

CHAPLIN BOARD OF FINANCE
***** SPECIAL MEETING AGENDA *****

Monday, April 7, 2025 – 6:00 PM * SENIOR CENTER *****

NOTE: THIS MEETING WILL BE HELD IN PERSON ONLY

Documents for this meeting can be found by following this web browser navigation path:

www.chaplinct.org> **Select Meeting Date from Event Calendar >Select ‘Board of Finance Meeting’>Select ‘Board of Finance Meeting Documents’>Select ‘0-BOF Meeting Documents Folder’>Select ‘Meeting-2025.04.07.Special’**

- 1. Call to order by Chairperson.**
- 2. Introduction of BOF Members, Alternates, and Guests.**
- 3. Seating of Alternates.**
- 4. First Audience for Citizens. (Note: Limited to THREE minutes per speaker & subject to Chair discretion).**
- 5. Guests: Budget Presentations.**
 - a. Budgets from invited agencies. None scheduled.**
- 6. Additions or changes to the agenda. None permitted.**
- 7. Reports:**
 - a. Board Member reports (limited to 5 minutes each):
 - 1) FY 2023-24 Annual Report: P. Haines & J. Rufini
 - a) Consider and act on approval of FY 2023-24 Annual Report.
 - b. Staff reports:
 - 1) Finance Dept: Reports as necessary.
 - 2) BOE/CES: Reports as necessary.
 - 3) Tax Collector: Reports as necessary.
 - 4) Assessor: Review revised MV Grand List.
- 8. Approval of Minutes.**
 - a. Regular/Special meeting(s): March 31, 2025.
- 9. Correspondence.**
- 10. Budget Workshop for FY 2025-26.**
 - a. Review updated FY 2025-26 budget calendar.
 - b. Continue review of FY 2025-26 CES, COC, and RSD11 preliminary budgets and identify questions for BOE.
 - c. Begin review of FY 2025-26 Town Agency preliminary budgets and identify questions for agencies.
 - d. Continue review of PRELIMINARY FY 2026-30 CIP Plan and determine potential available funding.
 - e. Review of updated DRAFT FY 2025-26 State and local revenue estimates.
 - f. Review of FY 2025-26 General Fund budgets, parameters, and schedule.
 - g. Discuss Potential BOF CIP meeting with Fire Department, Public Works, or Chaplin Elementary School.
 - h. Other necessary budget business.
- 11. Old/New Business.**
 - a. Consider and act on funds transfers and budget line additions/adjustments as requested.
 - b. Review action items from previous meetings – see minutes.
 - c. Review and update BOF Annual Activity/Project Calendar – FYs 2023-24 & 2024-25.
- 12. Continuing Business.**
 - a. Review Board goals and policies for FY 2024-25. **All items moved to Follow Up section of meeting minutes.**
- 13. Second Audience for Citizens. (Note: THREE min. per speaker. Agenda items only & subject to Chair discretion.)**
- 14. Agenda suggestions for next Regular/Special meeting:**
 - a. Regular/Special meeting(s): Regular meeting agenda and Budget workshop agenda.
 - 1) Potential agency budget presentations.
 - 2) Review FY 2025-26 budget revenue and expenditure proposals.
 - 3) Review of FY 2025-26 Town Agency preliminary budgets and identify questions for agencies.
- 15. Time and place of next Regular/Special Meetings.**
 - a. Monday, April 14, 2025: Special Meeting @ 6:00 pm (Senior Center) – Budget workshop.**
 - b. Monday, April 21, 2025: (TBD if necessary) Special Meeting @ 6:00 pm (Senior Center) – Budget workshop**
 - c. Monday, April 28, 2025: Budget Public Hearing @ 7:00 pm (Senior Center)**
 - d. Monday, April 28, 2025: Special Meeting @ Following Public Hearing (Senior Center) – Budget workshop.**
 - e. Monday, May 12, 2025: Annual Town Budget Meeting @ 7:00 pm. (Senior Center).**
- 16. Adjourn.**

Submitted by: Richard G. Weingart, Chair