

*Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.*

**CHAPLIN BOARD OF EDUCATION**  
**Chaplin, Connecticut**  
**Meeting Minutes**  
**September 14 2016**

**Chairperson Stacy Foster called the meeting to order at 6:34 PM. Present were Board members John Bolduc, Stephanie Harrington, Will Hooper and Jaclyn Chancey. Administrators present were Superintendent Ken Henrici and Principal Patricia King. Unable to attend was Board members Justin Rondash and Jamie Spalding.**

**2. AUDIENCE FOR CITIZENS:**

Chris Blair asked if the Exit Survey was created as discussed in the School Climate Committee meeting. She also asked how funds were allocated for the School Library/Non-Certified Technology Support line.

**3. APPROVAL OF MINUTES AND FINANCIAL STATEMENT:**

**A. Approval of Minutes – August 25, 2016:**

***Motion to approve the August 25, 2016 minutes, was made by John Bolduc with the following correction:*** Item #4 should read – Principal King reports upcoming changes to the Math Pilot Program Curriculum. ***The motion was seconded by Jaclyn Chancey and carried with one abstention by Stephanie Harrington.***

**B. Approval of Financial Statement:**

The Non-Certified Staff Library Tech Support person is a .8 FTE with the salary funded part in Technology Coordinator line item and part in Non-Certified Staff Library Tech Support line item. ***Motion to approve the Financial Statement through August 31, 2016, was made by Jaclyn Chancey, seconded by John Bolduc and carried unanimously.***

**4. ADMINISTRATIVE REPORTS:**

**A. Monthly Report:**

Nila Otilige presented the Monthly Report.

**PreK** is learning routines, development and the cycle of the butterfly.

**Kindergarten** is learning expectations, letter recognition and visited a pond.

**1<sup>st</sup> grade** revisited old favorites in reading.

**2<sup>nd</sup> grade** is expecting a spicebush swallowtail butterfly.

**3<sup>rd</sup> grade** is leaning the classification of animals and reading the tale of a service dog.

**4<sup>th</sup> grade** has created a 3D map of the United States.

**5<sup>th</sup> grade** is building a community and studying Jackie Robinson, the Constitution and the Judicial System.

**6<sup>th</sup> grade** is starting new math program “Big Ideas” and working with Legos on Newton’s Law.

**Art** is working on drawing units. Grades K-3 are doing self-portraits and grades 4-6 are doing art journals.

Thanks to the PTO for providing class kits.

**B. Principal's Report:**

- Enrollment is at 158 students.
- A bell ringing ceremony was held on the Opening Day of school.
- Professional Development includes Connecting and Reflecting climate building, Effective Classroom Management, Change vs Commitment, Basic First Aid and CPR certification training and Instructional Coaching.
- NWEA school-wide assessments will be held from September 20-30.
- Collaborative Data Team meeting schedule has been created.
- 40% (55 students) of students returned summer reading logs with a Popsicle Party celebration to be held on September 15<sup>th</sup>.
- PreK Parent Welcome held on August 29<sup>th</sup>.
- PTO Back to School Ice Cream Social held on September 1<sup>st</sup> and Open House held on September 8<sup>th</sup> was well attended.
- Teachers have signed up for committee work on Leadership, Safety and Security, Curriculum and Technology.
- Chaplin Elementary School has a Facebook page.
- A fire lane will be completed within two weeks.
- Fire Prevention Week will begin October 10<sup>th</sup> with a fire truck visit.
- Literacy Week will begin on October 17<sup>th</sup>.
- The PTO is kicking off their fundraiser with a big prize of the Principal's Limo.

**C. Superintendent's Report:**

- CCJEF v Rell – Recent Decision on Educational Funding was that CT poor communities are underfunded by the state.
- Chaplin Teacher Negotiations – a meeting was held to exchange ground rules and proposals. Dates for Negotiations will be October 10<sup>th</sup> (insurance), October 11<sup>th</sup> and October 20<sup>th</sup>. Date for Mediation is October 25<sup>th</sup>.
- 2016 SBAC results – The participation rate improved dramatically. There was a notable gain in ELA and a slight decline in Math.
- The Dissolution Committee is not finalized yet (waiting for the state to appoint consultant and bonding expert).
- The Addition/Withdrawal Committee has met and established a meeting schedule.
- The SDE Five Year Strategic Plan and 2016-17 District Goals will be presented at the October meeting.
- The administration is actively pursuing creating partnerships between PHHS and CES.
- The CABE On-Line Policy Service should be up and running in mid-September.
- There are vacancies with the Maintainer/Custodian and Speech & Language.
- The Bell Ringing Ceremony is a wonderful tradition.

**5. BUSINESS CARRIED OVER FROM LAST MEETING (OLD BUSINESS):**

**A. Tri-Town Education Update – Four Boards of Education and Subcommittee meetings:**

The next meeting will be held on October 27 at Hampton Elementary at 7pm. The survey is being prepared to print with press releases sent out to encourage all eligible voters in the tri-town area to participate.

**6. NEW BUSINESS:**

**A. Report of Ad Hoc School Climate Committee:**

The next meeting will be held on October 19<sup>th</sup> at 5:15pm.

**B. Addition/Withdrawal Committee Update:**

This Committee will meet every two weeks on Mondays at 5pm. Minutes and a meeting schedule are posted on the Parish Hill Website.

**C. Dissolution Committee Update:** Reported already by the Superintendent.

**D. 2016 SBAC Assessment Report – Patricia King:**

Sarah Haynes, Nancy Douton and Rebecca Baker presented SBAC scores with strengths and weaknesses, an action plan and a comparison to Scotland Elementary and Hampton Elementary. Participation rate was at 98%. ELA scores increased and Math scores decreased.

**E. Tentative Approval of Board Policies 4111-4211, 4111.1-4211.1, 5141.4:**

*Motion for tentative approval of Board Policy #4111.1-#4211.1, was made by John Bolduc, seconded by Will Hooper and carried unanimously.*

*Motion for tentative approval of Board Policy #5141.4, was made by Will Hooper, seconded by Jaclyn Chancey and carried unanimously.*

*Motion for tentative approval of Board Policy #4111-#4211 as amended, was made by Will Hooper, seconded by Jaclyn Chancey and carried unanimously.*

**7. COMMITTEE REPORTS:**

**A. Policy Committee:** Presented already

**B. Negotiations Committee:** Presented already by the Superintendent.

**C. Central Office Committee:**

The Committee will meet soon to finalize the budget.

**D. By-Laws Review Special Committee:** No Report

**8. AGENDA ITEMS FOR NEXT MEETING:**

- Instructional Coaching
- Final Approval of Policies
- Four Boards of Education and Subcommittees Update
- Addition/Withdrawal Committee Update
- Dissolution Committee Update
- Ad Hoc School Climate Committee Update
- Executive Session for Superintendent Evaluation

**9. EXECUTIVE SESSION – SUPERINTENDENT EVALUATION:** None

**10. ADJOURNMENT:**

The meeting adjourned at 7:49 PM.

***Respectfully Submitted by Kathleen Scott  
Recording Clerk***