

**Town of Chaplin  
Recreation Commission  
Regular Meeting Minutes  
June 20, 2019  
Chaplin Town Hall**

The meeting was called to order at 7:05 pm

Members present: Steven Landon (Chair), David Stone (Treasurer), Amelia Nelson, Josh Woodward

Audience for Citizens: No citizens

Secretary's Report: Secretary is not present to give report.

Treasurer's Report: General Fund balance is \$8,472.00 and Special Revenue balance as of 6.20.19 is \$11,966.14 (\$7000 will be spent on fireworks from Special Revenue Fund).

Motion by A. Nelson to accept Treasurer's Report, 2nd by S. Landon, all in favor motion carried.

Discussion and possible adoption of bylaws:

There are currently no bylaws, D. Stone used the town's Senior Center bylaws as a model. The members read through the proposed bylaws which D. Stone modified to fit the Recreation Commission. There was a suggested change under Section IV -- Members: Strike the mention of five members and terms and change to "Ten members will be elected to hold terms for two years" and under Section V -- Officers: June is when the Annual Meeting is held.

The members also discussed Section XII -- Amendment and clarified that "as required by law" means to post a notice at town hall and add an agenda item.

Motion by D. Stone to adopt the proposed bylaws as amended, 2nd by J. Woodward, all in favor motion carried.

Special Activities:

a. Red Sox bus trip -- D. Stone went on this trip, he sold the extra tickets, 20 tickets for \$400.19; attendees on the bus trip paid \$90 apiece. The members discussed offering the trip again, with a different date and more advertising.

b. Fireworks event-- A. Nelson is handling food truck vendors, has 2 definite and possibly more, waiting for confirmation. There will be a \$225 per vendor truck fee. They discussed bands set up to see if the first band can set up a little earlier. D. Stone said they do need a permit for

popcorn. The town will provide water, soda and popcorn and already have some soda and water in stock. Food vendors have their own permits. Movies are definitely happening. A snow-cone vendor has been contacted, this vendor donates some of proceeds to schools.

Motion by D. Stone to spend up to \$200 for popcorn, 2nd by J. Woodward, all in favor motion carried.

At the last meeting the members voted to spend up to \$1000 on portapotties, to have 20 of them. That number would actually cost \$1500. The Eastern Highlands Health District suggested one potty for every 200 females and one for every 300 males. Estimated attendance is 2000 people, so based on those usage figures they can stay under budget. The proposal is for 3 portable sinks for washing hands, 3 handicapped accessible portapotties and 12 regular potties for a total of 15. The portapotties have to be at least 200 feet away from any food truck. Light towers will be supplied as well, also ribbon and posts. The members discussed parking including DPW area and library/senior center using flaggers from the Tri-County Fire/Police. Road caution signs to include Event Ahead, Use Caution, Crossing.

The members discussed expenditures for soda and water. Suggested Hosmer Mountain. Advertising is on Chaplin Rec Facebook page, Fire Dept site, town website, fliers in schools at the end of the school year.

Motion by D. Stone to spend \$400 on water and soda, 2nd by A. Nelson all in favor motion carried.

There will be a cornhole tournament, registration will be online, materials are already in stock and some boards have been made. Discussion of entrance charges and winner payouts: 100/50/20 1st 2nd 3rd place prize payout.

Motion by D. Stone to charge \$20 per cornhole team and payouts of \$100 1st place, \$50 2nd place, and \$20 3rd Place, 2nd by A. Nelson all in favor motion carried.

All of the above will come out of Special Revenue. Supplies for the cornhole boards came out of the General Fund.

The members discussed the movie set up. They will need a special meeting to discuss. Matt Foster is the one with expertise in setting up movies. S. Landon will reach out to him about the movie set-up.

Motion by D. Stone to spend up to \$400 out of Activities Budget for the movie including licensure, 2nd by A. Nelson all in favor motion carried.

The bounce house is secured. Games will be volleyball and basketball. There are no open container prohibitions in town, but no glass is allowed. Coolers are allowed.

c. Tag Sale -- The members discussed possibilities of hosting tables at town hall or the town providing maps listing the participants' addresses. Other towns charge \$10 per vendor to do a map, and members discussed this vs the charge for a table at town hall. S. Landon will take on this project. Labor Day weekend was proposed as a good weekend for this, it is also the traditional date for the fishing derby. Camping and a movie was suggested for that weekend.

Motion by S. Landon to charge \$10 per location listing on a map for a town-wide tag sale, 2nd by D. Stone all in favor motion carried.

#### 7. Building and Field

- a. Disc golf -- all materials are ready, Dave Stone and Bill Rose are going to set it up. There will be 9 holes, and baskets will be concreted into ground. A kiosk with rules and scorecards will be provided, people will bring their own frisbees.

#### 8. Sports

- a. T Ball -- one more game left.
- b. Little League -- D. Stone is attempting to communicate with little league corporate to get Hampton/Chaplin Little League reinstated, and find out what the status of the charter is, we are considered Eastern District 12. Little League International said we have to talk to D12 to find answers. Dave and Josh will work together on this issue.
- c. Coed Softball -- the members discussed a charity tournament for adults to be held at Garrison Field. One option is to benefit the TriCounty Fire and Police or keep the charity within Chaplin. Members discussed having the event Labor Day Weekend instead of the fishing tournament. Possible use of the proceeds to benefit Hampton Chaplin Little League/Softball

d. Soccer -- Invoice received from Melissa Paradis (instructor) for Session II Indoor Soccer Clinic, there is a \$120 balance owed to her. She also provided a Fall outdoor schedule: 6 weeks pre-K to 4th grade starting August 31, to October 19, 2019. She will need helpers.

D. Stone said income from soccer was \$3,205 and expenses were \$4,122 this fiscal year. They discussed Fall being a good season for soccer. Spring soccer has had low participation. The cost for Fall soccer is \$780 total and members discussed when to pay the instructor.

Motion by A. Nelson to approve Fall soccer starting August 31 at expense of \$780 paid to Melissa Paradis and to pay her at the start of the program, 2nd by J. Woodward all in favor motion carried.

9. Other Business --The members discussed the problem of fish stocked in Darling Pond for fishing tournaments not surviving due to poor conditions at the pond. D. Stone said his son is doing a project there as an Eagle Scout to improve conditions. They discussed DEEP input on fish mortality. They discussed carp that eat water lilies, which deplete oxygen. A. Nelson knows a DEEP expert and will ask.

The members discussed agenda items for the next regular meeting 7/18/19. Bylaws will be on the agenda, also the softball tournament and Little League.

D. Stone will arrange an electrician to check the floodlights at Garrison Field, they are not working properly.

Motion by D. Stone to spend up to \$1500 for electrical work to repair floodlights in the pavilion area, 2nd by A. Nelson all in favor motion carried.

10. 2nd Audience for Citizens: No citizens

11. Adjournment -- Motion by D. Stone to adjourn, 2nd by A. Nelson all in favor motion carried.

Meeting adjourned at 8:54 pm

Respectfully submitted,

Elizabeth Marsden  
Recording Clerk