

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

**CHAPLIN BOARD OF EDUCATION
CHAPLIN, CONNECTICUT
MEETING MINUTES**

May 12, 2021

6:30 PM

REMOTE MEETING

<https://zoom.us/j/96655891702?pwd=bGg4WVdIV3kzblhFTEhxdmR2aXITZz09>

- 1. Call to Order – Chairperson Jaclyn Chancey called the meeting to order at 6:31 pm. Board Members present were Eugene Boomer, Victor Boomer, Daniel Caron, William Hooper and Jean Lambert. Also in attendance were Superintendent Ken Henrici and Principal Kevin Chavez.**
- 2. Audience for Citizens - Members of the public may address the Board regarding items on the agenda. If you wish to speak, please raise your hand and wait to be recognized by the Board Chair. Comments may also be sent in advance to ChaplinBOE@chaplinct.org; please clearly indicate if you wish for them to be read aloud. Individual speaker—2 minutes; Public participation—15 minutes – Will Hooper asked Principal Chavez if the US flag is taken down in the afternoon. Principal Chavez said, no, it is not.**
- 3. Approval of Minutes and Financial Statement**
 - A. Approval of Minutes – April 14, 2021 – Eugene Boomer moved to approve the April 14, 2021 minutes. Victor Boomer seconded and the motion passed with the following vote:
Yes: Eugene Boomer, Victor Boomer, Daniel Caron, Jaclyn Chancey, William Hooper and Jean Lambert.**
 - B. Approval of Financial Statements – April 2021 – Eugene Boomer moved to approve the General Fund, Cafeteria, Grant and Pre-K financial statements for April 2021. Victor Boomer seconded and the motion passed with the following vote:
Yes: Eugene Boomer, Victor Boomer, Daniel Caron, Jaclyn Chancey, William Hooper and Jean Lambert.**
- 4. Administrative Reports**
 - A. Monthly Report - None**
 - B. Principal’s Report – Principal Kevin Chavez updated the Board on increased student enrollment, decreased student and staff absences, parent events, COVID cases (1 staff member), remote students, Spring testing, ESSER 3 Grant expenditure plan, the “End-of-Year” event scheduled for June 10th (rain date June 15th), Field Day scheduled for June 11th and the whole school awards ceremony which will invite parents to participate virtually.**
 - C. Superintendent’s Report – Superintendent Ken Henrici spoke of the 2nd dose vaccination clinic held on April 23rd, his plan to try to arrange for a Pfizer vaccination clinic for ages 12+, the recently received DPH memo, the Cyber Security breach and the upcoming PD day to address proper internet protocols, the part-time Superintendent’s meeting, the ESSER 3 Grant, the HVAC upgrade plan and the para negotiations.**
- 5. Old Business/New Business**
 - A. COVID-19 Related Updates and Discussion – there is no further discussion on COVID at this time.**
 - B. Discussion and Possible Action on update of 2020-2021 School Calendar – Principal Chavez mentioned that we have had 4 snow days and 1 day closed due to COVID. We need to make up 3 days to be at 177 days. He asked if the last day of school should be changed from June 14th to June 17th. Eugene Boomer moved to change the last day of the school year from June 14th to June**

17th. **William Hooper seconded and the motion passed with the following vote:**

Yes: Eugene Boomer, Victor Boomer, Daniel Caron, Jaclyn Chancey, William Hooper and Jean Lambert.

- C. **Updated Budget Forecast--FY 20-21 Budget** – Tony Caldas was unable to attend this meeting. Superintendent Ken Henrici said we're spending down and in good shape.
- D. **2021-2026 Capital Improvement Projects** – HVAC projects may come from other sources.
- E. **End-of-Year Reports** – Principal Chavez said he is finishing up teacher evaluations. The staff has been fantastic this year and very dedicated despite dealing with COVID.
- F. **Discussion and Possible Action on Requiring In-Person Learning for All Students for School Year 21-22 with Limited Flexibility** – Superintendent Henrici said the State is encouraging in-person learning, but they are not mandating. There would be flexibility should quarantine issues arise. Chairperson Chancey asked Superintendent Henrici and Principal Chavez to come up with a procedure. They agreed to develop a protocol to present to the Board with possible action at the June meeting.
- G. **Discussion and Action on Revised FY21-22 Budget Due to Board of Finance Reduction – Eugene Boomer moved to accept the revised FY21-22 budget due to the Board of Finance reductions.**

Jean Lambert seconded and the motion passed with the following vote:

Yes: Eugene Boomer, Victor Boomer, Daniel Caron, Jaclyn Chancey, William Hooper and Jean Lambert.

H. **Tentative Approval of Board Policies:**

a. **3516/3517 – Safe and Secure School Facilities, Equipment and Grounds – *revised policy to replace existing 3516 and 3517***

b. **3516.3 – Accident Prevention and Reporting - Repealed**

Eugene Boomer moved for tentative approval of Board Policy 3516/3517. Jean Lambert seconded and the motion passed with the following vote:

Yes: Eugene Boomer, Victor Boomer, Daniel Caron, Jaclyn Chancey, William Hooper and Jean Lambert.

Eugene Boomer moved for tentative approval of the Repeal of Board Policy 3516.3 as this is covered in Board Policy 3516/3517. Jean Lambert seconded and the motion passed with the following vote:

Yes: Eugene Boomer, Victor Boomer, Daniel Caron, Jaclyn Chancey, William Hooper and Jean Lambert.

I. **Final Approval of Board Policies:**

a. **3542.41 – Professional Standards for Food Service Personnel**

b. **4000.1/5145.44 – Title IX**

William Hooper moved for final approval of Board Policies 3542.41 and 4000.1/5145.44.

Eugene Boomer seconded and the motion passed with the following vote:

Yes: Eugene Boomer, Victor Boomer, Daniel Caron, Jaclyn Chancey, William Hooper and Jean Lambert.

6. **Committee Reports**

- A. **Policy Committee** – Chairperson Jaclyn Chancey informed the board that all is going along well.
- B. **Negotiations Committee** – William Hooper reported that the negotiations went well. All parties want to proceed with a settlement and will hopefully be wrapped up soon. Future meetings are scheduled for June 16th, 23rd and 28th.
- C. **Central Office Committee** – Superintendent Ken Henrici said the committee met and reviewed the budget vs. actuals. They will be very careful to stay within the budget and are monitoring very closely. He also presented to the committee a request for a 3-year extension of his contract as Superintendent and to consider a salary increase as he has been at the same salary for 10 years. This is also on the agenda for this evening's Executive session.

7. **Agenda Items for Next Meeting** – Forecast, Protocol for In-Person vs. Remote Learning with action item.

8. **Second Audience for Citizens – None**
9. **Executive Session – Discussion of Employment of Superintendent - William Hooper moved to go into Executive Session at 7:46 pm to discuss the employment of the Superintendent, inviting Superintendent Henrici. Eugene Boomer seconded and the motion passed with the following vote:
Yes: Eugene Boomer, Victor Boomer, Daniel Caron, Jaclyn Chancey, William Hooper and Jean Lambert.**
10. **Public Session 7:55 pm – Possible Action to Elect, Re-Appoint and Re-Employ the Superintendent – William Hooper moved to Elect, Re-Appoint and Re-Employ Kenneth Henrici as Superintendent from July 1, 2021 through June 30, 2024, according to the terms of the new contract. Eugene Boomer seconded and the motion passed with the following vote:
Yes: Eugene Boomer, Victor Boomer, Daniel Caron, Jaclyn Chancey, William Hooper and Jean Lambert.**
11. **Adjournment – Eugene Boomer moved to adjourn at 7:56 pm. Jean Lambert seconded and the motion passed with the following vote:
Yes: Eugene Boomer, Victor Boomer, Daniel Caron, Jaclyn Chancey, William Hooper and Jean Lambert.**

Respectfully Submitted,
Diane Ritchotte
Recording Secretary