

BOARD OF SELECTMEN
Chaplin, Connecticut
Tuesday, February 23, 2016
Special Meeting
Chaplin Town Hall
AMMENDED MINUTES*

Members Present: Matthew Cunningham, First Selectman; William H. Rose IV, Selectman; Irene Schein, Selectman.

Absent: None

Others Present: Dick Weingart, Chairman Board of Finance.

1. Call to Order

Matt Cunningham called the meeting to order at 1:06pm.

2. Annual Budget Workshop: the following items are changes discussed for the 2016-17 budget.

Board of Selectmen Budget:

- For the salaries of the First Selectman, Selectman, and Admin Assistant – tentative increase of 2.25% dependent on the cost of living allowance (COLA) and what the increase will be for premiums of the medical insurance.
- Legal Notices - \$850 (increase of \$100)
- Postage - \$250 (decrease of \$100)

The Board discussed the standard increase of 1% premiums for employees for medical insurance but first it needs to be finalized what the overall increase is for the Town's premiums.

Public Works Budget:

- ~~Union Salaries to be negotiated.~~ *Matt Cunningham will reach out to the Town Labor Attorney to determine when the salary re-negotiations are scheduled to take place.
- Equipment Maintenance - \$27,500 (decrease of \$2500)
- Equipment Rental – TBD
- Building Fuel - \$7470 (10% reduction)
- Bus Fuel - \$34,920 (10% reduction)
- Equipment Fuel - \$13,500 (10% reduction)
- Salt - \$18,000 (decrease \$2000)
- Sand - \$10,000 (decrease \$2000)
- Tree Removal - \$5000 (decrease \$2000)

Mr. Cunningham reported that they have a good surplus of sand/salt as it was a mild winter and also the Town purchased from Mansfield since they went all salt.

Regarding the equipment rental, it depends on how often the catch basins need to be cleaned, Matt Cunningham to confirm.

The Board felt tree removal was too high and decreased for next fiscal year.

Due to the excess funds in the fuel account, it has been decreased by 10%.

General Government

- Contracted Services – TBD
- Eastern Highlands Health District - \$11,796.33
- Volunteer Fire – TBD
- Paramedics – TBD
- 911 Dispatch Fees – TBD

Border surveys will need more contracted services, Town Assessor to confirm.

Building, Grounds Maintenance

- Lawn/Maintenance Mowing – TBD
- Cemetery Stipend – TBD
- Grounds/Maintenance Mowing – TBD
- Software – TBD
- Electricity - \$9000 (decrease \$1000)
- Heating Fuel/Propane - \$4000 (decrease \$2500)
- DPW Energy Conservation Project – 0 (decrease \$2956)

Matt Cunningham will call our IT contractor to find out if funds are needed for software.

Employee Fringe Benefits & Costs – TBD, dependent on the cost of living allowance (COLA) and what the increase will be for premiums of the medical insurance.

Police Protection

- Heating Fuel/Propane - \$800 (decrease \$200)

3. DPW Structure and Mowing Maintenance Workshop

Matt Cunningham reported that he is still working on quotes and tentative plans, etc. Transfer station to be discussed in more detail, he has interviewed for the open position and is ready to hire to get the new employee in the March certification class. The Town labor attorney is working on the job description for the Foreman replacement.

4. Discussion and possible action on the Legal Notice for a Special Town meeting.

Mr. Rose made a motion to approve the legal notice for the March 8, 2016 Special Town meeting. Irene Schein seconded the motion. All in favor

5. Adjourn

Meeting adjourned at 3:23pm.