

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

**CHAPLIN BOARD OF EDUCATION
CHAPLIN, CONNECTICUT
MEETING MINUTES**

November 10, 2021

6:30 PM

CHAPLIN ELEMENTARY SCHOOL LIBRARY/MEDIA CENTER

- 1. Call to Order** – Chairperson Jaclyn Chancey called the meeting to order at 6:34 pm. Board Members present were Laura Anderson, Eugene Boomer, Victor Boomer, William Hooper and Joseph Klar. Also in attendance were Superintendent Ken Henrici and Principal Kevin Chavez.
- 2. Audience for Citizens** - *Members of the public may address the Board regarding items on the agenda. If you wish to speak, please raise your hand and wait to be recognized by the Board Chair. Comments may also be sent in advance to ChaplinBOE@chaplinct.org; please clearly indicate if you wish for them to be read aloud. Individual speaker—2 minutes; Public participation—15 minutes* – no one addressed the Board.
- 3. Approval of Minutes and Financial Statement**
 - A. Approval of Minutes – October 13, 2021** – William Hooper moved to approve the October 13, 2021 minutes. Victor Boomer seconded and the motion passed with the following vote:
Yes: Laura Anderson, Eugene Boomer, Victor Boomer, Jaclyn Chancey and William Hooper
Abstain: Joseph Klar
 - B. Approval of Financial Statement – October 2021** – Eugene Boomer moved to approve the General Fund, Cafeteria, Grant and Pre-K financial statement for October 2021. William Hooper seconded and the motion passed with the following vote:
Yes: Laura Anderson, Eugene Boomer, Victor Boomer, Jaclyn Chancey, William Hooper and Joseph Klar.
- 4. Administrative Reports**
 - A. Monthly Report** – Mrs. Rossi updated the Board on the Pre-School field trip at Foster Farm, Kindergarten’s work on using complete sentences and prepositions, the First Grade’s studying of pumpkins and leaves, Art class building clay sculptures, the Fifth Graders studying metric measurement and the Sixth Graders studying germination in plants and trees. They are also learning about the age of a tree by studying the tree’s circumference.
 - B. Principal’s Report** – Principal Kevin Chavez updated the Board on enrollment, student absences, maintenance OT hours, one suspension in October, the quarantine of Pre-K students due to COVID, vaccination clinics, staff vacancies, the Wit ‘n Wisdom Reading program, Exemplars and the After School Learning Academy.
 - C. Superintendent’s Report** – Superintendent Ken Henrici welcomed Laura Anderson and Joseph Klar as re-elected and new members respectively. He also welcomed the new First Selectman of Chaplin, Juan Roman. Superintendent Henrici updated the Board on vaccination clinics scheduled for after Thanksgiving, staffing, including the new Special Education Director Jocelyn Morse, a Para vacancy and a custodial vacancy, a certified staff member who has requested to go out on FMLA and a search to hire a long-term sub to replace this staff member, the PHHS/CES meeting on October 19th where it was decided to change the April vacation for the 22-23 school year from the week of April 17th to the week of April 10th in order mirror other surrounding towns, today’s on-line threat incident, the Veteran’s Luncheon, the Air Conditioning project and the plan to move away from ADP as our payroll

administrator and move to another company.

5. Old Business/New Business

- A. Introduction of Newly Elected Board Member – Joseph Klar** – Joseph Klar was introduced as the newly elected Board member. He spoke to the Board about his background and experience and looks forward to serving on the Board of Education.
- B. Introduction of Re-Elected Board Members Jean Lambert and Laura Anderson** – Jean Lambert could not attend this evening. Laura Anderson spoke about her experience, background and her family, noting that she has lived in Chaplin for 20 years. Newly elected First Selectman Juan Roman also spoke to the Board and said he will be attending various meetings to learn as much as he can about the Town and the Board of Education. He looks forward to working with everyone.
- C. Appointment of the Director of Special Education – Jocelyn Morse – William Hooper moved to appoint Jocelyn Morse as Director of Special Education. Eugene Boomer seconded and the motion passed with the following vote:**
Yes: Laura Anderson, Eugene Boomer, Victor Boomer, Jaclyn Chancey, William Hooper and Joseph Klar.
- D. Updated Budget Forecast FY 21-22** – Business Manger Jobina Miller reported that the FY 21-22 budget is 30% expended.
- E. Updates on Technology Initiatives – Alex Hill** – Mr. Hill spoke about the ransomware initiative, the new laptop initiative for teachers, the complete network upgrade in the entire building, the camera system replacement, the implementation of Google Admin, moving everything to the cloud and a plan to implement a much needed new phone system. He also spoke about the success of his “Derf Gang” Computer Club for 5th and 6th Graders. The kids really enjoy the activities in the club and have done amazing things. Superintendent Henrici noted that Alex has done a stellar job with the students!
- F. Report on Future On-Site Age 5-11 Vaccination Clinics** – previously covered.
- G. 2022-2026 Tentative Capital Improvement Projects** – projects are noted in a 5-year plan. Superintendent Henrici met a few days ago with the Board of Finance and Dick Weingart. They spoke of three areas of concern in order of importance:
- Leaking of the Tower in the Main Lobby
 - Caulking of Windows throughout the school
 - Sealing the Driveway
- The leaking in the Tower needs to be repaired as soon as possible in this school year as it has become a danger to anyone entering the building. The repairs to the windows and driveway would prevent higher costs down the road by addressing the problems now.
- H. 2022 Board of Education Meeting Schedule – Victor Boomer moved to accept the 2022 Board of Education Meeting Schedule. William Hooper seconded and the motion passed with the following vote:**
Yes: Laura Anderson, Eugene Boomer, Victor Boomer, Jaclyn Chancey, William Hooper and Joseph Klar.
- I. Final Approval of Board Policy:**
- a. 5113 – Attendance/Excuse/Dismissal**
William Hooper moved for final approval of Board Policy 5113 – Attendance/Excuse/Dismissal. Victor Boomer seconded and the motion passed with the following vote:
Yes: Laura Anderson, Eugene Boomer, Victor Boomer, Jaclyn Chancey, William Hooper and Joseph Klar.

6. Committee Reports

- A. Policy Committee** – Chairperson Jaclyn Chancey said that the committee did not meet in October and will meet next in January 2022.
- B. Negotiations Committee** – There are no negotiations scheduled for the coming year.

- C. Central Office Committee** – The committee will meet in December or early January regarding Superintendent Henrici’s evaluation. They will schedule this meeting soon.
- 7. Agenda items for Next Meeting** – COC Committee Meeting, establish meeting dates for the Policy Committee for the year, establish Board positions and committees, vaccination clinics, update the Capital Improvement Plan, an update on Food Service and the FY21-22 Budget Forecast.
 - 8. Second Audience for Citizens** – Mrs. Rossi asked for clarification on the change of the April vacation; was that for this school year or the next school year? Superintendent Henrici confirmed that this would be for the 22-23 school year to give parents ample time to plan.
 - 9. Adjournment** – **William Hooper moved to adjourn at 8:08 pm. Victor Boomer seconded and the motion passed with the following vote:**
Yes: Laura Anderson, Eugene Boomer, Victor Boomer, Jaclyn Chancey, William Hooper and Joseph Klar.

Respectfully Submitted,
Diane Ritchotte
Recording Secretary