

Chaplin Board of Education

December 14, 2022

Meeting Minutes

- 1. Call to Order** – Vice Chairman Eugene Boomer called the meeting to order at 6:33 PM.
 - a. Members Present – Vice Chairman Eugene Boomer, Secretary William Hooper, Victor Boomer, Heather Perry, Principal Kevin Chavez, and Superintendent Kenneth Henrici.
 - b. Not Present – Chairman Jaclyn Chancey, Laura Anderson, and Joseph Klar.
- 2. Board Reorganization**
 - a. *Election of Officers*
 - i. William Hooper nominated Jaclyn Chancey to continue as the Chairman / Victor Boomer moved / Heather Perry seconded. Unanimously passed.
 - ii. William Hooper nominated Eugene Boomer to continue as Vice Chairman / Heather Perry seconded. Unanimously passed.
 - iii. William Hooper nominated William Hooper to continue as Secretary / Victor Boomer seconded. Unanimously passed.
 - b. *Committee Appointments*
 - i. Eugene Boomer made motion to approve the Committees as they currently are / Victor Boomer moved / William Hooper seconded. Unanimously passed.
- 3. Audience for Citizens—No one commented**
 - a. Eugene Boomer made motion to move agenda item “6. A CAPSS Student Leader Awards – Grade 6 – Jayce Pearl, Justin Clark” up to “3. A” / Victor Boomer moved / William Hooper seconded. Unanimously passed.
 - b. Principal Kevin Chavez, Superintendent Kenneth Henrici, and Vice Chairman Eugene Boomer presented the CAPSS Student Leader Award to Jayce Pearl and both commented what a great student-leader he was.
 - i. Kenneth Henrici stated Justin Clark was not present but will attend next the next meeting to receive his award.

4. Approval of Minutes and Financial Statement

a. Approval of Minutes – November 9, 2022

- i. Eugene Boomer made motion to approve / William Hooper also moved / Heather Perry seconded. Unanimously passed.

b. Approval of Financial Statement – November 2022

- i. William Hooper asked Jobina Miller questions for clarification on a few items.
 1. General Fund – Eugene Boomer asked for a motion to approve / William Hooper moved / Victor Boomer seconded. Unanimously passed.
 2. Cafeteria - Eugene Boomer asked for a motion to approve / William Hooper moved / Victor Boomer seconded. Unanimously passed.
 3. Grant – Eugene Boomer asked for a motion to approve / Heather Perry moved / Victor Boomer seconded. Unanimously passed.
 4. Pre-K – Eugene Boomer asked for a motion to approve / Heather Perry moved / Victor Boomer seconded. Unanimously passed.

5. Administrative Reports

a. Monthly Report – No report.

b. Principals Report

- i. Principal Kevin Chavez presented his report on multiple topics such as
 1. Data Report
 2. Health Update
 3. CT Approved Pre-K to Grade Three Core Comprehensive Reading Curricula/Programs
 4. Grades K-3: Universal Screening Reading Assignments
 5. Grants
 6. Pajama Day

c. Superintendent's Report

- i. Kenneth Henrici presented his report on multiple topics such as
 - 1. Email Migration; School Security Camera Installation
 - 2. Excess Cost Grant – Potential Changes
 - 3. Identification/Overidentification of SPED Students
 - 4. FY 23-24 Budget Meetings
 - 5. Chaplin/Parish Hill Partnerships

6. Old Business/New Business

a. Updated Budget Forecast FY 22-23 – Jobina Miller

- i. Jobina Miller reviewed the updated budget forecast for the Board and stated the Chaplin Elementary School is right where it should be financially. However, electricity and oil prices will increase in 2023 and that will likely put the school over budget in those two categories.

b. Updates on Email Migration, Technology Initiatives – Alex Hill

- i. Alex Hill presented to the Board the upgrades with the email migration and the technology initiatives and why they are much more beneficial and enhance security.

c. 2023-2027 Tentative Capital Improvement Projects

- i. Kenneth Henrici spoke on the subject and stated that numerous projects were funded from the surplus from the FY 21-22 Budget.
- ii. Jobina Miller also spoke and reviewed the recent changes within the capital improvement plans with the Board and stated why they occurred.

7. Committee Reports

- a. Policy Committee – None.
- b. Negotiations Committee – None.
- c. Central Office Committee – None.

8. Agenda Items for Next Meeting

- a. Budget Forecast
- b. CAPSS Student Leader Awards – Justin Clark

9. Second Audience for Citizens – None.

10. Adjournment

- a. Eugene Boomer made motion to adjourn at 7:53 PM / William Hooper also moved / Heather Perry seconded. Unanimously passed. Adjourned at 7:53 PM.

Respectfully submitted,

Cassie Haddad