

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

**CHAPLIN BOARD OF EDUCATION
CHAPLIN, CONNECTICUT
MEETING MINUTES**

June 9, 2021

6:30 PM

REMOTE MEETING

<https://zoom.us/j/96655891702?pwd=bGg4WVdIV3kzblhFTEhxdmR2aXITZz09>

1. **Call to Order** – Chairperson Jaclyn Chancey called the meeting to order at 6:32 pm. Board Members present were Eugene Boomer, Victor Boomer, Daniel Caron, William Hooper and Jean Lambert. Also in attendance were Superintendent Ken Henrici and Principal Kevin Chavez.
2. **Audience for Citizens** - *Members of the public may address the Board regarding items on the agenda. If you wish to speak, please raise your hand and wait to be recognized by the Board Chair. Comments may also be sent in advance to ChaplinBOE@chaplinct.org; please clearly indicate if you wish for them to be read aloud. Individual speaker—2 minutes; Public participation—15 minutes* – no one addressed the Board.
3. **Approval of Minutes and Financial Statement**
 - A. **Approval of Minutes – May 12, 2021** – Jean Lambert moved to approve the May 12, 2021 minutes. Eugene Boomer seconded and the motion passed with the following vote:
Yes: Eugene Boomer, Victor Boomer, Daniel Caron, Jaclyn Chancey, William Hooper and Jean Lambert.
 - B. **Approval of Financial Statements – May 2021** – Eugene Boomer moved to approve the General Fund, Cafeteria, Grant and Pre-K financial statements for May 2021. Victor Boomer seconded and the motion passed with the following vote:
Yes: Eugene Boomer, Victor Boomer, Daniel Caron, Jaclyn Chancey, William Hooper and Jean Lambert.
4. **Motion to Add Item B2 to Old Business/New Business on the Agenda; Appointment of Jobina Miller as Business Manager** – Jean Lambert moved to Add Item B2 to Old Business/New Business on the Agenda; Appointment of Jobina Miller as Business Manager. Eugene Boomer seconded and the motion passed with the following vote:
Yes: Eugene Boomer, Victor Boomer, Daniel Caron, Jaclyn Chancey, William Hooper and Jean Lambert.
5. **Administrative Reports**
 - a. **Monthly Report** - None
 - b. **Principal’s Report** – Principal Kevin Chavez updated the Board on the addition of 7 students since the beginning of the school year, student absences being down, parent events, volunteers in schools and Teacher attendance. He thanked Will Hooper for being available as a substitute teacher when needed. He also spoke of the Summer Learning Academy, Academic focus, summer work to the playgrounds, sidewalk repair quotes, flooring replacement in the Library, Class Night, creating a “Welcoming School” in August and the ESSER III Safe Return document posted to the website. He thanked the teachers and the Board for stepping up during a very challenging year.
 - c. **Superintendent’s Report** – Superintendent Ken Henrici announced that the Referendum passed in Parish Hill and thanked Chaplin residents for being the majority of the passing votes as compared to the other two towns. He spoke about the Special Education Support plan due to the State by October 1, 2021, the Legislative Committee meeting with CAPS, the AC project, ESSER III funds and the

meeting with the Hampton & Scotland Superintendents. He thanked the Board, teachers and Principal Kevin Chavez for their efforts during this challenging year.

6. Old Business/New Business

- A. COVID-19 Related Updates and Discussion** – Kevin Chavez said there are no concerns. All is well and only 4 students are on remote learning. Superintendent Henrici said there have been zero COVID cases in the last 2 weeks and we have good vaccination percentages.
- B. Resignation of Speech and Language Pathologist Barbara Bova** –Jean Lambert moved to accept the resignation of Speech and Language Pathologist Barbara Bova. Victor Boomer seconded and the motion passed with the following vote:
Yes: Eugene Boomer, Victor Boomer, Daniel Caron, Jaclyn Chancey, William Hooper and Jean Lambert.
- B2. Appointment of Jobina Miller as Business Manager** – Victor Boomer moved to approve the appointment of Jobina Miller as Business Manager. Jean Lambert seconded and the motion passed with the following vote:
Yes: Eugene Boomer, Victor Boomer, Daniel Caron, Jaclyn Chancey, William Hooper and Jean Lambert.
- C. Schedule In-Person BOE Meetings August – December: 8/24, 9/8, 10/13, 11/10 and 12/8 at Chaplin School Library** – there will be no meeting in July. In-Person meetings will begin in August and updates will be provided prior to the first meeting regarding wearing of masks, social distancing, etc. The meetings will be held in the Library.
- D. Updated Budget Forecast - FY 20-21 Budget** – This was covered in a previous report. We are coming in under budget.
- E. 2021-2026 Capital Improvement Projects** – no changes from previous discussions.
- F. End-of-Year Reports** – there were no end of year reports presented last year, and there are none for this year as well.
- G. Review and Action on Protocol for In-Person Learning with Limited Flexibility for All Students for School Year 21-22** – Victor Boomer moved to approve a Protocol for In-Person Learning with Limited Flexibility for All Students for School Year 21-22. Jean Lambert seconded and the motion was passed with the following vote:
Yes: Eugene Boomer, Victor Boomer, Daniel Caron, Jaclyn Chancey, William Hooper and Jean Lambert.
- H. Public Input on Federally Mandated *Safe Return to In-Person Instruction Plan*** – none at this time. The plan was published to the website and any questions from the public can be emailed to Principal Kevin Chavez.
- I. Tentative Approval of Board Policies:**
- a. 6141.323 – Internet Acceptable Use: Filtering
 - b. 6154 – Revised - Homework
- Eugene Boomer moved for tentative approval of Board Policy 6141.323 - Internet Acceptable Use: Filtering. Victor Boomer seconded and the motion passed with the following vote:
Yes: Eugene Boomer, Victor Boomer, Daniel Caron, Jaclyn Chancey, William Hooper and Jean Lambert.
- Eugene Boomer moved for tentative approval of Board Policy 6154 – Revised – Homework. Victor Boomer seconded and the motion passed with the following vote:
Yes: Eugene Boomer, Victor Boomer, Daniel Caron, Jaclyn Chancey, William Hooper and Jean Lambert.
- J. Final Approval of Board Policies:**
- a. 3516/3517 – Safe and Secure School Facilities, Equipment and Grounds – *revised policy to replace existing 3516 and 3517*
 - b. 3516.3 – Accident Prevention and Reporting - Repealed

Jean Lambert moved for final approval of Board Policy 3516/3517 – Safe and Secure School Facilities, Equipment and Grounds – revised policy to replace existing 3516 and 3517.

Victor Boomer seconded and the motion passed with the following vote:

Yes: Eugene Boomer, Victor Boomer, Daniel Caron, Jaclyn Chancey, William Hooper and Jean Lambert.

Jean Lambert moved for final approval of Board Policy 3516.3 – Accident Prevention and Reporting – Repealed. Victor Boomer seconded and the motion passed with the following vote:

Yes: Eugene Boomer, Victor Boomer, Daniel Caron, Jaclyn Chancey, William Hooper and Jean Lambert.

C. Committee Reports

- a. Policy Committee** – Chairperson Jaclyn Chancey said the committee is working on policies for Special Ed. They will be meeting later this month with a goal to finish the 6000 series.
- b. Negotiations Committee** – There are three more meetings scheduled for June 16th, 23rd and 28th. The committee hopes for a deal very soon.
- c. Central Office Committee** – Superintendent Ken Henrici said the committee hasn't met. The next meeting is scheduled for late September/October. Chairperson Jacklyn Chancey said she would like to see the meeting take place sooner.

D. Agenda Items for Next Meeting – Appointments/Re-Appointments, Budget Forecast, How to Budget and Report on the Cafeteria Fund, Update on ESSER III, Report on Summer Program, Final approval of Board Policies 6141.323 and 6154.

E. Second Audience for Citizens – None

F. Adjournment – Eugene Boomer moved to adjourn at 7:52 pm. Victor Boomer seconded and the motion passed with the following vote:

Yes: Eugene Boomer, Victor Boomer, Daniel Caron, Jaclyn Chancey, William Hooper and Jean Lambert.

Respectfully Submitted,
Diane Ritchotte
Recording Secretary