

CHAPLIN BOARD OF EDUCATION**CHAPLIN, CONNECTICUT****Chaplin Elementary School Library****April 10, 2024****Meeting Minutes**

1. **Call to Order** – Chair Jaclyn Chancey called the meeting to order at 6:34 PM.
 - a. **Members Present** – Chair Jaclyn Chancey, Vice Chair Eugene Boomer, William Hooper, Laura Andersen, Joseph Klar, and Therese Smith. Also present, Principal Kevin Chavez, Interim Superintendent James Connelly, and Business Manager Jobina Miller.
 - b. **Not Present** – Victor Boomer.
2. **Audience for Citizens** – No one commented.
3. **Approval of Minutes and Financial Statement**
 - a. *Approval of Minutes – March 13, 2024*
 - i. Therese Smith made a motion to approve the minutes / Eugene Boomer seconded.
 - ii. With the correction that the meeting was adjourned at 7:47 PM; *motion unanimously passed.*
 - b. *Approval of Financial Statement – March 2024*
 - i. Joseph Klar made motion to approve the financial statements / Therese Smith seconded.
 - ii. Jobina Miller gave review of General Fund, Cafeteria, Grants, and Pre-K of the Financial Statements to the Board. *Motion unanimously passed.*
4. **Administrative Reports**
 - a. *Monthly Report* – Teacher, Ms. Rossi, gave the monthly report which discussed each class and what they are currently learning and working on.
 - b. *Principal's Report* – Kevin Chavez gave his report which addressed the following:
 - i. Data Report
 - ii. Behavioral Health
 - iii. Kindergarten Waivers update
 - iv. Summer Learning
 - v. Spring Assessments
 - vi. Purposeful Play
 - vii. PDEC
 - c. *Superintendent's Report* – James Connelly gave his report which discussed:
 - i. His time spent as Interim Superintendent
 - ii. Negotiations
 - William Hooper made a motion to add as Agenda Item “5. E.” “*School Calendar*” / Therese Smith seconded. *Motion unanimously passed.*

5. Old Business/New Business

- a. *Updated Budget Forecast FY 23-24 – Jobina Miller*
 - i. Jobina Miller gave the Updated Budget Forecast to the Board.
- b. *Update: Budget Processes for FY 24-25*
 - i. Therese Smith made a motion to request \$70,000 from the Board of Finance from the Nonlapsing Account / Joseph Klar seconded. *Motion unanimously passed.*
 - ii. William Hooper made a motion to approve the budget as \$4,162,213 / Therese Smith seconded. *Motion unanimously passed.*
- c. *Update on Superintendent Search*
 - i. Jaclyn reported that they are still in the process of selecting a candidate.
- d. *Final Approval of Board Policies 1325 and 1700*
 - i. William Hooper made a motion to approve Policies 1325 and 1700 / Eugene Boomer seconded. *Motion unanimously passed.*
- e. *School Calendar*
 - i. Laura Andersen made a motion to amend the school calendar to have the last day for school students as Friday June 7th / William Hooper seconded. *Motion unanimously passed.*

6. Committee Reports

- a. *Policy Committee – Not met.*
- b. *Negotiations Committee – Will meet soon.*
- c. *Central Office Committee – Will meet soon.*

7. Executive Session: Interim Superintendent Exit Report and Interview

- a. Executive Session did not happen.

8. Agenda Items for Next Meeting

- a. Budget for current year and next year, Superintendent update, and updated policies.

9. Second Audience for Citizens

- a. No one commented.

10. Adjournment

- a. William Hooper made a motion to adjourn at 7:40 PM / Laura Andersen seconded. *Motion unanimously passed.* Adjourned at 7:40 PM.

Respectfully submitted,

Cassie Haddad