

CHAPLIN BOARD OF EDUCATION**CHAPLIN, CONNECTICUT****Chaplin Elementary School Library****October 11, 2023****Meeting Minutes**

1. **Call to Order** – Vice Chair Eugene Boomer called the meeting to order at 6:35 PM.
 - a. **Members Present** – Vice Chair Eugene Boomer, Victor Boomer, Joseph Klar, and Laura Anderson. Also present, Superintendent Kenneth Henrici, Principal Kevin Chavez, and Business Manager Jobina Miller.
 - b. **Not Present** – Chair Jaclyn Chancey, William Hooper, and Heather Perry.
2. **Audience for Citizens** – No one commented.
 - a. Eugene Boomer entertained a motion to add “*Discuss and Act on Superintendents Employment Contract*” to the agenda as item “9 A”. Victor Boomer moved / Joseph Klar seconded. *Motion unanimously passed.*
3. **Approval of Minutes and Financial Statement**
 - a. *Approval of Minutes – September 13, 2023*
 - i. Victor Boomer made motion to approve / Laura Anderson seconded. *Motion unanimously passed.*
 - b. *Approval of Financial Statement – May 2023*
 - i. Joseph Klar made motion to approve / Victor Boomer seconded.
 - ii. Jobina Miller discussed the General Fund, Cafeteria, Grants, and Pre-K Financial Statements with the Board. *Motion unanimously passed.*
4. **Administrative Reports**
 - a. *Monthly Report* – The monthly report was given to the Board and discussed what the students are currently working on and learning in all grades and classes.
 - b. *Principal’s Report* – Kevin Chavez gave his report which addressed the following:
 - i. Data Report
 - ii. Flu Clinic
 - iii. Play-Based Learning Leadership Cohort and Pathways to Play-Based Learning
 - iv. Kindergarten Legislation
 - v. Parent/Family Engagement
 - vi. aimswebPLus update
 - vii. Security Grant update
 - viii. Facilities update
 - c. *Superintendent’s Report* – Kenneth Henrici presented his report to the Board which addressed the following:
 - i. Staffing Update
 - ii. Small District Superintendent’s Meeting

- iii. Upcoming Paraprofessional Negotiations
- iv. High School Visitations to Elementary Schools
- v. SDE/DAS Grants

5. Old Business/New Business

- a. *Updated Budget Forecast FY 22-23 – Jobina Miller*
 - i. Jobina Miller stated they are 25% through the school year but only 17% through the budget.
- b. *Enrollment Report – October 1, 2023*
 - i. Kevin Chavez already reported on this topic during his Principal’s Report.
- c. *Update on Paraprofessional Negotiations*
 - i. Kenneth Henrici gave the Board an update.

6. Committee Reports

- a. *Policy Committee* – No new information, have not met.
- b. *Negotiations Committee* – Not met.
- c. *Central Office Committee* – Met in September.

7. Agenda Items for Next Meeting

- a. None listed at this time.

8. Second Audience for Citizens – No one commented.

9. Executive Session – Presentation of Superintendent’s 23-24 Goals

- Board went into Executive Session at 7:09 PM and came out of Executive Session at 7:22 PM.
- a. Discuss and Act on Superintendent’s Employment Contract
 - i. Eugene Boomer made the motion to approve the contract that states *“It is hereby moved that Kenneth Henrici is elected and/or appointed and/or reappointed as the Superintendent of Schools for Regional School District 11 and the Chaplin Public Schools. The term of this election and/or appointment shall be from July 1, 2024 and ending on June 30, 2027. The salary and/or other compensation shall be as discussed in executive session and as memorialized in a written contract of employment to be executed by Board Chair Dr. Jaclyn Chancey”* / Joseph Klar seconded. *Motion unanimously passed.*

10. Adjournment

- a. Joseph Klar made a motion to adjourn at 7:24 PM / Victor Boomer seconded. *Motion unanimously passed. Adjourned at 7:24 PM.*

Respectfully submitted,

Cassie Haddad