

**CHAPLIN PUBLIC LIBRARY**  
**Board of Trustees Meeting**  
**Chaplin, Connecticut**  
**Meeting Minutes**  
**August 15, 2022**

Chairperson Victor Boomer called the meeting to order at 6:34 PM. Board members present were Diane Cox, Brian Cohen, Jeanette Haines and Alternate Adele Swart. Also present was Library Director Sandra Horning. Unable to attend were Board members Leslie Ricklin and Bill Jenkins.

3. **APPOINT ALTERNATE MEMBER:** Alternate Adele Swart was seated for Board member Leslie Ricklin.
4. **APPROVE MINUTES OF JULY 18, 2022:**  
*Motion to approve the regular meeting minutes from July 18, 2022, was made by Jeanette Haines, seconded by Brian Cohen and carried unanimously.*
5. **ADDITIONS TO AGENDA:**  
*Motion to add to agenda as Item #9f – Language for Bicentennial Bench, was made by Brian Cohen, seconded by Jeanette Haines and carried unanimously.*
6. **AUDIENCE FOR CITIZENS:** None
7. **CORRESPONDENCE:** The Board received the ACLB Newsletter.
8. **REPORTS:**
  - a. **Director's Report:**
    - There was a total of 386 people in-person for July. The library was open 14 days with an average of 24 people per day. Circulation was 1,128 with 586 items checked out and 71 electronic checkouts. Attendance at in-person events was very steady with about 120 people (an average of 25-30 at each event - about 50 people at the Ice-Cream Social).
    - Thanks to Victoria and Kitty who covered for vacations (Sandy and Anjie) and Sandy's illness.
    - Thanks to Adele Swart and the Friends group for stepping up to help out with all the scheduled events for Sandy who could not attend.
    - The Ice-Cream Social was the last event for Summer Reading (kids can come in through the end of August to complete their reading logs and collect prizes).
    - The Book Chat was rescheduled until August 19<sup>th</sup> at 3pm.
    - The Cookbook Club will meet under the tent on August 22<sup>nd</sup> with a New England Foods theme.
    - The library was closed on July 29<sup>th</sup> to repair and re-chlorinate the well (bottled water was on hand and the water is now clear).
    - Jeanette Haines asked about status of heating system (looking at different systems - will be funded by ARPA funds).
    - The tent (owned by the town) will be moved to Garrison Park for the Bicentennial Celebration and moved back afterwards.
  - b. **Members Report:** None
  - c. **Chair Report:** None
9. **OLD BUSINESS/NEW BUSINESS:**
  - a. **Speaker Programs:**  
Upcoming programs include:

- Pollinator program by Pamela Cooper will be held on Wednesday, August 17<sup>th</sup> at 1pm at the Senior Center.
- Dog Therapy program will be held under the tent on August 24<sup>th</sup> at 10:30am (will bring dogs).

**b. Friends of the Library Update:**

Adele Swart presented highlights from the Friends of the Library who has been very busy:

- A subcommittee is working on the Bicentennial Float. Thanks to the Board for authorizing funds to purchase materials to decorate the float (5 banners with book jackets on each side).
- Thanks to the Bicentennial Committee who has offered \$100 towards the float.
- The Paint & Sip fundraiser was great fun and well attended with 25 people (profit of about \$300).
- Working on the Gardner Museum field trip.
- The Storyteller program by Carolyn Stearns was very successful for families with watermelon and a popcorn machine (very popular).
- The Ice-Cream Social was great fun (kids had a good time with the hula hoops) and enjoyed seeing many new faces.
- The next meeting is this Wednesday, August 17<sup>th</sup> at 2:30pm. Everyone is welcome to attend.

Sandy Horning presented proof of bookmark (designed by Joy Martin) that will be handed out from the Bicentennial Library Float (funded by the library budget).

**c. Landscaping:**

The landscaper was here to cleanup before the Bicentennial (not much with it being so dry) and did the Senior Center at the same time (the town removed the bushes).

**d. Budget Update:**

The current budget is in good shape. Waiting for repair bill for the well (split with the Senior Center).

**e. Ad-Hoc Library Director Salary Study Committee:**

Gathered and looked at various bits of information for a preliminary proposal. Will meet right after this meeting to continue discussion. Hope to present proposal at the October meeting (will send to the Board of Selectmen).

**f. Language for Bicentennial Bench:**

The Bicentennial Bench for Garrison Park is ready (Dave Stone asked for wording for the plaque). The Board decided on "Bicentennial Gift from the Chaplin Public Library 2022".

**10. AGENDA ITEMS FOR NEXT MEETING:**

- Items from the current agenda

**11. ADJOURN:**

***Motion to adjourn (7:04 PM) was made by Adele Swart, seconded by Brian Cohen and carried unanimously.***

Minutes will be approved at the next regular meeting.

***Respectfully submitted by Kathleen Scott  
Recording Clerk***