

Chaplin Elementary Board of Education

January 11, 2023

Meeting Minutes

1. **Call to Order** – Chair Jaclyn Chancey called the meeting to order at 6:35 PM.
 - a. Members Present: Chair Jaclyn Chancey, Vice Chair Eugene Boomer, William Hooper, Victor Boomer, Laura Anderson, Joseph Klar, and Heather Perry.
 - b. Also Present: Superintendent Kenneth Henrici, Principal Kevin Chavez, and Jobina Miller
2. **Audience for Citizens** – No one commented.
3. **Correspondence to the Board**
 - a. Jaclyn Chancey made a motion to move item “6. A” under “Old Business/New Business” up to “3. A” on the Agenda / William Hooper moved / Victor Boomer seconded. *Motion unanimously passed.*
 - b. CAPSS Student Leader Awards – Grade 6 – Justin Clark
 - i. Superintendent Kenneth Henrici, Principal Kevin Chavez, and Chair Jaclyn Chancey presented the award to student, Justin Clark.
4. **Approval of Minutes and Financial Statement**
 - a. *Approval of Minutes – December 14, 2022*
 - i. Jaclyn Chancey made motion to approve / Heather Perry moved / Victor Boomer seconded. Joseph Klar abstained. *Motion passed.*
 - b. *Approval of Financial Statement – December 2022*
 - i. Jaclyn Chancey made motion to approve / Victor Boomer moved / Eugene Boomer seconded. *Motion unanimously passed.*
5. **Administrative Reports**
 - a. *Monthly Report*
 - i. Lena Rossi presented the whole school report to the board that addressed all classes such as Math, English/Literacy, Art, Library, etc.
 - b. *Principal’s Report*

i. Principal Kevin Chavez presented his report to the Board that addressed the following:

- Data Report
- Health Update
- NWEA Mid-year Assessment
- Field Trips
- Professional Development
- Read Across America Week

c. *Superintendent's Report*

i. Superintendent Kenneth Henrici presented his report to the Board that addressed the following:

- CAFE Legislative Priorities
- Identification of SPED Students – Increasing Each Year
- Excess Cost Grant – Potential Change
- Chaplin CIP Meeting
- Chaplin/Parish Hill Partnerships

6. Old Business/New Business

a. *Updated Budget Forecast FY 22-23 – Jobina Miller*

i. Jobina Miller stated to the Board that they are right where they need to be within the budget with the exception that the prices of electricity and oil have increased.

b. *Preliminary Input from Public on Preliminary FY 23-24 Budget*

i. Lena Rossi provided input to the Board about the cost of busses for field trips now, compared to what it used to be.

7. Committee Reports

- a. *Policy Committee* – No report.
- b. *Negotiations Committee* – No report.
- c. *Central Office Committee* – No report.

8. Agenda Items for Next Meeting

- a. Preliminary Budget
- b. Capital Improvement

9. Second Audience for Citizens – No one commented.

10. Adjournment

- a. Jaclyn Chancey made motion to adjourn at 7:50 PM / William Hooper moved / Eugene Boomer seconded. Motion unanimously passed. Adjourned at 7:50 PM.

Respectfully submitted,

Cassie Haddad