

**BOARD OF SELECTMEN  
REGULAR MEETING  
Chaplin, Connecticut  
Thursday, November 7, 2024**

Members Present: Juan Roman, First Selectman; Anthony Pinto, Selectman; Kenneth Fortier, Selectman

Members Absent: None

Others Present: Susan Welshman, Recording Secretary; Dick Weingart, Board of Finance Chair

**Call to Order:** Meeting was called to order at 7:00 pm

1. **First Audience of Citizens:** None
2. **Additions to the Agenda:** None.
3. **Approve the Minutes of the Board of Selectmen Regular Meeting on October 3, 2024 and the Special Meeting of October 8, 2024.** *J Pinto made a MOTION to approve the Minutes of the October 3, 2024 Regular Meeting. K Fortier seconded the MOTION. All in favor, MOTION Carried. K Fortier made a MOTION to approve the MINUTES of the October 8, 2024 Special Meeting. J Pinto seconded the MOTION. All in favor, MOTION carried.*
4. **Communications and Reports**
  - A. Trooper Report – Troop D September 2024 report read out. Please see attached.
  - B. Board Members Reports: J Roman requested that the Board of Selectmen review their Annual Report submission which now includes the report from DPW. *J Roman made a MOTION to approve the Board of Selectmen/DPW Annual Report for FY 2023-2024. J Pinto seconded the MOTION. All in favor, MOTION carried.* J Roman reported that the renewal process for health insurance with RD 11 was beginning soon; the Town of Chaplin Title VI and Disadvantaged Business Enterprise (DBE) Policies have been submitted to the CT DOT and on 11/1/2024, the First Selectman along with other Town representatives took part in a radio interview regarding life in Chaplin on a WVIT radio show.
  - C. Board of Finance Discussion: D Weingart reported that FY 2025-2026 Budget process discussions have begun. He stated that he is anticipating opposition to tax increases given the results of the FY 2024-2025 Budget process. The Board of Finance will next meet at a Special Meeting on November 18, 2024. Budget process discussions by the BOF will include the role of the Board of Selectmen in the budget trimming process, decision making schedules and communication between the Board of Selectmen, the Board of Finance and all Town entities. D Weingart stated that the Annual Town audit continues to progress well. A single audit apart from the Town audit for FY 2023-2024 was triggered by the Federal

Grant and expenditures for the England Road Bridge Replacement which is ongoing.

- D. Correspondence: None
- E. Building/Infrastructure: None
- F. Treasurer Report: None
- G. Department of Public Works Report: None
- H. Chaplin Volunteer Fire Department Report: A Burn Ban remains in effect for the entire State. In the past 2 weeks the CVFD has responded to six illegal burns, one garage fire, 2 deer strikes and multiple calls for mutual aid to brush fires. A recent donation made to the CVFD will go toward the purchase of a water tank for the department's UTV.
- I. Senior Center Report: Read out by Juan Roman. Please see attached.

### **New Business**

- A. Tax Collector Refunds: None
- B. All Pending and New FOI requests: A FOIA request was received on 10/29/2024 from Linda Szykowitz, CEO, Fight Voter Fraud, Inc. "Requesting all relevant information related to training for every appointed poll worker at each polling location within your municipality for the upcoming 11/5/2024 election including moderators, official checkers, assistant registrars for both parties, ballot clerks and tabulator tenders." FOIA was forwarded by the Town Clerk to the registrars for response.
- C. Appointments and Resignations: Appointment: Karen Carrancio to the Recreation Commission as a regular Member for a term beginning 7/1/2023 and ending 6/30/2025 effective 11/7/2024. ***J Pinto made a MOTION to approve the appointment of Karen Carrancio to the Rec Commission effective 11/7/2024. J Roman seconded the MOTION. All in favor, MOTION carried.***
- D. Discussion and possible action on the declaration of surplus items from the DPW: J Roman reported that DPW Supervisor Dave Stone has requested that a 2013 Tiger B323S Verge Mower and a 1992 International 4700 4x2 be declared as surplus and sent to auction. ***J Pinto made a MOTION to declare the 2013 Tiger B323S Verge Mower and the 1992 International 4700 4x2 as surplus. K Fortier seconded the MOTION. All in favor, MOTION carried.***

### **5. Old Business**

- A. American Rescue Plan Funds: No new report.
- B. Update for the construction of fire pond and dry hydrant: The Board discussed change order # 7 agreement.
- C. Discuss/updates on Bedlam and England Road Bridges: The Bedlam Road Bridge Project remains on hold but an extension for the grant has been submitted. The England Road Bridge's deck has been laid out. 3 steel beams have been returned to the Pennsylvania plant where they were

manufactured for repairs. The superstructure of the bridge is scheduled to be laid out during the second week of November.

- D. Town Administrator Update: Juan Roman distributed a draft job profile authored by the Collins Center for Public Management, NECCOG and the Towns of Chaplin, Pomfret and Canterbury. He requested that the Selectmen review it and contribute any comments, edits, additions or corrections.
  - E. Update on IT Services: No update to report
  - F. Update on the Community Connectivity Grant Fund/Sidewalk Project: No new updates.
- 6. Second Audience of Citizens - Note: Comments are limited to agenda items and subject to Chair discretion:** J Pinto stated that he had forgotten to mention that Dave Stone has made him aware of a 20-piece band who would be willing to perform at the CVFD Christmas Tree Lighting ceremony for a \$125 donation to their sheet music fund. He asked who should approve this expenditure. J Roman replied that the Board of Selectmen may have a line item that will cover this expense as it would be a nice addition to the ceremony for the residents attending. D Weingart stated that work will begin soon on the Capital Improvements Plan (CIP).
- 7. Agenda Suggestions for next meeting:** J Roman stated that he would like to see the CVFD pick up truck and a discussion of employee insurance contributions added to the December agenda.
- 8.** Date, time, and place of next meeting (December 5, 2024 at 7:00 PM, Chaplin Town Hall).
- 9. Adjourn:** Regular Meeting adjourned at 8:33 PM.

*Respectfully Submitted by,  
Susan Welshman  
Administrative Assistant*



STATE OF CONNECTICUT  
DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION  
Troop D, Danielson

October 21, 2024

First Selectman Juan Roman III  
495 Phoenixville Rd.  
Chaplin, CT 06235

Dear First Selectman Roman:

This correspondence is to keep you apprised of the monthly police services occurring within the Town of Chaplin. It is my sincere hope that this report will assist you in better understanding our role in your community.

During the month of September 2024 Troop D Troopers responded to 37 Calls for Service in the Town of Chaplin. Of these Calls for Service the most notable are:

Accidents:	<u>2</u>
Investigations:	<u>6</u>
Burglaries:	<u>0</u>
Larcenies:	<u>0</u>
Non Reportable Matters:	<u>29</u>

In addition to the above investigations Troopers conducted the following motor vehicle enforcement:

DUI'S:	<u>0</u>
Traffic Citations:	<u>0</u>
Written Warnings:	<u>5</u>

Very truly yours,

*Lt. Jana Maggarella #037*  
Commanding Officer  
Troop D, Danielson

55 Westcott Road  
Danielson, CT 06239  
Phone: (860) 779-4900/Fax: (860) 779-4918  
*An Affirmative Action/Equal Opportunity Employer*

# Senior Center Monthly Report

Date Oct. 2024

Total number of guests for the month 930 Daily Average \_\_\_\_\_

Total lunches served for the month 413 Average \_\_\_\_\_

## Activities:

Breakfast 85 Average \_\_\_\_\_

Fit & Fun 154 Average \_\_\_\_\_

Mexican Train 8

Bingo 56 Average \_\_\_\_\_

Mahjongg 93 Average \_\_\_\_\_

Pickleball 30 Average \_\_\_\_\_

Yoga 18 Average \_\_\_\_\_

Memoir Group 23 Average \_\_\_\_\_

Line Dancing — Average \_\_\_\_\_

## Special Activities

Massage - 12

Haircuts - 6

Illusionist/mind Reader 46

AARP Safe Drivers - 11