

CHAPLIN BOARD OF EDUCATION**CHAPLIN, CONNECTICUT****Chaplin Elementary School Library****September 13, 2023****Meeting Minutes**

1. **Call to Order** – Chair Jaclyn Chancey called the meeting to order at 6:33 PM.
 - a. **Members Present** – Chair Jaclyn Chancey, Vice Chair Eugene Boomer, Victor Boomer, Heather Perry, Joseph Klar, and Laura Anderson. Also present, Superintendent Kenneth Henrici, Principal Kevin Chavez, and Business Manager Jobina Miller.
 - b. **Not Present** – William Hooper.
2. **Audience for Citizens** – No one commented.
3. **Approval of Minutes and Financial Statement**
 - a. *Approval of Minutes – August 23, 2023*
 - i. Victor Boomer made motion to approve / Heather Perry seconded. *Motion unanimously passed.*
 - b. *Approval of Financial Statement – May 2023*
 - i. Eugene Boomer made motion to approve / Heather Perry seconded.
 - ii. Jobina Miller discussed the General Fund, Cafeteria, Grants, and Pre-K Financial Statements with the Board. *Motion unanimously passed.*
4. **Administrative Reports**
 - a. *Monthly Report* – The monthly report was given to the Board and discussed what the students are currently working on and learning in all grades and classes.
 - b. *Principal's Report* – Kevin Chavez gave his report which addressed the following:
 - i. Data Report
 - ii. Behavioral Health Pilot update
 - iii. Buses
 - iv. SBAC
 - c. *Superintendent's Report* – Kenneth Henrici presented his report to the Board which addressed the following:
 - i. Staffing Update
 - ii. 22-23 SBAC Assessment Scores
 - iii. New 14 Passenger van for Both CES and PHHS
 - iv. Joint Principals' Meeting on 9/12
 - v. Upcoming Paraprofessional negotiations
 - vi. Elementary/MS/Transition; High School Visitations to Elementary Schools
 - vii. Boosting Elementary Enrollment
5. **Old Business/New Business**
 - a. *Updated Budget Forecast FY 22-23 – Jobina Miller*

- i. Jobina Miller stated things are going well.
 - b. *Report on 2023 SBAC Scores*
 - i. Already received.
 - c. *Update on Paraprofessional Negotiations*
 - i. Already discussed.
- 6. Committee Reports**
 - a. *Policy Committee* – Met.
 - b. *Negotiations Committee* – Not met; will be meeting soon.
 - c. *Central Office Committee* – Not met; will be meeting soon.
- 7. Agenda Items for Next Meeting**
 - a. More upcoming reports.
- 8. Second Audience for Citizens** – Eugene Boomer mentioned that a former Chair of the Building Committee of Chaplin Elementary School had recently passed.
- 9. Adjournment**
 - a. Heather Perry made a motion to adjourn at 7:24 PM / Eugene Boomer seconded. *Motion unanimously passed.* Adjourned at 7:24 PM.

Respectfully submitted,

Cassie Haddad