

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

CHAPLIN BOARD OF EDUCATION
CHAPLIN, CONNECTICUT
MEETING MINUTES
OCTOBER 10, 2018 6:30 P.M.
CHAPLIN ELEMENTARY SCHOOL LIBRARY/MEDIA CENTER

Chairperson Jaclyn Chancey called the meeting to order at 6:30 PM. Members present were William Hooper, Dan Caron, Amy Ouimette, Jamie Spaulding and Jean Lambert. Administrators present were Superintendent Ken Henrici and Interim Principal Jack Giordano.

2. **Audience for Citizens - *Members of the public may address the Board regarding items on the agenda. If you wish to speak, please raise your hand and wait to be recognized by the Board Chair. Individual speaker—2 minutes; Public participation—15 minutes***- Lena Rossi spoke to the board about search committee. Michelle Moon spoke to the board concerning the search committee. Dick Weingart addressed the board concerning the minutes from the last meeting, transfer of funds into the Non-lapsing Capital Improvement Account and an invitation to the Superintendent and Business Manager to the next Board of Finance Meeting. Dan Caron asked about emails sent to the board.
3. **Approval of Minutes and Financial Statement**
 - A. **Approval of Minutes – September 12, 2018 – Amy Ouimette moved to approve the September 12, 2018 Jean Lambert seconded and the motion passed with the following vote:**
Yes: Jaclyn Chancey, Jean Lambert, William Hooper, Dan Caron, and Amy Ouimette
Abstain: Jamie Spaulding
 - B. **Approval of Financial Statement – September 2018 –Jean Lambert moved to approve the September 2018 Financial Statements. William Hooper seconded the motion and it passed with the following vote:**
Yes: Jaclyn Chancey, Jean Lambert, William Hooper, Dan Caron, and Amy Ouimette
Abstain: Jamie Spaulding
4. **Administrative Reports**
 - A. **Monthly Report** – Nila Otilige provided the board with a monthly report of happenings in the school.
 - B. **Principal’s Report** – Interim principal Jack Giordano thanked the board and the staff with the opportunity to be the Interim Principal and provided the board with his report.
 - C. **Superintendent’s Report**- Superintendent Ken Henrici welcomed Interim Principal Jack Giordano, informed the board of a new round of school security grants that are due December 4, 2018, thanked the town for the transfer of funds into the 2018-2019 Non-Lapsing Capital Improvement Account, and updated the board on the three Superintendents’ Meeting, CES Principal Search, unanticipated special education costs and the Troops to Teachers Program.
5. **Old Business/New Business**
 - A. **Boards of Finance, Selectmen, Education and Superintendent** – William Hooper reported to the board on the meeting that the group had on October 9, 2018.
 - B. **Budget Forecast – FY 18-19** – Business Manager David Solin spoke to the board about unanticipated costs that will impact the budget. Dan Caron asked about possible construction project at the school.
 - C. **Approval of Agreement for Child Nutrition Programs** – Jessica Texera presented the board with the agreement for Child Nutrition Programs. **Amy Ouimette moved to approve the Agreement for Child Nutrition Programs and designate Ken Henrici, David Solin and William Hooper as authorized**

signers. Jean Lambert seconded and the motion passed with the following vote:
Yes: Jean Lambert, Jamie Spaulding, Dan Caron, Jaclyn Chancey and Amy Ouimette
Abstain: William Hooper

D. Special Education Report – Marcia McGinley – Marcia McGinley reported to the board on the Special Education population in the school and possible additional staff.

E. Tentative Approval of Board Policies

- a. **3242.43 – Food Service** – Amy Ouimette moved for tentative approval for policy 3242.43 Food Service. Jean Lambert seconded and the motion passed unanimously.
- b. **4111/4211 Recruitment and Selection – Note; 4211 Stand-alone Policy to be Repealed When 4111/4211 has Final Approval** – Jean Lambert moved for tentative approval for policy 4111/4211 Recruitment and Selection. Amy Ouimette seconded the motion. Jean Lambert rescinded her motion and Amy Ouimette rescinded her second of the motion.
- c. **4118.11/4218.11 – Nondiscrimination** – William Hooper moved for tentative approval of 4118.11/4218.11 Nondiscrimination. Amy Ouimette seconded and the motion passed unanimously.

F. Final Approval of Board Policies

- a. **3524.1 – “Pesticide Application”** – Jean Lambert moved for final approval of policy 3524.1 Pesticide Application with grammatic correction. Amy Ouimette seconded and the motion passed unanimously.
- b. **3541.5 – “Safety Complaints/Records and Reports”** – Amy Ouimette moved for final approval of policy 3541.5 Safety Complaints/Records and Reports as amended. William Hopper seconded and the motion passed unanimously.
- c. **3542.22 – “Food Service Personnel – Code of Conduct”** – William Hooper moved for final approval of policy 3542.22 Food Service Personnel – Code of Conduct. Amy Ouimette seconded and the motion passed unanimously.
- d. **0521 – “Non-Discrimination Statement”** – Jean Lambert moved for final approval of policy 0521 Non-Discrimination Statement. Amy Ouimette seconded and the motion passed unanimously.
- e. **1110.1- “Community Relations”** – Jean Lambert moved for final approval of 1110.1 Community Relations. Amy Ouimette seconded and the motion passed unanimously.

G. Principal Search Committee Update – Superintendent Ken Henrici provided the board an update on the search for a principal for the school. The board had a discussion on the members of the search committee.

6. Committee Reports

- A. Policy Committee** – Jaclyn Chancey reported on the policy committee.
- B. Negotiations Committee** – Superintendent Ken Henrici informed the board that the negotiations are complete.
- C. Central Office Committee** – Nothing new to report

7. Agenda Items for Next Meeting

- A.** Policies for final approval
- B.** Policies for tentative approval
- C.** Special Education Report
- D.** Budget Forecast
- E.** Working Group
- F.** Update on Principal Search

8. Second Audience for Citizens – Lena Rossi spoke to the board on the principal search committee. Nila Otilige spoke to the board on the principal search committee and the hiring process of the principal. Michelle Moon spoke to the board on the hiring process of the principal. Joann Putnam spoke to the board about the hiring committee, the

policy manual and the interim principal. Dick Weingart spoke to the board about the Non-Lapsing Capital Improvement Account.

- 9. Adjournment – Jean Lambert moved to adjourn at 8:36 pm. William Hooper seconded and the motion passed unanimously.**

Respectfully Submitted by

Rachel Linkkila

10/11/18