

Chaplin Senior Center
Board of Directors
132 Chaplin Street
Chaplin, CT 06235

The Board of Directors for the Chaplin Senior Center met in the Craft room of the Chaplin Senior Center on Tuesday, February 4, 2020. The following members were in attendance: Neil Muckenhoupt, Doreen Bolduc, Lisa Kegler, Marilyn Nurme, Shirley Rakos and Catherine Dietrichsen. Others present were Roxanne St.Jean (Director) and Anjanette Hill (recording clerk).

Doreen called the meeting to order at 9:35am.

- Audience for Citizens: None
- Secretary's Report: Neil made a motion to accept the report, Shirley seconded the motion, all were in favor and the motion passed.
- Correspondence: An email was sent to the Board of Directors by a member of the Senior Center concerning the storage of seasonal decorative items used in the Senior Center. The Board of Directors discussed rules for only storing items that were property of the Senior Center and for entry to the Senior Center only during open hours. Neil made a motion and Catherine seconded the motion. All were in favor and the motion passed. A motion was also made by Catherine for the Board of Directors to send a response email to the "correspondent" concerning this issue. The Board will table the discussion until next month's meeting when they have a response from the correspondent. Neil seconded this motion, all were in favor and the motion passed.
- Director's Report:

A. Cash on hand	\$500.00
B. Special revenue	\$22,135.23
C. Membership status	315
D. Dues collection	\$728.00
- E. Review of Center's Activities

The Center is growing and there are a lot of great programs happening.

February 19th at 12:00pm/NOON there will be a Valentine Luncheon. Cost is \$4.50/person and there will be NO take-outs.

March 18th at 11:45am will be the St. Patrick's Day luncheon. Cost is \$7.00/person and it will be a traditional corned beef and cabbage dinner.

F. Other:

The Senior Center will be closed on Wednesday, February 12 and Monday February 17 in observance of Lincoln's birthday and President's Day.

Discussion was held concerning the May Breakfast. All decided that last year's breakfast was successful but this year could be scaled back just a bit. Date for the 2020 May breakfast will be on May 2nd from 7:00am to 10:00am.

- Building Review: The Board discussed the need to have the doors to craft room and into the community room LOCKED when the Senior Center was not open. Catherine made the motion, Neil seconded the motion, all were in favor and the motion passed. There is also a new company being used for the alarm system in the building. They are a local company out of Windham called Fire Alarm Specialty Design.
 - Christmas Luncheon: This year there will be TWO dates set for the Christmas luncheon in the event of a weather related closure. Those dates are to be determined at a future meeting.
 - 2020 Budget: A 2020-2021 proposed budget request was submitted to the BOF. Total proposed budget is \$80,637.74. This is a decrease of over \$2,000.00 from last year's budget.
 - Other Topics, Current or Future: None
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- Next meeting date: Tuesday, March 3, 2020 at 9:30am.
 - Adjournment: Meeting was adjourned at 10:43am.

Submitted,

Anjanette Hill