

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

**CHAPLIN, HAMPTON, SCOTLAND AND REGIONAL DISTRICT ELEVEN BOARD OF EDUCATION
CHAPLIN, CONNECTICUT 06235
REGULAR MEETING MINUTES
Tuesday, August 25, 2020
7:00 PM**

PARISH HILL MIDDLE/SENIOR HIGH SCHOOL LIBRARY

1. **Call to Order and Pledge of Allegiance** – Chairman Dennis LaBelle called the meeting to order at 7:20 pm. Present were board members Dennis LaBelle, Sally Ireland, Cassidy Martin, Kathy Freed, Stacy Foster, Michael Smardon, Kate Donnelly and Joan Fox.
Pledge of Allegiance was recited.
2. **Communication with the Audience** – Alan Cahill stated that he requested a copy of the New RD11 Bus Contract. Bud Smallwood presented the Board with a list of eight questions related to the Accounting and Finance of the new EastConn Bus Contract, Savino Bus Contract, communications, conduct, and subsidized tax plans. Brian Evans expressed gratitude for all the preparation that has gone into getting the school ready and expressed concern that some classrooms had 3 to 4 feet between desks. Prentice Tracy spoke about training not going well on Monday, stated that webcams for the classrooms had not arrived yet, requested two additional days to prepare and half days for the rest of the first week of school. Prentice also requested that a Temperature Checker be purchased to check everyone as they entered the school. Prentice stated that some staff members felt tents should be purchased so that band and chorus classed could be held outdoors in inclement weather.
3. **Written Communication to the Board** – Chairman Dennis LaBelle read a letter from Kathy Freed resigning as Secretary but expressing intent to remain on the Board of Education. Stacy Foster moved to add the election of a new Secretary as item 3A on the agenda. Sally Ireland seconded and the motion passed with the following vote:
Yes: Dennis LaBelle, Sally Ireland, Cassidy Martin, Kathy Freed, Stacy Foster, Kate Donnelly, Michael Smardon and Joan Fox.
 - A. Election of Secretary - Stacy Foster nominated Cassidy Martin as Secretary. Kathy Freed seconded and the motion passed with the following vote:
Yes: Dennis LaBelle, Sally Ireland, Cassidy Martin, Kathy Freed, Stacy Foster, Michael Smardon, Kate Donnelly and Joan Fox.
4. **Approval of June 16, 2020 and August 18, 2020 Minutes** – Stacy Foster moved to approve the June 16, 2020 Minutes with the correction of the spelling of Porco in item 10. Kathy Freed seconded and the motion passed with the following vote:
Yes: Sally Ireland, Stacy Foster, Cassidy Martin, Kate Donnelly, Kathy Freed, Michael Smardon, and Dennis LaBelle.
Abstain: Joan Fox
Stacy Foster moved to Approve the August 18, 2020 minutes with the correction of Sally Ireland nominated Kathy Freed for Secretary and Michael Smardon seconded. Cabe Liason – Joan Fox to be added. Kathy Freed seconded and the motion passed with the following vote:
Yes: Sally Ireland, Stacy Foster, Kate Donnelly, Kathy Freed, Michael Smardon, Joan Fox, Cassidy Martin and Dennis LaBelle.
Abstain: Kate Donnelly
5. **Approval of Financial Statements June and July 2020** – Stacy Foster moved to approve the June 2020 Financial Statement. Kathy Freed seconded and the motion passed with the following vote:
Yes: Sally Ireland, Stacy Foster, Kate Donnelly, Kathy Freed, Michael Smardon, Joan Fox, Cassidy Martin and Dennis LaBelle.

Stacy Foster moved to Approve the July 2020 Financial Statement. Kathy Freed seconded and the motion passed with the following vote:

Yes: Sally Ireland, Stacy Foster, Kate Donnelly, Kathy Freed, Michael Smardon, Joan Fox, and Dennis LaBelle.

6. Administrative Reports/Administrative Requests for Board Action

- A. Principal – Principal Brian Tedeschi spoke to the Board about all of the Professional Development that had and will take place over the coming days. Seventh Grade Orientation is Thursday August 27, 2020. Friday is a Teacher Planning Workday and students will be arriving for the first day of school on Monday August 31, 2020.
- B. Superintendent – Superintendent Kenneth Henrici spoke about the CARES Act Grant, COVID-19 Grant, and documenting expenses related to these categories. He also spoke about Pupil Transportation and Bus Monitors. Ken reviewed the current CIAC plans for the Fall Athletic Season having slightly later start and end dates. Ken also spoke highly of Andrew Barillari and Team for the work that was done on the Summer Projects. Ken also spoke briefly about the upcoming Administrator Negotiations.

7. Old Business/New Business

- A. Report by PHACT/PTSA – No report
- B. Resignation Letter – Jake Tarbox – Stacy Foster moved to accept Jake Tarbox's Letter of Resignation with regret. Sally Ireland seconded and the motion passed with the following vote:
Yes: Sally Ireland, Cassidy Martin, Kathy Freed, Stacy Foster, Michael Smardon, Kate Donnelly, and Joan Fox.
Abstain: Dennis LaBelle
- C. Appointment of 0.6 FTE P.E. Teacher – Tom Black – As recommended by Ken Henrici, Stacy Foster moved to appoint Tom Black as a 0.7 FTE P.E. Teacher and a 0.3 FTE Long Term Substitute. Seconded by Kathy Freed and the motion passed with the following vote:
Yes: Sally Ireland, Cassidy Martin, Kathy Freed, Stacy Foster, Michael Smardon, Kate Donnelly, Joan Fox, and Dennis LaBelle
- D. Request by Food Services Director for SY 20-21 Lunch Price Increase – Effective October 1, 2020 – Stacy Foster moved to increase the lunch price for the SY 20-21 from \$3.00 to \$3.25 effective October 1, 2020. Michael Smardon seconded, and the motion passed with the following vote:
Yes: Sally Ireland, Cassidy Martin, Kathy Freed, Stacy Foster, Michael Smardon, Kate Donnelly, Joan Fox, and Dennis LaBelle
- E. Budget Forecast 19-20; 20-21 – David Solin reported on both budgets
- F. Request Transfer of \$64,000 from FY 19-20 Budget Surplus to the Capital Non-recurring Fund – Stacy Foster moved to transfer \$64,000 from FY19-20 budget surplus to the capital non-recurring fund. Cassidy Martin seconded, and the motion passed with the following vote:
Yes: Sally Ireland, Cassidy Martin, Kathy Freed, Stacy Foster, Michael Smardon, Kate Donnelly, Joan Fox, and Dennis LaBelle

8. Committee Reports/Requests for Board Action

- A. Fiscal & Plant – Dennis LaBelle reported to the board on the last Fiscal & Plant committee meeting.
- B. Educational and Board Policies – Nothing new to report
- C. Central Office – Nothing new to report
- D. Technology – Nothing new to report
- E. Personnel and Supervision – Nothing new to report
- F. Newsletter – Nothing new to report
- G. CABE/EASTCONN – Kate Donnelly reported on the emails that CABE has been sending out. Kathy Freed reported on numerous services that East Conn is offering that may be of interest to the School Staff and Administration.

9. Second Audience for Citizens – Brian Evans spoke about also recommending two extra days for preparation.

10. Agenda Items for Next Meeting – FY 19-20; FY 20-21; Report on Curriculum Review Committee; Administrator Negotiation update

11. Adjournment - Stacy Foster moved to adjourn 8:36 pm. Kathy Freed seconded, and the motion passed with the following vote:

Yes: Dennis LaBelle, Sally Ireland, Cassidy Martin, Kathy Freed, Stacy Foster, Michael Smardon, Kate Donnelly, and Joan Fox.