

**CHAPLIN, HAMPTON, SCOTLAND
AND REGIONAL DISTRICT ELEVEN
BOARD OF EDUCATION**

**Chaplin, Connecticut
MEETING NOTICE**

**May 19, 2020
7:00PM**

NOTE: THIS MEETING WILL BE REMOTELY HELD

Topic: Region #11 Board of Education Special Meeting
Time: May 19, 2020 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/2517793871?pwd=MXM4M3JmYTZQVHp5SS95SzVjTk82dz09>

Meeting ID: 251 779 3871

Password: RD#11BOE

You can also dial in using your phone:

Via Phone: +1 646 876 9923 (New York - Not Toll Free) Meeting ID: 251 779 3871 Participant ID: #
Password: 417553

1. Call to Order
2. Communication with the Audience
3. Written Communications to the Board
4. Approval of April 21 and April 28, 2020 Minutes
5. Approval of Financial Statements – April 2020
6. Administrative Reports/Administrative Requests for Board Action
 - A. Principal
 - B. Superintendent
7. Old Business/New Business
 - A. Report by PHACT/PTSA
 - B. Discussion of 2020 Commencement Ceremony, Fall Re-Entry Plan and COVID-19 Plan
 - C. Appointment of AO & Company, LLC Auditor for FY 19-20
 - D. Budget Forecast 19-20—Dave Solin
 - E. Revision of SY 20-21 School Calendar Due to Decision of CT Secretary of State
8. Committee Reports/Requests for Board Action
 - A. Fiscal & Plant
 - B. Educational and Board Policies
 - C. Central Office
 - D. Technology
 - E. Personnel and Supervision
 - F. Newsletter
 - G. CABE/EASTCONN
9. Second Audience for Citizens
10. Agenda Items for Next Meeting
11. Adjournment

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

**CHAPLIN, HAMPTON, SCOTLAND AND REGIONAL DISTRICT ELEVEN BOARD OF EDUCATION
CHAPLIN, CONNECTICUT 06235
PUBLIC HEARING MINUTES
TUESDAY APRIL 21, 2020
7:00 PM
Webex Meeting
Meeting Number: 473 502 700
Meeting Password: RD#11BOE**

- 1. Call to Order - Chairman Dennis LaBelle called the meeting to order at 7:12pm.**
- 2. Public Hearing on 2020-2021 Budget - Superintendent Ken Henrici presented the board with a \$6,484,695 budget for School Year 2020-2021. David Solan reviewed the budget with board members by function. Cathy Donahue spoke to the board about increases in the Central Office Budget, Student Enrollment, actuals for 2019-2020 school year and possible surpluses for 2019-2020 school year. Cassidy Martin questioned what was included in enrollment numbers.**
- 3. Adjournment - Chairman Dennis LaBelle adjourn the public hearing at 7:52 pm.**

**Respectfully Submitted
Rachel Linkkila
5/3/20**

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CHAPLIN, HAMPTON, SCOTLAND AND REGIONAL DISTRICT ELEVEN BOARD OF EDUCATION
CHAPLIN, CONNECTICUT 06235
SPECIAL MEETING MINUTES
TUESDAY APRIL 28, 2020
7:00 PM
Webex Meeting
Meeting Number: 471 923 508
Meeting Password: RD#11BOE

1. **Call to Order - Chairman Dennis LaBelle called the meeting to order at 7:07pm. Present were board members Kate Donnelly, Kathy Freed, Cassidy Martin, Sally Ireland, Michael Smardon, Tracey Dunn and Stacy Foster. Administrators present were Superintendent Ken Henrici and Principal Brian Tedeschi.**
2. **Communication with the Audience - Sherry Smardon thanked Principal Brian Tedeschi, Superintendent Ken Henrici, Parish Hill staff and PHACT/PTSA for their assistance with a Senior Project.**
3. **Written Communications to the Board - Superintendent Ken Henrici shared a letter from the Superintendent of Sprague concerning a proposal for Parish Hill High School as a school of designation.**
4. **Approval of February 18, 2020 Minutes - Kate Donnelly moved to approve the February 18, 2020 minutes. Stacy Foster seconded and the motion passed with the following vote:
Yes: Kate Donnelly, Cassidy Martin, Sally Ireland and Stacy Foster
Abstain: Tracey Dunn and Michael Smardon**
5. **Approval of Financial Statements – February and March 2020 - Stacy Foster moved to approve the February 2020 Financial Statement. Sally Ireland seconded and the motion passed unanimously. Stacy Foster moved to approve the March 2020 Financial Statement. Sally Ireland seconded and the motion passed unanimously.**
6. **Administrative Reports/Administrative Requests for Board Action**
 - A. **Principal - Principal Brian Tedeschi spoke to the board concerning distant learning, rescheduling of SATs, possible in-person graduation, and a development of a parade route in the three towns.**
 - B. **Superintendent - Superintendent Ken Henrici reviewed his report with the board concerning recruiting Sprague and Canterbury students, possible in person graduation, and the Federal Cares Funding.**
7. **Old Business/New Business**
 - A. **Report by PHACT/PTSA - Lisa Labelle informed the board that Mr. Tracey and Ms. Abbey won PTA teacher of the year award. She also spoke to the board about upcoming meetings via Zoom.**
 - B. **Discussion of COVID-19 Plan- Superintendent Ken Henrici informed the board that the school is adhering to all rules concerning people coming into the building. He also informed the board that breakfast and lunch being provided to students has been going very well.**
 - C. **Presentation of Proposed FY 20-21 Region #11 Budget for Board Approval - Superintendent Ken Henrici provided the board with a budget in the amount of \$6,484,695. Kate Donnelly moved to approve FY 20-21 Budget of \$6,484,695. Stacy Foster seconded and the motion passed unanimously.**
8. **Committee Reports/Requests for Board Action**
 - A. **Fiscal & Plant - Nothing new to report.**
 - B. **Educational and Board Policies - Nothing new to report.**
 - C. **Central Office - Nothing new to report.**
 - D. **Technology - Nothing new to report.**
 - E. **Personnel and Supervision - Nothing new to report.**
 - F. **Newsletter - Nothing new to report.**
 - G. **CABE/EASTCONN - Kate Donnelly informed the board that the CABE emails and webinars have been very informative.**
9. **Second Audience for Citizens - None**

10. **Agenda Items for Next Meeting** - Hampton intention to withdrawal from the region.
11. **Adjournment** - Kate Donnelly moved to adjourn at 8:02. Sally Ireland seconded and the motion passed unanimously.

Respectfully Submitted
Rachel Linkkila
4/29/20

Regional School District #11 Profit & Loss Budget vs. Actual July 2019 through April 2020

Expense	Jul '19 - Apr 20	Budget	\$ Over Budget	% of Budget
1000 · Regular Instruction	561,407.88	838,529.00	-277,121.12	66.95%
1005 · NOVA NET	12,367.19	19,804.00	-7,436.81	62.45%
1015 · ART	48,615.80	70,433.00	-21,817.20	69.02%
1020 · BUSINESS	14,183.32	45,066.00	-30,882.68	31.47%
1030 · LANGUAGE ARTS	177,761.93	235,462.00	-57,700.07	75.5%
1035 · WORLD LANGUAGE	136,682.14	185,995.00	-49,312.86	73.49%
1045 · FAMILY CONSUMER	65,483.29	91,456.00	-25,972.71	71.6%
1050 · TECHNOLOGY	53,587.05	73,587.00	-19,999.95	72.82%
1055 · MATHEMATICS	169,367.86	232,524.00	-63,156.14	72.84%
1060 · MUSIC	89,887.61	129,172.00	-39,284.39	69.59%
1065 · PHYSICAL EDUCATION	76,981.32	102,790.00	-25,808.68	74.89%
1070 · SCIENCE	192,806.61	250,622.00	-57,815.39	76.93%
1075 · SOCIAL STUDIES	126,194.49	176,899.00	-50,704.51	71.34%
1085 · COMPUTER TECHNOLOGY	98,911.04	126,526.00	-27,614.96	78.17%
1090 · GRADE 7 TEAM	504.64	1,700.00	-1,195.36	29.69%
1095 · GRADE 8 TEAM	96.48	173.00	-76.52	55.77%
1210 · SPECIAL EDUCATION	429,240.92	512,246.00	-83,005.08	83.8%
2120 · GUIDANCE	130,156.52	179,202.00	-49,045.48	72.63%
2130 · HEALTH OFFICE	24,520.41	48,660.00	-24,139.59	50.39%
2150 · PPT PSYCHOLOGICAL SERVICES	13,735.00	58,000.00	-44,265.00	23.68%
2160 · SOCIAL WORKER	519.37	58,721.00	-58,201.63	0.88%
2220 · LIBRARY	28,151.88	57,180.00	-29,028.12	49.23%
2310 · BOARD OF EDUCATION	7,809.49	12,293.00	-4,483.51	63.53%
2320 · SUPERINTENDENT'S OFFICE	111,528.00	111,528.00	0.00	100.0%
2330 · GENERAL ADMINISTRATION	80,121.72	137,281.00	-57,159.28	58.36%
2400 · SCHOOL OFFICE	361,610.95	425,388.00	-63,777.05	85.01%
2510 · BUSINESS OFFICE	88,830.00	88,830.00	0.00	100.0%
2600 · BUILDING & GROUNDS	500,306.99	552,343.00	-52,036.01	90.58%
2610 · CAPITAL IMPROVEMENT	38,000.00	35,000.00	3,000.00	108.57%
2700 · PUPIL TRANSPORTATION	550.00	2,000.00	-1,450.00	27.5%
2830 · PROFESSIONAL DEVELOPMENT	872.34	1,000.00	-127.66	87.23%
2900 · SUPPORT SERVICES	18,296.40	32,069.00	-13,772.60	57.05%
3210 · ACTIVITIES	37,768.92	73,445.00	-35,676.08	51.43%
3220 · ATHLETICS	135,986.69	190,154.00	-54,167.31	71.51%
6100 · OUT-OF-DISTRICT SPECIAL ED.	443,824.22	738,096.00	-294,271.78	60.13%
6110 · OUT-OF-DISTRICT VOAG/TECH	392,856.72	528,290.00	-135,433.28	74.36%
Total Expense	4,669,525.19	6,422,464.00	-1,752,938.81	72.71%

PARISH HILL MIDDLE/HIGH SCHOOL

2020 - 2021

August (4)				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

24 Professional Development
25 Teacher's Prep
26 First Day for Students

November (18)				
M	T	W	T	F
2	3	4	5	6
9	10	11*	12	13
16	17	18	19	20
23	24	25	26*	27
30				

11 Veterans Day
19 Early Release - Parent/Teacher Conf
25 Early Release
26 & 27 Thanksgiving Recess

February (17)				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15*	16	17	18	19
22	23	24	25	26

12 Professional Development
15 President's Day
16 Winter Break

May (20)				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31*				

28 Early Release - Professional Dev.
31 Memorial Day

September (21)				
M	T	W	T	F
	1	2	3	4
7*	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

07 Labor Day
21 Open House
25 Early Release - Professional Dev.

December (17)				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

23 Early Release
24 - 31 Winter Break

March (22)				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

11 Parent/Teacher Conf. - Night
19 Professional Development

June (8) (Total 182)				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

7 - 10 Final Exams
10 Last Day for Students

October (20)				
M	T	W	T	F
			1	2
5	6	7	8	9
12*	13	14	15	16
19	20	21	22	23
26	27	28	29	30

12 Columbus Day
13 Professional Development

January (19)				
M	T	W	T	F
				1*
4	5	6	7	8
11	12	13	14	15
18*	19	20	21	22
25	26	27	28	29

01 New Year's Day
18 Martin Luther King Day
13 - 19 Mid-term Exams

April (16)				
M	T	W	T	F
			1	2*
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

2 Good Friday
12 - 16 Spring Break

Mr. Brian Tedeschi, Principal
Mr. Thomas McKenna, Asst. Principal

Regular School Day 7:50AM - 2:25PM
Early Release 7:50AM - 12:20PM
2 Hour Delay 9:50AM - 2:25PM

Key:

	Early Release Day
*	Legal Holiday - No School
X	Vacation Day

Prof. Dev. - No School for Students

Open House:

Sept 21 - Regular School Day

Parent/Teacher Conferences:

Nov 19 - Early Release

Mar 11 - Regular School Day

Marking Period Dates

Marking Period 1 Aug 26 - Oct 28
Marking Period 2 Oct 29 - Jan 12
Marking Period 3 Jan 20 - Mar 25
Marking Period 4 Mar 26 - Jun 4

Interim Report Dates

Interim Report 1 Sept 24
Interim Report 2 Dec 2
Interim Report 3 Feb 22
Interim Report 4 May 4

Mid-term Exams: Jan 13 - 19

Final Exams: June 7 - 10

When it is necessary to delay the start of a school day, the delay will be 2 hours in duration. Should a delay occur on a day scheduled for early release, the students will be dismissed at their regular full day time. Six (6) "snow" days will be added to the last day of school listed on this calendar. Should there be additional snow days, they will be taken from the April vacation starting with Monday, April 12 and, if needed, moving forward to Friday, April 16. If there are more than ten (10) snow days, the Board of Education will decide how to add these days to the calendar to ensure a legal 180 day minimum student school year.

Approved by the Board of Education:
18-Feb-20

Phone: 860 455-9584
Fax: 860 455-9081

Andrew Barillari

Director of Maintenance

abarillari@parishhill.org

(860) 977-2606

Maintenance Report for April, 2020

Demo:

With the replacement of PCs with Chromebooks and more improvements with WIFI, our typical computer classroom infrastructure is no longer needed. For room 135, the outdated infrastructure in this room consisted of two half walls which jutted out into the center of the classroom. When the demo was completed it opened up the room, allowing it to look more like a classroom instead of an outdated computer lab. Room 110A will be having the same demo/ remodel as well.

New Slop Sink:

The custodial closet next to our nurse's office is a key closet due to the slop sink and chemical mixing station for our cleaners and sanitizers. About a week ago I notice a big puddle in our staff lounge which is on the opposite side of the custodial closet. It was beyond repair this time so with a couple good whacks with a slug hammer I demolished the 50-year old concrete basin and replaced it with a fiberglass one.

Wet Stain on the Rug:

For about a month now I've kept noticing a small damp spot on the rug located at our loading dock entrance. I traced the water to a boiler drain from a wall unit heater located inside a wall which seemed to be leaking for some time.

To fix this correctly, we repaired the leak, then we removed the drywall and replaced it with plywood and then applied washboard paneling over the plywood making that wall more weather resistant and more heavy duty since it's located at the loading dock entrance.

The Invention of the Wheel

Since my time here at Parish Hill I've tried to get as many items, activities, and storage methods on four wheels. This allows larger items to move between locations easier on the labor and actual wear and tear of the item itself. We've added wheels to the school store, cart systems for tables, event items (popcorn machine, generators, P.A systems), and countless grounds tools and equipment.

Now we're getting music and arts up onto four wheels. Under our stage locker system on the back stage we store all of our backdrops and sceneries for plays and musicals. This was not the best storage method, but could definitely be much better if corrected. The issue was that it was very difficult to pull out the old back drops after being stored there. The maintenance department created 4ftx8ft dollies that fit under the stage and placed all the back drops and sceneries on them. We added bright yellow nylon ropes on them as handles.

The next area we wheeled over to was the art room where our art teacher has three large pieces of furniture that hold large paper and art projects. These pieces of furniture are extremely heavy and need to be moved about two to three times a year. We put them up on wheels so now these massive monuments can roll where they might be needed.

Field Maintenance

In the past two and half years Mark King, our first shift Maintainer and I have worked hard to ensure well-kept grounds and neat, well-maintained playing fields. This entails annually cleaning brush and small to medium tree branches from the perimeters of the fields. To do so we purchased a tree chipper which allows us to do a much better job in much less time.

From: Brigette Alvarez <brigathome@yahoo.com>
Date: May 8, 2020 at 10:52:57 AM EDT
To: dlabelle@parishhill.org
Cc: Brigette Alvarez <brigathome@yahoo.com>
Subject: Fw: VO AG Request

Mr. Labelle:

I am reaching out to you for help.

I discussed with Mr. Henrici, correspondence below, regarding a request for his approval for our daughter to pursue the Biotechnology VO-Ag program at Killingly High School VO AG that includes studies in DNA, forensics, genetics and microbiology.. This course of instruction is not offered at RD#11's VO-Ag center at Lyman High School.

This Biotechnology program is state of the art and my daughter is VERY interested in this course of instruction for her high school studies. I understand the designation of Lyman but they do not offer this unique program.

I am requesting the BOE's consideration and approval in helping our daughter achieve/pursue this unique course study by allowing her to apply to this program. Her acceptance is not guaranteed, as she will have to apply and be approved by their program administration.

I have to imagine the BOE's interest in supporting the educational needs of the students in their district is real and whether the tuition monies are extended to Lyman or Killingly, in this situation it's in the best interest of the child and should be a non-issue. I've heard transportation has been a roadblock in the past but please know I am willing to provide transportation to and from school.

I've reached out to the Killingly Superintendant, Steve Rioux explaining our situation and he is 100% supportive and open to her application into the program seeing our designated center does not offer this unique program.

It's unfortunate that the Vo-Ag offerings are not identical with the two school systems. Unlike the TECH program options in RD#11, where we have the option of Windham or Ellis Tech, I believe this request for approval to apply to this unique program NOT offered by our Vo-Ag center is reasonable and not something that should be denied without discussion.

I did reach out to Harold Mackin, the CT State VO-Ag Lead Director who was happy to hear that the school systems may be cooperating in the best interest of the student but did suggest that it was within the sending towns authority to bless this application.

I am confident that your consideration of our situation will ultimately be with the best interest of our daughters future in the process. I look forward your insight, assistance and response.

Much thanks,
Brigette Alvarez