

Regional District #11 Central Office Committee

January 12, 2023

Meeting Minutes

1. **Call to Order** – Superintendent Kenneth Henrici called the meeting to order at 6:03 PM.
 - a. Members Present – Chair Dennis LaBelle, Vice Chair Jaclyn Chancey, Kathy Freed, and Eugene Boomer. Also present, Superintendent Kenneth Henrici and Jobina Miller.
 - b. Not Present – Stacy Foster.
2. **Central Office Committee Reorganization**
 - a. Jaclyn Chancey nominated Dennis LaBelle for Chairman / Kathy Freed seconded.
Motion unanimously passed.
 - b. Dennis LaBelle nominated Jaclyn Chancey for Vice Chair / Kathy Freed seconded.
Motion unanimously passed.
 - c. Kathy Freed nominated Stacy Foster for Secretary / Jaclyn Chancey seconded.
Motion unanimously passed.
 - d. Eugene Boomer nominated Kathy Freed for Treasurer / Jaclyn Chancey seconded.
Motion unanimously passed.
3. **Approval of Minutes: March 30, 2022 and July 19, 2022**
 - a. **March 30, 2022**
 - i. Dennis LaBelle made motion to approve / Kathy Freed moved / Jaclyn Chancey seconded. *Motion unanimously passed.*
 - b. **July 19, 2022**
 - i. Kenneth Henrici stated the minutes state “Kathy Freedand” whereas they should be edited to state “Kathy Freed and”
 - ii. Dennis LaBelle made motion to approve as amended / Kathy moved / Jaclyn Chancey seconded. *Motion unanimously passed.*
4. **Request Approval of Financial Statement: December 2022**

- a. Dennis LaBelle made motion to approve / Kathy Freed moved / Jaclyn Chancey seconded. *Motion unanimously passed.*

5. Discussion of Preliminary FY 23-24 Budget

- a. All members reviewed, inquired about, and discussed the budget.

6. Discussion of Central Office Handbook

- a. All members reviewed, inquired about, and discussed the handbook.

7. Adjournment

- a. Kathy Freed made motion to adjourn at 7:16 PM / Jaclyn Chancey seconded. *Motion unanimously passed. Adjourned at 7:16 PM.*

Respectfully submitted,

Cassie Haddad