

**Town of Chaplin Connecticut  
Historic District Commission**

**Minutes of November May 7, 2019**

*These unapproved Historic District Commission meeting minutes are forwarded to the Chaplin Town Clerk in a draft format. These minutes are unofficial until they have been read and approved by a majority vote of the Commission. Should edits be necessary, they will be made at the next regularly scheduled meeting, voted upon and noted in the meeting minutes.*

**A. Public Hearing**

The Chaplin HDC held a public hearing on Tuesday, November 13, 2018 at 7:00 PM in the meeting room of the Chaplin Public Library on an application for a Certificate of Appropriateness by Diane and Marvin Cox to install a ventless mini-split heating and cooling system at 31 Chaplin St.

The hearing was opened at 7:03 PM. Members Present: Paul Peifer-Chair, Warren Church, Cathy Smith and Carl Lindquist. Also Present: Applicants Diane and Marvin Cox and Susan Peifer-Clerk. Mr. Peifer read the legal notice. Mrs. Cox explained the system would be installed on the north side of the house adjacent to #35 Chaplin St. There would be two conduits installed to the second floor and one six foot high by 42 inch wide compressor installed on a concrete pad toward the rear of the side. The unit would provide both A/C and heating. She noted there are two mountain laurels and a rhododendron that would obscure the view from the street. Mrs. Smith asked if there was a certain free air flow needed for the compressor and Mrs. Cox responded the company indicated that the overhanging Rhododendron would not impair the function. There would be additional equipment located in the basement. Dr. Lindquist commented that the system is not that visually intrusive in the rear side location. Installation could be late May or early June. The hearing was closed at 7:17 PM.

**B. Business Meeting**

**1. Call to order, roll call and seating of alternates.**

Paul Peifer-Chair called the business meeting to order at 7:18 PM. Other regular members present were D. Cox, C. Smith and W. Church. Alternate C. Lindquist was seated for J. Givens.

## **2. Approval of November 13, 2018 Minutes**

W. Church made the motion to approve, C. Lindquist seconded. Motion passed unanimously.

## **3. Discussion and vote on Cox application**

Mrs. Cox was recused. C. Smith made a motion to approve the Cox application, C. Lindquist seconded. Mr. Peifer said the installation does not substantially impair the historic character and appearance of the district. **Motion** passed unanimously.

## **4. New Business Mrs. Cox was reseated for the remaining business.**

a. Mrs. Smith was appointed as a regular member by the BoS at their 12/6/2018 meeting to fill Ms. LeShay's term which expires on 8/31/2021.

b. The 2019-2020 FY budget was submitted to the BoF and was included in the Town budget as presented.

c. Mr. Peifer stated he has contacted Ms. Givens regarding her term expiring on 8/31/2019, she has not yet gotten back to him.

d. Mrs. Cox recommended Leslie Ricklin to fill the vacant alternate position and said Mrs. Ricklin was willing to serve on the HDC. Mr. Peifer will contact Mrs. Ricklin.

e. Mr. Peifer mentioned the Chaplin Bicentennial Committee would like representatives from all the boards and commissions. Mr. Church said he already volunteered. Mrs. Cox stated that Mrs. Ricklin was already volunteering on the Committee.

## **5. Old Business None**

## **6. Items pro re nata**

Mr. Peifer mentioned the next regular meeting is the September 10, 2019 Annual Meeting.

**7. Adjournment** Motion made by D. Cox to adjourn, passed unanimously. Meeting adjourned at 7:33 PM.

*Respectfully Submitted,*

*Susan Peifer, Recording Clerk- HDC*