

CHAPLIN BOARD OF FINANCE
***** REGULAR MEETING AGENDA *****
Monday, June 10, 2024 – 7:00 PM * TOWN HALL*****

Documents for this meeting can be found by following this web browser navigation path:

www.chaplinct.org> Select Meeting Date from Event Calendar >Select ‘Board of Finance Meeting’>Select ‘Board of Finance Meeting Documents’>Select ‘0-BOF Meeting Documents Folder’>Select ‘Meeting-2024.06.10’

- 1. Call to order by Chairperson.**
- 2. Introduction of BOF Members, Alternates, and Guests.**
- 3. Seating of Alternates.**
- 4. First Audience for Citizens. (Note: Limited to TEN minutes & subject to Chair discretion).**
- 5. Guests: Ms. Lisa Madden, Tax Collector re: Annual Suspense List and Quarterly Reports**
- 6. Additions or changes to the agenda.**
- 7. Reports:**
 - a. Board Member reports (limited to 5 minutes each):
 - 1) Selectmen’s monthly meeting: R. Weingart.
 - b. Staff reports:
 - 1) Finance Dept: Review and accept monthly Town Financial Statements (FY 23-24); identify issues for follow up.
 - 2) BOE/CES: Review and accept monthly CES Financial Statements (FY 23-24); identify issues for follow up.
 - 3) Tax Collector: Review and accept monthly Tax Collections report (FY 23-24); identify questions for follow up.
 - 4) Assessor/Treasurer: Reports as necessary.
- 8. Approval of Minutes.**
 - a. Regular/Special meeting(s): June 3, 2024.
- 9. Correspondence.**
- 10. Old Business.**
 - a. Review action items from previous meetings – see minutes.
 - b. Review and update BOF Annual Activity/Project Calendar – FY 2023-24.
 - c. Review of **REVISED** BOF budget calendar & schedule.
 - d. Review FY 2024-25 **REVISED ESTIMATE** Chaplin’s assessment for RSD11 budget and impact on Chaplin budget.
 - e. Other budget issues for consideration.
- 11. New Business.**
 - a. Consider and act on funds transfers and budget line additions/adjustments as requested.
 - b. Review BOF Bylaws.
 - c. Continue review of policies under revision:
 - 1) BOE Unexpended Education Funds
 - 2) General Fund Unallocated Fund Balance
- 12. Continuing Business.**
 - a. Review Board goals and policies for FY 2023-24. **All items moved to Follow Up section of meeting minutes.**
- 13. Second Audience for Citizens. (Note: 5 minutes. Limited to agenda items & subject to Chair discretion.)**
- 14. Agenda suggestions for next Regular/Special meeting.**
 - a. **Special meeting(s): June 24 - Budget Workshop to finalize FY 2024-25 Budget**
 - b. Continue review of FY 2024-25 General Fund and FY 2025-29 CIP Plan budgets, parameters, and schedule.
 - c. Continue review of FY 2024-25 agency, Board of Education, and CIP budget requests.
- 15. Time and place of next Regular/Special Meetings.**
 - a. **June 17-18: RSD11 Budget Meeting and Referendum**
 - b. **Monday, June 24, 2024: Special meeting & Budget Workshop to finalize FY 2024-25 Budget @ 7:00 pm. (Town Hall).**
 - c. **Monday, July 8, 2024: Regular Meeting @ 7:00 pm (Town Hall)**
 - d. **Tuesday, July 9, 2024: Special Town Budget Meeting @ 7:00 pm. (Senior Center).**
 - e. **Wednesday, July 17, 2024: Town Budget Referendum @ Firehouse**
- 16. Adjourn.**

Submitted by: Richard G. Weingart, Chair