

Chaplin Senior Center

Board of Directors

132 Chaplin Street

Chaplin, CT 06235

Amended Minutes

The Board of Directors for the Chaplin Senior Center met on Tuesday, December 1, 2020 in the community room of the Chaplin Senior Center.

Members and Alternates present: Doreen Bolduc, Neil Muckenhoupt, Walt Zlotnick, Shirley Rakos, Lisa Kegler, Irene Schein, Carl Linkkila, new member Jeanette Haines, Cathy Dietrichesen, and Ann Lewis (remotely), Ellen Gillon, new alternate Dawn Gilbert. Also present were Roxanne St. Jean (Director) and Victoria Northrop (recording clerk).

As a meeting where the public would normally be present, due to the COVID-19 pandemic the meeting was audio-broadcast through the “GoToMeeting” app for any interested member of the public in accordance with CT Executive Order 7s.

- 1. Doreen started the recording/broadcast and called the meeting to order at 9:30 a.m.**
As a full ~~quorum~~ board was present, no alternates were seated.
- 2. Audience for Citizens:** Bob Grindle spoke about the issue of to-go containers and their usage for the curbside lunch program and how we might consider moving away from Styrofoam to a more ecologically sustainable option for the duration of the COVID crisis. The merits and flaws of compostable containers and re-usable plastics and cardboard containers were discussed. ~~The conclusion was that the center should probably move towards a container that is more environmentally friendly for the remainder of the crisis then~~ The center will move back to china dishes once lunch can be served inside again.
- 3. Secretary’s Report:** Lisa Kegler made a motion, which was seconded, and carried (Jeanette abstained as she wasn’t present at the last meeting) to approve the minutes of the October meeting.
- 4. Correspondence:** No correspondence to report.
- 5. Director’s Report:** Roxanne then gave the report on finances
 - A.** Cash on Hand: \$303.56
 - B.** Special Revenues: \$25,083.01
 - C.** Membership Status: 317 total members, as a centenarian member had passed away.
 - D.** Dues collection: No dues are being collected during the pandemic.
 - E. Review of the Center’s Activities:**
 - The ZOOM Sit & Stretch** is going well, with Mary Landeck and her husband doing it 2 x week.
 - The curbside lunch program** continues to go well and the volunteers have been amazingly helpful. As outside conditions become more wintry, things will have to adjust.

Craft Classes directed by Lisa are going well. The seniors pick up the materials at the center and ‘attend’ the ZOOM online classes. They will be making penguin ornaments and Christmas trees.

Coffee and Chat on ZOOM is also happening.

F. Other

After a tenure of sixteen years, Roxanne will be resigning as Director of the Senior Center and retiring. This will open up the position of Director. Lisa Kegler stated some interest in applying for this position. The board discussed the hiring process and whether the board should add their input to the process as the Board of Selectmen go through it. Irene made a motion to contact the Board of Selectmen to make sure the Director position opening is publicized and potentially voice some input to the board. The motion was seconded and passed unanimously. A copy of the job description should be on the town’s website.

6. Meeting Dates for 2021:

February 2

March 2

April 6

May 4

June 1

August 3

September 7

October 5

November 2

December 7

7. Building Review: The building of the Senior Center is still in good shape.

8. Other Topics: With the many ZOOM classes the Center is offering currently, a motion to allocate funds to buy a used laptop (potentially from the Kennedy Exchange) and ZOOM access for full-length classes was raised by Neil and Carl. It was decided after some discussion to allocate up to \$1000 for both, including software and hardware. The motion was seconded and passed unanimously.

9. Next Meeting Date: February 2, 2021

10. Adjournment: the meeting was adjourned at 10:08 a.m.

Minutes submitted by Victoria Northrop, recording clerk