

Chaplin Board of Education  
March 8, 2023  
Meeting minutes

1. Call to order – Chair Jaclyn Chancey called the meeting to order at 6:36 PM.
  - Members Present – Chair Jaclyn Chancey, Victor Boomer, Joseph Klar, Heather Perry
  - Also Present – Superintendent Kenneth Henrici, Principal Kevin Chavez, and Business Manager Jobina Miller
2. Audience for Citizens – none
3. Approval of Minutes and Financial Statements
  - A. Approval of Minutes – February 8, 2023
    - Victor Boomer moved to approve the minutes from February 8. Heather Perry seconded. *Motion unanimously passed.*
  - B. Approval of Financial Statement – February 2023
    - Heather Perry moved to approve the four financial statements from February. Victor Boomer seconded. *Motion unanimously passed.*
4. Administrative Reports
  - A. Monthly Report – presented by Lena Rossi
  - B. Principal’s Report – presented by Kevin Chavez
    - Data Report
    - Health update
    - Read Across America
    - REAP Grant
    - Mental Health Pilot
  - C. Superintendent’s Report – presented by Kenneth Henrici
    - Cyberbullying at PHMHS
    - Bus bids
    - CAPSS Small District Superintendents meeting
    - Positive news articles
    - State pupil performance report – to be presented next month
    - Monday lockdown at PHMHS
5. Old Business/New Business
  - A. Updated Budget Forecast FY 22-23 – Jobina Miller
    - Currently on track for meeting budget
  - B. Presentation and Approval of Final FY 23-24 Budget
    - Proposed 3.68% budget increase largely due to increases in health insurance, utilities, and transportation; changed allocation of maintenance director; and outsourcing speech and language services.
    - Heather Perry moved to approve the budget of \$4,050,477 as presented / Joseph Klar seconded. *Motion passed with 3 in favor, 1 abstaining.*
  - C. Tentative Approval of Board Policies 4113.12, 6164.11, and 6141.51

- Joseph Klar moved to approve / Victor Boomer seconded. *Motion unanimously passed.*
6. Committee Reports
    - A. Policy Committee – on track to complete CAFE required policies this year.
    - B. Negotiations Committee – none
    - C. Central Office Committee – met to pass COC budget, update the Central Office handbook.
  7. Agenda Items for Next Meeting – Pupil Performance Report; Capital Improvement Plan; Healthy Food Certification; Policies
  8. Second Audience for Citizens – none
  9. Heather Perry moved to adjourn at 7:37 PM / Victor Boomer seconded. *Motion unanimously passed.*