

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

**CHAPLIN BOARD OF EDUCATION  
CHAPLIN, CONNECTICUT  
MEETING MINUTES**

**November 18, 2020**

**6:30 PM**

**REMOTE MEETING**

<https://zoom.us/j/96256234263?pwd=bzdXay9CaIN4VFhuTTU0dENVL2Mrdz09>

1. **Call to Order** - Chairperson Jaclyn Chancey called the meeting to order at 6:31pm. Members present William Hooper, Victor Boomer, Dan Caron and Eugene Boomer.
2. **Audience for Citizens** - *Members of the public may address the Board regarding items on the agenda. If you wish to speak, please raise your hand and wait to be recognized by the Board Chair. Comments may also be sent in advance to [ChaplinBOE@chaplinct.org](mailto:ChaplinBOE@chaplinct.org); please clearly indicate if you wish for them to be read aloud. Individual speaker—2 minutes; Public participation—15 minutes* - None
3. **Approval of Minutes and Financial Statement**
  - A. **Approval of Minutes – October 14, 2020** – Eugene Boomer moved to approve the October 14, 2020 minutes. Dan Caron seconded and the motion passed with the following vote:  
Yes: Jaclyn Chancey, William Hooper, Dan Caron, Eugene Boomer and Victor Boomer
  - B. **Approval of Financial Statements – October 2020** – William Hooper moved to approve the General Fund, Cafeteria, Grant and Pre-K financial statements for October 2020. Eugene Boomer seconded and the motion passed with the following vote:  
Yes: Jaclyn Chancey, William Hooper, Dan Caron, Eugene Boomer and Victor Boomer
4. **Administrative Reports**
  - A. **Monthly Report** - None
  - B. **Principal’s Report** – Principal Kevin Chavez reported to the board on student population, absences of student and staff, nurses’ visits, parent teacher conference and other school events.
  - C. **Superintendent’s Report** – Superintendent Ken Henrici introduced the new Business Manager Antonio Caldas. He also reported to the board on recent meeting attendance, capital improvement projects, teacher attendance, and recent school events.
5. **Old Business/New Business**
  - A. **Update on FY 19-20 Budget; Discussion of FY 20-21 Budget** – Chairperson Jaclyn Chancey reviewed the budgets with the board.
  - B. **Further Discussion of 20-21 School Fall Re-Entry** – Principal Kevin Chavez and Superintendent Ken Henrici addressed questions concerning in person learning during the pandemic.
  - C. **2021-2026 Capital Improvement Projects** – Superintendent Ken Henrici reviewed the 2021-2026 Capital Improvement Projects with the board. Eugene Boomer moved to approve the 2021-2026 Capital Improvement Plan. William Hooper seconded and the motion passed with the following vote:  
Yes: Jaclyn Chancey, William Hooper, Dan Caron, Eugene Boomer and Victor Boomer
  - D. **2021 Board of Education Meeting Schedule** – Eugene Boomer moved to approve January 13, February 10, March 10, April 14, May 12, June 9, August 25, September 8, October 13, November 10, and December 8 as the regular scheduled meeting dates. Victor Boomer seconded and the motion passed with the following vote:

- Yes: Jaclyn Chancey, William Hooper, Dan Caron, Eugene Boomer and Victor Boomer**
- E. Tentative Approval of Board Policies – William Hooper moved for tentative board approval of board policies 4112.6/4212.6 Personnel Records, 3560 Capital Improvement Funds, and 3290 Grants and Other Revenue. Eugene Boomer seconded and the motion passed with the following vote:**
- Yes: Jaclyn Chancey, William Hooper, Dan Caron, Eugene Boomer and Victor Boomer**
- F. Final Approval of Board Policies: Victor Boomer moved for final board approval of board policies 3313.1 Related Party Transactions, 3326.1 Payroll Procedures and Authorized Signatures, 3326.11 Employee Expenses and Advances, 3350 Travel and Entertainment Expenses, and 3543 Record Retention. Eugene Boomer seconded and the motion passed with the following vote:**
- Yes: Jaclyn Chancey, William Hooper, Dan Caron, Eugene Boomer and Victor Boomer**
- 6. Committee Reports**
- A. Policy Committee – Chairperson Jaclyn Chancey reviewed the last policy committee meeting with the board.**
- B. Negotiations Committee – Nothing new to report.**
- C. Central Office Committee – A meeting is scheduled for this committee.**
- 7. Agenda Items for Next Meeting – Committee Assignments and Budget Review.**
- 8. Second Audience for Citizens - None**
- 9. Adjournment – Eugene Boomer moved to adjourn at 7:53 pm. William Hooper seconded and the motion passed with the following vote:**
- Yes: Jaclyn Chancey, William Hooper, Dan Caron, Eugene Boomer and Victor Boomer**

Respectfully Submitted  
Rachel Linkkila