

**CHAPLIN, HAMPTON, SCOTLAND AND  
REGIONAL DISTRICT ELEVEN  
BOARD OF EDUCATION**

**Regional District #11**

**FISCAL & PLANT COMMITTEE**

**January 17, 2023 at 5:45 PM**

**MEETING MINUTES**

**1. Call to Order** - Dennis LaBelle called the meeting to order at 5:53 PM.

Members Present: Chairman Dennis LaBelle and Sally Ireland. Also present was Superintendent Kenneth Henrici, Business Manager Jobina Miller, and Director of Special Education Jocelyn Morse.

Not Present: Stacy Foster.

**2. Approval of November 15, 2022 Minutes**

- Sally Ireland made motion to approve the November minutes / Dennis LaBelle seconded.  
*Motion unanimously passed.*

**3. Approval of Financial Statement – November 2022 and December 2022**

- Sally Ireland made motion to approve the November Financial Statement / Dennis LaBelle seconded. *Motion unanimously passed.*
- Sally Ireland made motion to approve the December Financial Statement / Dennis LaBelle seconded. *Motion unanimously passed.*

**4. Budget Forecast - FY 22-23**

- a. **General Fund** – All members discussed concerns about certain areas of the budget that are not where they should be.
- b. **Grant** – Jobina Miller stated \$43,000 will be moved from the General Fund to the Grant Fund, as that amount of money was saved for COVID usage but is now no longer needed.
- c. **Cafeteria** – All members reviewed and discussed.
- d. **Capital and Nonrecurring** – All members reviewed and discussed.

**5. Preliminary Report of FY 23-24 Budget; Special Education Budget Forecast: FY 22-23; FY 23-24**

- Director of Special Education, Jocelyn Morse, and Jobina Miller presented the Special Education Budget Forecast to all members.

**6. Maintenance Report** - The Maintenance Report for November and December was received and reviewed by the committee.

**7. Adjournment** – Sally Ireland made motion to adjourn at 6:41 PM / Dennis LaBelle seconded. *Motion unanimously passed.* Adjourned at 6:41 PM.

Respectfully submitted,

Cassie Haddad