CHAPLIN SENIOR CENTER 132 Chaplin Street Chaplin, CT 06235

Minutes of Board Meeting February 2, 2016

The Board of Directors of the Chaplin Senior Center met in the Craft Room at the Chaplin Senior Center on Tuesday, February 2, 2016 at 9:30AM. The following members were in attendance: Doreen Bolduc-Chair, Carl Linkkila, Marilyn Nurme, and Neil Muckenhoupt, Alternate seated for Ruth Randall. Others Present: Roxanne StJean-Director and Betty Urban-Clerk.

Doreen Bolduc called the meeting to order at 9:30AM.

1. Audience For Citizens None

2. Secretary's Report Tabled till next meeting for approval

3. Correspondence

Two letters of resignation were received from Senior Center Board Members. Gert Landon as of January 19th and Paul Carbone as of January 26th have resigned.

4. Director's Report

a. Cash on Hand \$206.61b. Special Revenue \$22, 294.51

The Board discussed ways to use the Special Revenue to benefit the Center. Roxanne will check to see the approximate cost per year to supplement the programs at the Center and bring the information to the next meeting.

c. Membership Status 286 members

d. Dues Collection \$1555.00 year to date

e. Review of Center's Activities

On Wednesday, February 10th the Valentine Luncheon will be held. Cost is \$5.00 On Monday, February 29th UCONN Pharmacy Students will bring File of Life information to seniors at the Center

On Monday, February 15th The Senior Center is closed for President's Day

f. Other

5. Building Review

The Septic System was pumped on December 22nd. Also, the Temperature Alarm in the Function Room was replaced.

6. Christmas Luncheon Review

The Christmas Luncheon went well. The food was excellent.

7. 2016-2017 Budget Preparation

Roxanne presented a projected copy of the 2016-2017 Budget to the Board to review. This year there is an expected overage in three line items. They are Clerical Hire, Maintenance and Cable.

8. Other Topics, Current or Future

Roxanne requested eight vacation days in May. She will work on Monday May 9th and will be back to work on Tuesday, May 24th. Volunteers will be needed to fill in.

9. Next Meeting Date

The next meeting will be held on Tuesday, March 1, 2016 at 9:30AM.

10. Adjournment

The meeting was adjourned at 10:22 AM.

Respectfully Submitted

Betty G. Urban