

**CHAPLIN, HAMPTON, SCOTLAND AND  
REGIONAL DISTRICT ELEVEN  
BOARD OF EDUCATION**

**Parish Hill Middle/High School Library**

**Tuesday, April 2, 2024 7:00 PM**

**MEETING MINUTES**

- 1. Call to Order and Pledge of Allegiance** – Vice Chair Michael Smardon called meeting to order at 7:00 PM.
  - a. Members Present: Vice Chair Michael Smardon, Susan Lovegreen, Camden Kammer, Ellen Gillon, Joy Becker, and Therese Smith. Also present, Principal Brian Tedeschi, Interim Superintendent James Connelly, and Business Manager Jobina Miller.
  - b. Not Present: Chair Stacy Foster, Kathy Freed, and Cassidy Martin.
- 2. Communication with the Audience** – No one commented.
- 3. Written Communications to the Board** – None received.
- 4. Approval of March 19, 2024 Meeting Minutes**
  - a. Therese Smith made a motion to approve the minutes / Camden Kammer seconded. *Motion unanimously passed.*
- 5. Approval of Financial Statements – March 2024**
  - a. Joy Becker made motion to approve the Financial Statements / Susan Lovegreen seconded. *Motion unanimously passed.*
- 6. Administrative Reports/Administrative Requests for Board Action**
  - a. **Principal** – Vice Principal Thomas McKenna gave the principal report in the absence of Principal Brian Tedeschi which discussed the success of Empty Bowl, SAT's for Juniors, and upcoming events such as Capstone Fair, and the band and chorus concerts.
  - b. **Interim Superintendent** – James Connelly gave his report which discussed memorial of Brian Cohen an artist and active community member and the newly hired Social Worker, Jennifer Faith.
- 7. Old Business/New Business.**
  - a. **Report by PHACT/PTSA**
    - i. No report at this time.

**b. Budget Forecast FY 23-24 – Jobina Miller**

- i. Jobina Miller updated Board.

**c. Discussion and Approval of the RD#11 24-25 Budget**

- i. Therese Smith made a motion to approve and adopt the proposed budget for the fiscal year 2024-2025 in the amount of \$7,248,460, as presented to the Board / Susan Lovegreen seconded. *Motion unanimously passed.*

**d. Discussion of Method of Voting for Adoption of Budget**

- i. Susan Lovegreen made a motion to call the Annual District Meeting or Public Hearing on Monday, May 6<sup>th</sup>, 2024 at 7:00 PM at the Parish Hill Middle/High School Library concerning the 2024-2025 budget, with said Meeting to be adjourned to a referendum on Tuesday, May 7<sup>th</sup>, 2024 from 12:00 PM to 8:00 PM at the respective polling places of the towns of Chaplin, Hampton, and Scotland / Therese Smith seconded. *Motion unanimously passed.*

**e. Final Approval of Student Driving and Parking Policy #R5131.3(A)**

- i. Susan Lovegreen made a motion to discuss and approve the policy / Camden Kammer seconded.
- ii. James Connelly discussed the policy with the Board.
  - 1. *Motion unanimously passed.*

**8. Committee Reports/Requests for Board Action**

- a. Fiscal & Plant** – Not met since March’s meeting.
- b. Educational and Board Policies** – Will meet soon.
- c. Central Office** – Meet regularly; interviewing candidates for the Superintendent position.
- d. Technology/Website** – Not met.
- e. Personnel and Supervision** – Met a couple weeks ago.
- f. Newsletter** – Will meet soon.
- g. CABE/EASTCONN** – No update at this time.

**9. Second Audience for Citizens** – No one commented.

**10. Agenda Items for Next Meeting**

- a.** Budget, Graduation Plan, and awards to be presented to students.

**11. Adjournment**

- a. Susan Lovegreen made a motion to adjourn at 7:59 PM / Camden Kammer seconded. *Motion unanimously passed.* Adjourned at 7:59 PM.

Respectfully Submitted,

Cassie Haddad

## **P5131.3(a)**

### **Students**

#### **Student Driving and Parking**

#### **Motorized Recreational Vehicles**

The Board of Education declares that the grounds of the school (including roads and parking lots) are off limits to use at all times by scooters, minibikes, motorcycles, snowmobiles, or other recreational type vehicles. When school is being occupied for school community purposes, parking lots are available for parking only.

#### **Use of Automobiles**

The student use of automobiles on school grounds whether to drive or to park is a privilege and governed by Board of Education policy.

A permit must be issued which is valid for the academic year only to the car assigned in order for that car to be driven or parked on school grounds.

Permits shall be issued according to the following criteria:

1. Adequate space (includes paved area and Veteran lot)
2. Late admissions or early dismissal
3. Engaged in extracurricular activities
4. Employed on a part-time basis which requires the use of a car. Employee's signature required.
5. Meeting and maintaining the following responsibilities:
  - A. A valid driver's license, vehicle registration, and insurance as required under Connecticut Law.
  - B. Maintaining an attendance record without invalid absence or tardiness to homeroom or school.
  - C. Maintaining slow and safe control of the vehicle on the school grounds and streets surrounding school parking area.
  - D. Maintaining slow and safe control of the vehicle on the school grounds and streets surrounding school parking area.
  - E. Leaving after the departure of the school buses at dismissal.

**P5131.3(b)****Students****Student Driving and Parking****Use of Automobile (continued)**

- F. Coming immediately and directly into the building from the parking area.
  - G. Signing of release by parents waiving all liability or property damage claims against the school, school officials and the Board of Education.
6. Seniors will have the first opportunity for available parking spaces in the teachers' parking lot. Remaining students will park in the parking lot designated by the building principal.

Legal Reference: Connecticut General Statutes  
10-221 Boards of education to prescribe rules.

## **R5131.3(a)**

### **Students**

#### **Student Driving and Parking**

##### **Student Use of Motor Vehicles**

Licensed drivers who are in grades 11 and 12 may be allowed parking privileges in a designated area of the school parking lot only if their driving is essential to their employment, if they participate in athletics and bus transportation is not provided, or for other reasons approved by the high school administrators.

All requests for parking privileges must be accompanied by proof of proper licensing and proof of employment requiring the use of a motor vehicle to satisfactorily meet conditions of employment. All students who receive approval to park on school property must complete and sign an application that includes regulations for on-campus operation and parking of motor vehicle.

The only automobiles that will be allowed to park on the school grounds, in the area designated for students, will be those that have been issued permits. Each permit will have a number and the permit will be valid only for the car that it is assigned to. Permits will be for the academic year only. Any student abusing his/her permit privileges will have the permit revoked. Any car found on the school parking lot without a permit will be towed away at the owner's expense. Permits will be issued by the administration. Upon arrival at school students are not to remain in their car, but are to come directly into the building.

##### **Legitimate Criteria for Permits**

1. Engaged in extracurricular activities after school.
2. Employed on a part-time basis which requires the use of a car.
3. Employer's signature required to receive a permit under the above condition.
4. All students receiving a car permit must maintain a satisfactory level of scholastic achievement and general attitude.

##### **Revocation of Permits**

1. Driving at an excessive speed on the school grounds.
2. Reckless or dangerous driving on the school grounds.
3. Leaving the school grounds without permission.
4. Failure to park in the area designated for students.

**R5131.3(b)****Students****Student Driving and Parking****Revocation of Permits** (continued)

5. At the request of their parents.
6. Excessive tardiness/absenteeism
7. Loitering of students in their cars.
8. Poor Academic performance
9. Discipline record of excessive suspensions and/or expulsions

Legal Reference: Connecticut General Statutes

10-221 Boards of Education to prescribe rules.

First Reading: 3/19/2024

Second Reading: 4/2/24 Approved: 4/2/24

**Regional District #11  
Parish Hill Middle/High School  
Student Parking Permit Agreement  
2024-2025**

Students must present a valid driver's license at the time of registration. You must complete this registration form and display the parking pass in your vehicle while parked at school. If you change vehicles, you must register new ones. Being a student in good standing, I agree to the following provisions:

- I will respect the posted speed limit and drive in a safe and courteous manner.
- I will comply with all laws of the Connecticut Motor Vehicle Code and all rules governing driving and parking on campus at all times.
- I agree to maintain current insurance and registration on the vehicle.
- I understand that all vehicles are parked at my own risk. Parish Hill Middle/High School and Regional District #11 are not responsible for damage or loss to my vehicle as a result of parking on campus.
- I will park only in the designated student parking area.
- I agree not to smoke or vape in my car while on school property.
- All vehicles are subject to search by school officials or police.
- All vehicles parked on campus during school hours must display a parking permit. Permit must be displayed in full view on rearview mirror.
- Parking permits are non-transferrable and must be renewed each year. Permits must be turned in at the end of the school year.

I understand the above rules and agree that if I violate any of the above listed provisions, or any other school rule, my parking privileges may be revoked temporarily or permanently.

**Student Info:**

Last Name \_\_\_\_\_ First Name \_\_\_\_\_

Driver's License Number \_\_\_\_\_ Grade \_\_\_\_\_

**Vehicle #1**

Make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_

Color \_\_\_\_\_ License Plate # \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_