, 2027, and thereafter such position shall be filled for terms of six years; and
- f. The elector filling the alternate position on the Wetlands Commission who is due for re-election on November 7, 2023, may serve on the merged Commission until then and may be appointed or replaced on November 8, 2023, until June 30, 2029, and thereafter such position shall be filled by appointment for terms of six years; and

5. The Chief Executive Officer of the Town, currently the First Selectman, with the advice and consent of the Board of Selectmen may remove any member or alternate of the merged Commission for good cause shown, and may fill any vacancy on the Commission in accordance with the foregoing schedule of terms.

**IF ENACTED BY THE TOWN MEETING REFERENDUM THIS ORDINANCE SHALL BECOME EFFECTIVE FIFTEEN DAYS AFTER PUBLICATION OF A SUMMARY OF THE ORDINANCE IN A NEWSPAPER HAVING A CIRCULATION IN THE TOWN.**

**ORDINANCE PROVIDING FOR APPOINTMENT OF MEMBERS  
OF THE RECREATION COMMISSION BY THE BOARD OF SELECTMEN**

**WHEREAS**, on April 28, 1997, the Annual Town Meeting enacted an “**Amendment to Ordinance Establishing Recreation Commission**” requiring the election of ten members to the **Recreation Commission** by the Annual Town Meeting in sets of five per year for two-year terms; and

**WHEREAS**, the terms of all ten members will expire on June 30, 2021; and

**WHEREAS**, it is found that to continue to fulfill the purposes of the voters of the Town of Chaplin in creating and maintaining the **Recreation Commission**, it is in the best interests of the people of the Town that future appointments of the ten members of the Commission be made by the Board of Selectmen, and so for all of the foregoing reasons it is therefore:

**RESOLVED, ORDAINED, VOTED AND LEGISLATED**, that effective on July 1, 2021:

1.The “**Amendment to Ordinance Establishing Recreation Commission**,” enacted by the Annual Town Meeting on April 28, 1997, is **repealed in its entirety and replaced by this Ordinance**; and

2.Rather than being elected by the Annual Town Meeting, the ten members of the **Recreation Commission** will instead be appointed by the Board of Selectmen, as follows:

- a. Five members of the **Recreation Commission** will be appointed to serve terms of one year each beginning July 1, 2021, and ending on June 30, 2022; and thereafter such positions shall be filled by vote of the Board of Selectmen for terms of two years each; and
- b. Five additional members of the **Recreation Commission** will be appointed to serve terms beginning July 1, 2021 and ending on June 30, 2023; and thereafter such positions shall be filled by vote of the Board of Selectmen for terms of two years each; and
- c. The Board of Selectman may remove any member of the **Recreation Commission** for good cause shown, and shall fill any vacancy on the Commission for the duration of the term in which it occurs.

**IF ENACTED BY THE TOWN MEETING REFERENDUM THIS ORDINANCE SHALL BECOME EFFECTIVE FIFTEEN DAYS AFTER PUBLICATION OF A SUMMARY OF THE ORDINANCE IN A NEWSPAPER HAVING A CIRCULATION IN THE TOWN.**