

TOWN OF CHAPLIN, CT

TO: BOARD OF FINANCE

SPECIAL REQUEST FOR ADDITIONAL EXPENDITURES

AMOUNT OF INCREASE REQUESTED

875.00

BUDGET LINE ITEM NO. 27103

BUDGET DESCRIPTION Salary - Admin Assistant

BUDGET AMOUNT 61,758.13

ACTUAL YTD SPENDING 47,631.20

EXPLANATION FOR REQUESTING CHANGE TO BUDGET

Increase hours from 38 to 40

Approved by BOS - 03/04/2021

DATE: 4/5/2021

DEPT./AGENCY REQUESTING Board of Selectmen

SIGNATURE OF CHAIRPERSON [Signature]

SELECTMAN'S COMMENTS/RECOMMENDATIONS:

ACTION TAKEN:

DATE:

TOWN OF CHAPLIN, CT

TO: BOARD OF FINANCE

SPECIAL REQUEST FOR ADDITIONAL EXPENDITURES

AMOUNT OF INCREASE REQUESTED

1500.00

BUDGET LINE ITEM NO.

28109.5

BUDGET DESCRIPTION

Web Development

BUDGET AMOUNT

1000.00

ACTUAL YTD SPENDING

599.88

EXPLANATION FOR REQUESTING CHANGE TO BUDGET

Better functionality - have had no updates since 2014

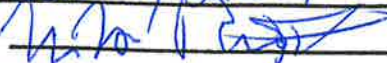
DATE:

4/5/2021

DEPT./AGENCY REQUESTING

Board of Selectmen

SIGNATURE OF CHAIRPERSON



SELECTMAN'S COMMENTS/RECOMMENDATIONS:

The Chaplin's website has seen a great deal more traffic as residents go to it for information. The upgrades will increase functionality and save time for staff.

ACTION TAKEN:

DATE: