

**CHAPLIN BOARD OF FINANCE**  
**\*\*\* SPECIAL MEETING AGENDA \*\*\***

**Monday, March 31, 2025 – 6:00 PM \*\*\* SENIOR CENTER \*\*\***

**NOTE: THIS MEETING WILL BE HELD IN PERSON ONLY**

Documents for this meeting can be found by following this web browser navigation path:

**[www.chaplinct.org](http://www.chaplinct.org) > **Select Meeting Date from Event Calendar** > **Select ‘Board of Finance Meeting’** > **Select ‘Board of Finance Meeting Documents’** > **Select ‘0-BOF Meeting Documents Folder’** > **Select ‘Meeting-2025.03.31.Special’****

1. **Call to order by Chairperson.**
2. **Introduction of BOF Members, Alternates, and Guests.**
3. **Seating of Alternates.**
4. **First Audience for Citizens. (Note: Limited to THREE minutes per speaker & subject to Chair discretion).**
5. **Guests: Budget Presentations.**
  - a. **Budgets from invited agencies.**
    - 1) **Mr. Joe Pinto and Mr. Andrew Daniels, Chaplin Volunteer Fire Department.**
      - a) **Review and BOF questions re: FY 2025-26 proposed budget.**
      - b) **Review and BOF questions re: status of CVFD FY 2024-25 budget vs. actual to date.**
    - b. **Budgets from other invited agencies.**
6. **Additions or changes to the agenda. None permitted.**
7. **Reports:**
  - a. **Board Member reports (limited to 5 minutes each):**
    - 1) **FY 2023-24 Annual Report: P. Haines & J. Rufini**
      - a) **Consider and act on approval of FY 2023-24 Annual Report.**
  - b. **Staff reports:**
    - 1) **Finance Dept: Reports as necessary.**
    - 2) **BOE/CES: Reports as necessary.**
    - 3) **Tax Collector: Reports as necessary.**
    - 4) **Assessor: Review revised MV Grand List if available.**
8. **Approval of Minutes.**
  - a. **Regular/Special meeting(s): March 17, 2025.**
9. **Correspondence.**
10. **Budget Workshop for FY 2025-26.**
  - a. **Review updated FY 2025-26 budget calendar.**
  - b. **Continue review of FY 2025-26 CES, COC, and RSD11 preliminary budgets and identify questions for BOE.**
  - c. **Begin review of FY 2025-26 Town Agency preliminary budgets and identify questions for agencies.**
  - d. **Continue review of PRELIMINARY FY 2026-30 CIP Plan and determine potential available funding.**
  - e. **Review of updated DRAFT FY 2025-26 State and local revenue estimates.**
  - f. **Review of FY 2025-26 General Fund budgets, parameters, and schedule.**
  - g. **Discuss Potential BOF CIP meeting with Fire Department, Public Works, or Chaplin Elementary School.**
  - h. **Other necessary budget business.**
11. **Old/New Business.**
  - a. **Consider and act on funds transfers and budget line additions/adjustments as requested.**
  - b. **Review action items from previous meetings – see minutes.**
  - c. **Review and update BOF Annual Activity/Project Calendar – FYs 2023-24 & 2024-25.**
12. **Continuing Business.**
  - a. **Review Board goals and policies for FY 2024-25. All items moved to Follow Up section of meeting minutes.**
13. **Second Audience for Citizens. (Note: THREE min. per speaker. Agenda items only & subject to Chair discretion.)**
14. **Agenda suggestions for next Regular/Special meeting:**
  - a. **Special meeting(s): Budget workshop agenda.**
    - 1) **Potential agency budget presentations.**
    - 2) **Review FY 2025-26 budget revenue and expenditure proposals.**
    - 3) **Review of FY 2025-26 Town Agency preliminary budgets and identify questions for agencies.**
15. **Time and place of next Regular/Special Meetings.**
  - a. **Monday, April 7, 2025: Special Meeting @ 6:00 pm (Senior Center) – Budget workshop.**
  - b. **Monday, April 14, 2025: Regular or Special Meeting @ 6:00 pm (Senior Center or Town Hall) – Budget workshop.**
  - c. **Monday, April 21, 2025: (TBD if necessary) Special Meeting @ 6:00 pm (Senior Center) – Budget workshop.**
16. **Adjourn.**

Submitted by: Richard G. Weingart, Chair