

**CHAPLIN, HAMPTON, SCOTLAND AND  
REGIONAL DISTRICT ELEVEN  
BOARD OF EDUCATION**

**Parish Hill Middle/High School Library**

**Chaplin, Connecticut 06235**

**Tuesday, September 12, 2023 7:00 PM**

**SPECIAL MEETING MINUTES**

1. **Call to Order and Pledge of Allegiance** – Chair Stacy Foster called meeting to order at 7:01 PM.
  - a. Members Present: Chair Stacy Foster, Cassidy Martin, Susan Lovegreen, Kathy Freed, Therese Smith, Camden Kammer, and Joy Becker. Also present, Superintendent Kenneth Henrici, Assistant Principal Tom McKenna, and Business Manager Jobina Miller.
  - b. Not Present: Vice Chair Michael Smardon and Ellen Gillon.
2. **Audience for Citizens** – No one commented.
3. **Written Communications to the Board** – None received.
4. **Approval of August 22, 2023 Meeting Minutes**
  - a. Cassidy Martin made a motion to approve the minutes / Kathy Freed seconded.
    - i. Therese Smith stated for the record that her first name is spelled with an “h.”.
    - ii. Cassidy Martin, Kathy Freed, and Susan Lovegreen abstained. *Motion passed.*
5. **Approval of Financial Statements – August 2023**
  - a. Cassidy Martin made motion to approve the August 2023 Financial Statements / Kathy Freed seconded.
    - i. Jobina Miller updated the board. *Motion unanimously passed.*
6. **Administrative Reports/Administrative Requests for Board Action**
  - a. **Principal** – Assistant Principal Tom McKenna was present and gave Principal Brian Tedeschi’s report to the Board for him in his absence which discussed the Brian Tedeschi’s return to work after surgery, new cell phone policy, open house, installing new shot clocks in gymnasium, and Parish Hill moved up to number

twenty-eight out of two hundred school in the state and are in the top ten percent nationally.

- i. **Superintendent** – Kenneth Henrici gave his report which discussed a staffing update, administrator negotiations, purchase of fourteen seat handicapped van, joint Principals’ meeting that took place, new cell phone policy, Financial Literacy Course, In-House Transition Program, and SBAC scores.

**7. Old Business/New Business.**

**a. Report by PHACT/PTSA**

- i. Kathy Freed gave report to Board on past and upcoming events.

**b. Budget Forecast FY 23-24 – Jobina Miller**

- i. Jobina Miller already updated Board earlier in the meeting.

**c. Report on 2023 SBAC Scores**

- i. Brian Tedeschi prepared a report for the Board and Tom McKenna presented for him in his absence.

**8. Committee Reports/Requests for Board Action**

- a. Fiscal & Plant** – Just met prior to this meeting and discussed Financial Statements.
- b. Educational and Board Policies** – Not met.
- c. Central Office** – Not met; upcoming meeting.
- d. Technology/Website** – Not met.
- e. Personnel and Supervision** – Not met.
- f. Newsletter** – Not met.
- g. CABE/EASTCONN** – Therese Smith gave report and Kathy Freed contributed.

**9. Second Audience for Citizens**

- a. Stacy Foster stated she has heard good feedback in regard to Alex Hill.

**10. Agenda Items for Next Meeting**

- a. Add line for Capital and Nonrecurring.

**11. Adjournment**

- a. Kathy Freed made a motion to adjourn at 8:08 PM / Cassidy Martin seconded.  
*Motion unanimously passed. Adjourned at 8:08 PM.*

Respectfully Submitted,  
Cassie Haddad