CHAPLIN SENIOR CENTER 132 Chaplin Street Chaplin CT 06235

Minutes of Board Meeting May 6, 2014

The Board of Directors of the Chaplin Senior Center met in the Craft Room at the Chaplin Senior Center on Tuesday, May 6, 2014 at 9:30AM. The following members were in attendance: Bill Philbrick-Chair, Walt Zlotnick, Doreen Bolduc, Carl Linkkila, Marilyn Nurme, Pat Boyd, Ruth Randall and Paul Carbone. Also Present: Roxanne StJean-Director and Betty Urban-Clerk.

Bill Philbrick called the meeting to order at 9:32AM.

1. Audience For Citizens None

2. Secretary's Report

Motion was made by Walt Zlotnick and seconded by Doreen Bolduc to approve the minutes of April 1, 2014. Motion passed unanimous.

3. Correspondence None

4. Director's Report

- a. Financial Report
 - **1. Cash on Hand** \$264.01
 - 2. Special Revenue Account \$17, 598.09
- **b.** Membership Status 282 members
- c. Dues Collection \$1885.00
- d. Review of Lunch Program

The Lunch Program is excellent.

e. Review of Centers Activities

The trip program is going very well. Several of our seniors are taking advantage of the trips that are offered.

On Wednesday, May 21st at Parish Hill a senior complimentary breakfast will be served. Sign up by May 16th.

On Wednesday, May 28th Mansfield Senior Chorus will perform at 12:30PM and the first barbecue of the season will be held.

f. Other

Roxanne asked the Board to make a donation to Alternative Enrichment at Bel Spa, LLC. Bel Spa runs a day program for seniors with special needs and they have been very generous to our Senior Center. *Motion* was made by Doreen Bolduc and seconded by Pat Boyd to donate \$50.00 as a Tee Sponsor to the Bel Spa Golf Tournament. Discussion followed. *Motion* was made by Doreen Bolduc and seconded by Carl Linkkila to increase the amount to \$100.00 to sponsor the Bel Spa Golf Tournament. Motion passed unanimous. Roxanne will be on vacation the week of June 9th.

5. Building Review

Paul Carbone said the cooker needs to be taken out and the tent put up for the barbecue.

6. Copier

Bill said there was another problem with the copier. It has been replaced for the second time and Brian will come to set it up today. The Warranty on the copier expires on May 31, 2014. Roxanne will call the company to get the warranty extended for another year.

7. Flyer

Copies of the flyer could not be made due to the problem with the copier.

8. Function Room Floor Repair

Function Room floor repairs have been completed and it looks great. The installers recommended the floors be cleaned and waxed twice a year to preserve the tile. The second cleaning would have to be included in the budget request next year. The floor was waxed and cleaned as part of the installation.

9. Garden Planning Session

The decision was made to cut the size of the garden in half to one raised bed 5ft by 10 ft. The date to build the raised garden bed is set for Thursday, May 15th and the rain date is Monday, May 19th. It was recommended to purchase a 50ft roll of black paper, and it will be added to Williard's order. The planting will be done the end of May. Roxanne got a quote from Willard's for the wood, fencing and rebar in the amount of \$184.92. *Motion was made by Doreen Bolduc and seconded by Carl Linkkila to spend up to \$200.00 to build garden box and do fencing.* Motion passed. *Motion was made by Doreen Bolduc and seconded by Carl Linkkila to modify the previous motion to spend up to \$250.00.* Motion passed unanimous.

11. Other Topics, Current or Future

None

12. Adjournment

Motion was made by Bill Philbrick and seconded by Paul Carbone to adjourn the meeting. The meeting was adjourned at 10:34AM.

Respectfully Submitted,

Betty G. Urban