

## **Chaplin Senior Center**

### **Board of Directors**

**132 Chaplin Street**

**Chaplin, CT 06235**

The Board of Directors for the Chaplin Senior Center met for its regular meeting on Tuesday, **April 4, 2023**, in the Senior Center craft room.

Members present: Chairperson Irene Schein, Shirley Rakos, Ann Lewis, Jeanette Haines, Dawn Gilbert, and Ellen Gillon; alternates Robin Hoagland, Janice Godaire, and Joyce St. Lawrence; Director Lisa Kegler, and Victoria Northrop (recording clerk).

- 1. Irene Schein called the meeting to order at 10:02 a.m.** Alternates Godaire, St. Lawrence, and Hoagland were seated for Gebhardt, Zlotnick, and Linkkila. No additions or changes to the agenda were made.
- 2. Audience for Citizens:** None present.
- 3. Minutes:** The minutes of the Board Meeting of March 7, 2023 were approved unanimously after a motion was initiated by Ellen and seconded by Dawn.
- 4. Old Business**

#### **4a. Director's Report:**

- Special Revenue Fund: \$37,127.20
- Cash on Hand: \$129.74
- Membership: 374 (3 added)
- Dues Collected: \$2450
- Correspondence: None

Lisa reported that the preparations and sign-ups for the Fisherman's breakfast are well underway for April 22<sup>nd</sup>. Signs will be displayed soon thanks to Pete **Kegler** and Rick Nichols. Hundreds of plants are growing for the Plant & Grinder Sale fundraiser to take place on May 13<sup>th</sup> and several volunteers will help transplant the seedlings. Lisa has gotten a ladder-toss game for the Center and will be debuting it on Thursday with a pizza party and game play from 11.30 to 1. Craft classes are going well and macramé classes will begin soon.

#### **4b. Art Committee Update**

- Irene, Victoria, Ellen, and Lisa got the track and hook system up and running and the April artist, Christina Hammon has begun to hang her work with Irene's help. Her

exhibit will open on Thursday, April 6 at 7 pm. Some more hooks might be useful to purchase for another show of this size.

2. Irene presented the draft liability waiver to the Board, who approved it with the addition of contact information (telephone/e-mail) for the artist. Irene said she will make the changes to the waiver.
3. After some discussion with the Board members about guidelines for artist's openings and exhibitions at the Senior Center, Victoria will draft guidelines to be given to each exhibitor once the Board has approved their final version. The Board also emphasized that they would like to reach out to local artists first. These guidelines will include information about not altering or sticking things to the walls, about cleanup after any opening reception, permissible refreshments, and about the presence of a Senior Center representative at any opening reception.
4. Potential future exhibitors the Art Committee has located so far include: Irene Glenn (pet portraitist) for the May exhibit, Franco (landscape painter), Joyce Blade Johnson (fiber art from Hampton), a retrospective of the late Chaplin artist Pat Browne, the photography of Bruce Raymond from Chaplin.

#### **4c. Community Center Issues:**

The Board discussed the ongoing issue of cigarette butts and trash being left by the Cornhole League. The situation has improved somewhat. Lisa has had a camera installed which may help identify when and who is creating this issue. The Board would like to create a checklist and make a person responsible for the proper closure and cleanup of the room after usage, including turning down the heat, closing doors, and cleaning up litter/butts. Lisa will ask the town to provide additional TP and paper towels for the bathrooms and about janitorial services for the Community room, as providing these things currently burdens the Senior Center.

**4d. Multifunction Room Outlets/Improvements:** Lisa reported to the Board that the major renovation of the ceiling is planned for HVAC in June/July, but no firm dates have yet been set. Lisa stated that due to limited breaker box space left at the Senior Center, the new electrical outlets may not be the highest priority after all.

**4e. Chair Cleaning:** Lisa is waiting to hear if Crystal can get the Boy Scouts to help out with this and, if not, she will ask the current custodian for an estimate for the cleaning.

#### **5. New Business**

- a) Events: this was covered under the Director's report.
- b) Security camera: Lisa stated that the new camera has been installed above the front door and is working as intended. No notice has been posted as the State Trooper said it was not necessary to do so.
- c) Board membership terms: The following Board members terms expire in June: Linkkila, Zlotnick, Rakos, Hoagland, Godaire, St. Lawrence. Irene said that Walt is most likely not seeking another term and that she would like to promote Robin as

longest sitting alternate into the empty seat, once Robin has resigned as an alternate. She also asked Victoria to replace Robin as an alternate. It was confirmed that the Board may have up to three alternates. Irene made a motion to have Robin become a full member and Victoria an alternate, which was seconded by Ann Lewis and passed unanimously.

- d) Grants: Lisa is looking into applying for a grant for a Wellness Nurse for the Senior Center. She will be applying in the next cycle, as the period for application was very short. Lisa will also be applying for an ARPA grant in the future when the application process begins (potentially to install an outdoor pickleball court, among other things).

**6. Suggestions for Next Regular Meeting:** Further discussion of the Plant & Grinder Sale arrangements and optimal display techniques of hanging baskets for maximum sales to benefit the Senior Center.

**7. Next Meeting Date:** May 2, 2023 @ 10 a.m.

**8. Adjournment:** the meeting was adjourned at 10:59 a.m.

Minutes submitted by Victoria Northrop, recording clerk