

**CHAPLIN BOARD OF FINANCE**  
**\*\*\* SPECIAL MEETING AGENDA \*\*\***  
**Monday, March 3, 2025 – 6:00 PM \*\*\* TOWN HALL \*\*\***  
**NOTE: THIS MEETING WILL BE HELD IN PERSON ONLY.**

Documents for this meeting can be found by following this web browser navigation path:

**[www.chaplinct.org](http://www.chaplinct.org)> Select Meeting Date from Event Calendar >Select ‘Board of Finance Meeting’>Select ‘Board of Finance Meeting Documents’>Select ‘0-BOF Meeting Documents Folder’>Select ‘Meeting-2025.03.03.Special’**

- 1. Call to order by Chairperson.**
- 2. Introduction of BOF Members, Alternates, and Guests.**
- 3. Seating of Alternates.**
- 4. First Audience for Citizens. (Note: Limited to FIVE minutes per speaker & subject to Chair discretion).**
- 5. Guests: Budget Presentations.**
  - a. Chaplin Trustees and Library Director, Sandy Horning.
  - b. Other budgets from invited agencies.
- 6. Additions or changes to the agenda. None permitted.**
- 7. Reports:**
  - a. Board Member reports (limited to 5 minutes each):
    - 1) As necessary.
  - b. Staff reports:
    - 1) Finance Dept: As necessary.
    - 2) BOE/CES: As necessary.
    - 3) Tax Collector: As necessary.
    - 4) Assessor/Treasurer: Reports as necessary.
- 8. Approval of Minutes.**
  - a. Regular/Special meeting(s): February 24, 2025.
- 9. Correspondence.**
- 10. Budget Workshop for FY 2025-26.**
  - a. Review and update FY 2025-26 budget calendar.
  - b. Initial review of PRELIMINARY FY 2026-30 CIP Plan and determine potential available funding.
  - c. Review of DRAFT FY 2025-26 State and local revenue estimates.
  - d. Review of FY 2025-26 DRAFT Chaplin assessment percentage for RSD11 budget.
  - e. Continue review of CES AND RSD11 preliminary budgets.
  - f. Review of FY 2025-26 General Fund budgets, parameters, and schedule.
  - g. Discuss Potential BOF CIP meeting with Fire Department, Public Works, or Chaplin Elementary School.
  - h. Other necessary budget business.
- 11. Old/New Business.**
  - a. Consider and act on funds transfers and budget line additions/adjustments as requested.
  - b. Review action items from previous meetings – see minutes.
  - c. Review and update BOF Annual Activity/Project Calendar – FYs 2023-24 & 2024-25.
- 12. Continuing Business.**
  - a. Review Board goals and policies for FY 2024-25. **All items moved to Follow Up section of meeting minutes.**
- 13. Second Audience for Citizens. (Note: THREE min. per speaker. Agenda items only & subject to Chair discretion.)**
- 14. Agenda suggestions for next Regular/Special meeting:**
  - a. Special meeting(s): Budget workshop agenda.
    - 1) Potential agency budget presentations.
    - 2) Review FY 2025-26 Budgets, agency presentations, and budget documents.
    - 3) Other necessary business.
- 15. Time and place of next Regular/Special Meetings.**
  - a. **Monday, March 10, 2025: Regular Meeting @ 7:00 pm (Town Hall) – Board of Selectmen budget presentation.**
  - b. **Thursday, March 13, 2025: CIP Committee Meeting @ 6:30 p.m. (Senior Center)**
  - c. **Monday, March 17, 2025: Special Meeting @ 6:00 pm (Town Hall) – Board of Education budget presentation.**
  - d. **Monday, March 24, 2025: Special Meeting @ 6:00 pm (Town Hall) – Budget review.**
  - e. **Monday, March 31, 2025: Special Meeting @ 6:00 pm (Town Hall) – Budget review.**
- 16. Adjourn.**

Submitted by: Richard G. Weingart, Chair