

**CHAPLIN PUBLIC LIBRARY**  
**Board of Trustees Meeting**  
**Chaplin, Connecticut**  
**Meeting Minutes**  
**September 20, 2021**

Chairperson Victor Boomer called the meeting to order at 6:31 PM. Board members present were Adele Swart, Diane Cox, Leslie Ricklin. Also present was Library Director Sandra Horning. Guests present was Juan Roman. Unable to attend were Board members Jeanette Haines and Bill Jenkins.

**3. APPROVE MINUTES OF AUGUST 16, 2021:**

*Motion to approve the minutes from August 16, 2021, was made by Adele Swart, seconded by Leslie Ricklin and carried unanimously.*

**4. ADDITIONS TO AGENDA:** None

**5. AUDIENCE FOR CITIZENS:** None

**6. CORRESPONDENCE:**

A card was received from Kitty LeShay thanking everyone for putting together the Poet Laurette reception.

**7. REPORTS:**

**A. Director's Report:**

- There was a total of 315 people for August (includes 3 people curbside). The library was open 17 days with an average of 19 people per day. Circulation was 799 with 379 items checked out and 123 electronic checkouts. There were 126 people that attended outdoor events under the tent including the Magician, Ice-Cream Social, Ukulele Band and Cookbook Club.
- The roof is leaking again in the area where the computers are located. The roofers will come back to determine if it is from the new roof or the solar panels.
- The tent was renewed for another month and will be up until October 15<sup>th</sup>.
- Laptops and other items were ordered through the American Rescue Plan Act (\$3,000) with some items in and setup.
- Story Time is still meeting under the tent on Wednesdays at 10:30am.
- The Book Chat will meet on Friday, October 1<sup>st</sup> at 3pm.
- The Library Board is listed differently in several documents (Library Board of Directors or Library Board of Trustees). The Town Clerk submitted Library Board of Directors for the ballots. Victor Boomer reported that the state changed it to Library Board of Trustees and will follow up.
- There are used books for sale in the hallway that are left over from the street tag sale (will donate the remainder to Parish Hill for their book sale at the end of September).

**B. Members Report:** No Report

**C. Chair Report:** No Report

**8. OLD BUSINESS/NEW BUSINESS:**

**A. Speaker Programs:**

- Susan Powers will do a Good Night's Sleep program on Monday, October 4<sup>th</sup> from 12:30 – 1:30pm under the tent.

- An Ancestry.com/Geology program will be split with the Senior Center (date to be determined). The Senior Center has purchased a subscription to Ancestry.com that can have access in the library as well.

**B. Discuss the success of the Poet Laureate reception:**

The Poet Laureate reception was terrific with a great turnout of about 45 people. Diane Cox received suggestions to make written copies of the poems available to make it easier to follow (copies could be available in the library and for the Bicentennial). Adelaide Northrop and Susan Powers will be asked for permission to publish their poems. Leslie Ricklin reported that the poem will be read on July 2, 2022 at the reenactment of the Town Meeting (there will be a program that could include the poem). Adele Swart suggested submitting the poems to the Chronicle for their poetry column.

**C. Discuss and act on the Annual Report:**

The FY 2020-21 Annual Report was reviewed with some minor corrections.

***Motion to approve the FY 2020-21 Annual Report as edited, was made by Leslie Ricklin, seconded by Diane Cox and carried unanimously.***

**D. Landscaping:**

The landscaper did a beautiful job on the flower beds and left two nice pots out front at no additional charge (will be out one more time in the fall). Leslie Ricklin has some daffodil bulbs to contribute for the landscaper to plant.

**E. Strategic Planning for the Library:**

**1) Friends of the Library:**

Discussion was held whether to get the Friends of the Library going again. Leslie Ricklin attended a Podcast on Public Health that featured very rural libraries in the midwestern states that offer health services such as clinics and food shares. The Senior Center offers some health services (Podiatrist and vaccines). She suggested a Farmer's Market as a Friends of the Library project. Sandy Horning will contact Peter Haines and Anne Sicilian to see if the Friends of the Library would be interested in this project (they could meet this winter to discuss).

Adele Swart asked if the Library and Senior Center would be getting the tent next year. Victor Boomer suggested adding the tent to the budget. Leslie Ricklin commented that the tent would be great for the Bicentennial (events such as bands, speakers, and talks). Sandy Horning suggested early May for the tent (Public WIFI extends to the tent). The Board will discuss again in February.

**9. AGENDA ITEMS FOR NEXT MEETING:** Same items from this agenda.

**10. ADJOURN:**

***Motion to adjourn (7:04 PM) was made by Leslie Ricklin, seconded by Adele Swart and carried unanimously.***

Minutes will be approved at the next regular meeting.

***Respectfully submitted by Kathleen Scott  
Recording Clerk***