

CHAPLIN RECREATION COMMISSION

Regular Meeting Minutes

September 21, 2023

Chair Dave Stone called the meeting to order at 6:22 PM. Attendees: Shannon Hammond (Vice-Chair), Amie Kraemer (Treasurer), Josh Woodward, Charlie Harakaly and Linda Caron (Boy Scouts).

2. **Audience for Citizens:** None

3. **Additions to Agenda:** None

4. **Secretary's Report:**

Shannon Hammond motioned to approve the September 13, 2023 special meeting minutes, seconded by Josh Woodward. All in favor, motion passed.

5. **Treasurer's Report:** Special Revenue - \$7,805.83; General Fund - \$3,964.99

6. **Membership:** Welcome to new member Charlie Harakaly.

7. **Sports:**

A. Soccer:

Most registered kids showed up with everyone paid except 1 family and shirts handed out (do not need to order). Received \$400 donation about a year ago for soccer – need more balls (Amie will check with Coach Melissa to see what is needed).

Dave Stone motioned to spend up to \$400 from donation in Special Revenue for soccer at the discretion of Amie and Coach Melissa, seconded by Josh Woodward. All in favor, motion passed.

B. Cornhole:

Starts October 11th with 8 teams registered for Wednesdays (none yet for Sundays) – ask Monica to advertise again on Facebook and Google Groups. Artificial Turf needs to be rolled out and staked down (will leave out for the season). Work party will meet at the field on October 11th at 4pm.

Josh Woodward motioned to spend up to \$50 from the General Fund for Artificial Turf Nails, seconded by Shannon Hammond. All in favor, motion passed.

C. Disc Golf:

The League has been sending their forms - need contact info (address or phone number) and forms need to be more legible (Shannon will submit spreadsheets monthly to Monica).

D. Basketball:

Flyers went out to all the schools and posted on Facebook and social media – registration closes October 20th (Josh will follow up with Matt about registration fees and interested coaches). Dave Stone suggested locking in early with the schools on building use for practice (contact the principals for forms). Discussed ordering equipment up to \$300.

8. **Activities:**

A. "Chaplin Day" 2024:

Food Vendors locked in include: a Smoker and Hide-a-Way Steaks. Josh Woodward suggested a 2-month prior cancellation fee (Dave suggested seeing what other venues do). Need to start booking bands including a headliner (357 Band is available, Charlie suggested Bruce John). Reminder to attend the Board of Finance meeting on October 2nd to request funding.

B. Activities and Event Schedule, Advertising, Promotion:

Shannon Hammond suggested a go to person for each activity – Amie (School, Soccer), Monica & Danny (Cornhole), Shannon (Disc Golf), Josh & Matt (Basketball). Dave Stone suggested Rec Commission having their own website like the library (will talk to Alex Hill). Amie Kraemer suggested Square Space (cost \$79 year) and offered to setup a website. Christmas Lights event tanked last year (will skip for this year).

C. “Halloween at the Park”:

Linda Caron (Boy Scouts) is excited about combining stuff for Halloween Flight Fest. Daniel will DJ for the Halloween Dance and Halloween Costume Contest (4-6:30pm in the pavilion) – will have a microphone for any announcements. Boy Scouts will dress up for Trick or Trunk (4:30- 8pm) and help setup the movie “The Night Before Christmas” (starts at 7:30pm) provided by the library. There will be a Bounce House and Hot Air Balloon (7-9pm). Linda Caron suggested advertising times of events and food being sold and suggested selling candy (Pixie Sticks, Ring Pops, Airheads). Amie Kraemer suggested mapping things out and putting tables out by concessions.

D. Fundraising:

Shannon Hammond suggested ways to make money including: 50/50 Raffle for Halloween (need roll tickets, Josh suggesting splitting with the Boy Scouts), Gun Raffle, and asking businesses for Sponsorships (Val checking with new auditor on taking other payments besides cash).

- ***Shannon Hammond motioned to hold a 50/50 Raffle on October 28th at Halloween Flight Fest, seconded by Josh Woodward. All in favor, motion passed.***
- ***Josh Woodward motioned to spend up to \$20 from Special Revenue on raffle tickets for the 50/50 Raffle, seconded by Amie Kraemer. All in favor, motion passed.***

9. Building and Field:

A. Cornhole Field: Discussed already under 7B.

B. Cornhole Boards:

Cornhole boards are beat up (follow up on quotes). Amie Kraemer suggested doing a fundraiser. Dave Stone suggested getting further into the fiscal year and revisit in the spring.

C. Building Maintenance/Upgrades/Security:

Purchased toilet paper for the park. Waiting for quote on changing bathroom door locks to address cyclist issue of being locked out (deadbolt on the inside and red for locked/green for unlocked on the outside). Soffit that fell down again on the porch is fixed. Amie Kraemer reported the snack shack needs cleanup, suggested putting snacks in tubs approved previously with concerns about mice (battery operated ultrasonic repellent that emits random lighting patterns works well). Tubs are also needed for the barn (Dave will get stackable tubs from Home Depot and noted the need to winterize).

D. Concessions:

Need to ask Monica to make a Food Menu. Need more snow cone supplies (cups, straws, blue raspberry).

10. 2nd Audience for Citizens: None

11. Agenda suggestions for next meeting:

- Concessions
- Sports (Cornhole, Basketball, Soccer)
- Fundraising (Charlie suggested a Money Wheel)

12. Adjournment:

Amie Kraemer motioned to adjourn (7:47 PM), seconded by Josh Woodward. All in favor, motion passed.

***Respectfully submitted by
Kathleen Scott, Recording Clerk***