

**BOARD OF SELECTMEN
Chaplin, Connecticut
SPECIAL MEETING
March 8, 2022
MINUTES**

Members Present: Juan Roman III, First Selectman; Anthony Pinto, Selectman; Kenneth Fortier, Selectman.

Members Absent: None

Others Present: Suzanne Krodel, Administrative Assistant

1. Call to Order: Meeting was called to order at 6:02pm
2. Tax Refunds: *J. Pinto made a **MOTION** to approve the tax refund of \$233.67 to ACAR Leasing LTD. K. Fortier seconded the **MOTION**. All in favor. **MOTION** passed.*
3. Discuss and possible action regarding the FY2022-2023 budget.
The Board reviewed the following budgets:

BUDGET	TOTAL
General Government	\$189,309.09
Board of Selectmen	\$152,112.18
Building, Grounds, Maintenance	\$92,861.12
Police Protection	\$189,491.00
Public Works	\$152,045.45 (salaries pending)
Sanitation	\$229,412.00
Town Memberships	\$18,273.10
Transfer Station	\$36,755.46
Tax Collection Services	\$39,801.12

General Government:

- Ambulance services contract was discussed and that the date of contract was adjusted to the town's fiscal year. J. Roman looked at NECCOG services and J. Pinto said no to NECCOG, and that KB is too far for service. J. Pinto stated that he should be involved in the ambulance contracts.
- ARPA Funding – NECCOG is administering these funds.
- EHHD – contract is per capita (2141 pp)
- Flags – municipal flags, not bicentennial flags
- CIRMA – cyber security according to the school this was the better option but an email from Bill Rose last year stated they went through Beazley and the town would split the cost with the school. S. Krodel will follow up with the finance manager to clarify.
- Legal Fees – budgeted to cover union contract
- Paramedics – contract is by population
- Training – increase as more training is expected
- 911 dispatch – contracted

Selectmen's salaries – 3% across the board

- Hourly Clerk – wants to establish a second person to come in and help out and also transfer duties to the treasurer
- Grant writer – new line item

Building/Grounds/Maintenance:

- Lawn maintenance – mowing contract is now all municipal buildings, cemeteries, and Garrison Park. J. Roman stated this is going out to bid but also would like offer in contract if quote stays the same from awarded bidder for the following year, they can automatically give the contract to them without going out to bid. J. Pinto said it will always go up do to fuel prices.
- Fuel for town hall – oil prices have increased but the split systems seem to be saving on fuel

Police Protection: Contracted agreement, last year BOF cut some of the budget. This contract fluctuates depending on the level of the Trooper servicing the town.

Public Works:

- Salaries have not been calculated yet
- Sand is down, salt is up
- Tree removal has increased

Trooper will stay at the Senior Center right now. Mold remediation is expensive in the old trooper office and not sure when the work will begin.

Sanitation: Contracted agreement, single stream credits have not been received, usually we see these in light iron for the transfer station

Town Memberships: Section 8 housing was discussed from Mansfield; no town funds go into this.

Transfer Station: household chemicals are the Midneroc contract and permit fees set at \$400 because it is due for renewal

Tax Collector Services: contractual services just renewed for a 3-year contract. Office supplies increased but they pay for postage

IT Services: contractual services, just renewed

J. Roman stated that he wanted to discuss the salary increases for town employees and that the COLA increase this year is 3%. *J. Pinto made a **MOTION** to give a 3% COLA raise to all town employees be it either full-time or part-time. K. Fortier seconded the **MOTION**. Discussion: The union employees were discussed, and J. Roman stated they are not a part of the 3% it would be part of the union contract what they receive. All in favor. **MOTION** passed.*

*J. Pinto made a **MOTION** to accept the FY2022-2023 budget as presented with the understanding some calculations of DPW employee salaries have not been presented yet. K. Fortier seconded the **MOTION**. All in favor. **MOTION** passed.*

4. Adjourn: *J. Roman made a **MOTION** to adjourn at 6:57pm. K. Fortier seconded the **MOTION**. All in favor. **MOTION** passed.*

Respectfully submitted by,
Suzanne Krodel
Administrative Assistant