

**BOARD OF SELECTMEN
REGULAR MEETING
Chaplin, Connecticut
Thursday, June 6, 2024**

Members Present: Juan Roman, First Selectman; Anthony Pinto, Selectman; Kenneth Fortier, Selectman

Members Absent: None

Others Present: Susan Welshman, Recording Secretary; Dick Weingart, Board of Finance Chair; Diana Alvarez, Treasurer.

1. **Call to Order:** Meeting was called to order at 7:00 pm
2. **First Audience of Citizens:** Jim Randall stated his concerns that the signs on South Bear Hill Road should be moved back another 3 feet from the road. J Roman responded that D Stone, DPW, has inspected the signs and that they do not need to be moved at this time.
3. **Additions to the Agenda:** None.
4. **Approve the Minutes of the Board of Selectmen Regular Meeting on May 2, 2024 and the Board of Selectmen Special Meetings on May 22, 2024, May 31, 2024 and June 3, 2024.** *K Fortier made a MOTION to approve the Minutes of the May 2, 2024 Regular Meeting. J Pinto seconded the MOTION. J Roman abstained. All in favor, MOTION Carried. K Fortier made a MOTION to approve the Minutes of the May 22, 2024 Special Meeting. J Pinto seconded the MOTION. All in favor, MOTION Carried. K Fortier made a MOTION to approve the Minutes of the May 31, 2024 Special Meeting. J Roman seconded the MOTION. J Pinto abstained. All in favor, MOTION carried. J Pinto made a MOTION to approve the Minutes of the 6/3/2024 Special Meeting. All in favor, MOTION carried.*
5. **Communications and Reports**
 - A. Trooper Report – K Fortier read out the report for May 2024 submitted by Trooper Daryl Manbeck. *See attached.*
 - B. Board Members Reports: None
 - C. Board of Finance Discussion: D Weingart reported that a Board of Finance Special Meeting was held on May 3, 2024 to work on budget revisions. He reported a total of \$365,000 to be removed. D Weingart also discussed upcoming meeting dates, the pros and cons of phase-in reveals, and the submittal of the auditor appointment letter to OPM.
 - D. Correspondence: J Roman reported that the Town received the 2023 Housing Survey from the CT Department of Economic and Community Development. Joe Smith, Building Inspector and Jay Gigliotti, Zoning Officer, contributed to the survey.
 - E. Building/Infrastructure: J Roman reported that he will be meeting Erin McBride from Senator Chris Murphy's office on May 20, 2024 to discuss municipal assistance opportunities.

- F. Treasurer Report: Treasurer Diana Alvarez reported that a Berkshire Bank account has been opened for revenue collection. Investments with webster Bank have been moved to a CT Short Term Investment Fund.
- G. Department of Public Works Report: None
- H. Chaplin Volunteer Fire Department Report: None

New Business

- A. Tax Collector Refunds: None
- B. All Pending and New FOI requests: None
- C. Appointments and Resignations: *J Pinto made a MOTION to approve the re-appointments of Dawn Gilbert, Crystal Gebhart and Ann Lewis as Regular Members of the Senior Center Board of Directors for terms beginning 7/1/2024 and ending June 30, 2027. J Roman seconded the MOTION. All in favor, MOTION carried.*
- D. Discussion and possible action on new washer and dryer system for the CVFD: Tabled until next month's meeting.
- E. Discussion and possible action on renewal of Canon Copier leases (3): *J Pinto made a MOTION to re-lease three (3) Canon copiers from Flo-Tech. K Fortier seconded the MOTION. All in favor, MOTION carried.*
- F. Discussion and possible action on the use of the Library Meeting room. The BOS reviewed the policy and regulations of use of the room and determined that, if the Library is sponsoring an event that falls within the acceptable uses, it does not need to charge a fee. If the room is to be used by another entity other than one that is Library sponsored, the user will need to provide the appropriate Certificate of Insurance in accordance with CIRMA requirements.
- G. Discussion and possible action on CIRMA Renewal 2024- 2025. *K Fortier made a MOTION to approve the LAP and Workmen's Comp renewal as presented by CIRMA for 2024-2025. J Roman seconded the MOTION. All in favor, MOTION carried.*
- H. Discussion on Unionization of Town support staff: J Roman reported that three members of the Town's support staff are looking to join the Teamster's Union for cost reducing health insurance purposes. He reports that he has been in discussion with labor attorneys. Waiting to hear if the staff can be switched over to union insurance before the July 1, 2024 cut off date to avoid the staff being without insurance for 30 days.
- I. Discussion and possible action on the license agreement between the Connecticut Department of Emergency Services and Public Protection and the Town of Chaplin regarding the Connecticut Land Mobile Radio Network. J Roman reported that there is no cost to participate if the Town abides by the rules of the system. 15 slots on the 800 MHz system have been requested for Chaplin. *J Pinto made a motion to accept the*

agreement between the Town of Chaplin and the DESPP for participation in the Connecticut Land Mobile Radio Network. K Fortier seconded the MOTION. All in favor, MOTION carried.

- J. Discussion and possible action on signing the Casella service Agreement. J Roman reported an increase of 4% to the cost of services provided by Casella to the Town. *K Fortier made a MOTION to approve the Casella agreement to take effect July 1, 2024. J Pinto seconded the MOTION. All in favor, MOTION carried.*
- K. Discussion and possible action on Legal Ad to change 6/18/2024 referendum date to 6/20/2024. J Roman explained that, due to a scheduling conflict, the Trooper referendum needed to be moved to a separate date than that of the RD#11 Budget referendum. *J Pinto made a MOTION to approve the Legal Ad to be published in the June 10, 2024 edition of the Chronicle Newspaper. K Fortier seconded the MOTION. All in favor, MOTION carried.*
- L. Discussion of paid Recreation Director position. J Roman reported that D Stone is taking a step back as Chair of the Rec Commission and asked that the idea of making it a paid position be brought to the Board. J Pinto stated that he felt that paying public safety officials should take precedence over paying for a Rec Director. K Fortier stated that he was fine leaving it as an unpaid position.

6. Old Business

- A. American Rescue Plan Funds: No new expenditures to report.
- B. Discussion and possible action on Polling Locations: Tabled until next month's meeting.
- C. Update for the construction of fire pond and dry hydrant: A large piece of equipment hired for digging is expected to arrive in the next week.
- D. Discuss/updates on Bedlam and England Road Bridges: The demolition of the England Road Bridge super-structure is scheduled for 6/10-6/11/2024. The completion date of the project has been pushed back to May of 2025 due to utility work delays.
- E. Town Administrator Update: NECCOG reports that grant funding for the program has been approved. Town now waiting to receive a plan from NECCOG.
- F. Update on IT Services: J Roman explained that the Town's IT services have been audited by Athens Micro with many security weaknesses found. Athens Micro has provided the Town with a proposal to enter into a Secure Co-Manage Program to streamline and make our technology services more secure. He reported that the vendor currently hosting the Chaplin website will be closing their business at the end of June 2024. J Roman would like to allow Athens Micro to take over the web site hosting

on a month to month basis until the town budget passes and an agreement can be signed with Athens for the secure co-manage program. *J Pinto made a MOTION to allow Athens Micro to migrate the Town of Chaplin website to their care and to enter into a Secure Co-Manage program. K Fortier seconded the MOTION. All in favor, MOTION carried.*

- 7. Second Audience of Citizens - Note: Comments are limited to agenda items and subject to Chair discretion:** Jim Randall asked if the Rec Commission Chair is in charge of sports teams. J Roman responded that those tasks are delegated to different members of the Rec Commission.
- 8. Agenda Suggestions for next meeting:** None
- 9.** Date, time, and place of next meeting (July 11, 2024 at 7:00 PM, Chaplin Town Hall). Delayed due to the 4th of July Holiday.
- 10. Adjourn:** Regular Meeting adjourned at 8:48 PM.

*Respectfully Submitted by,
Susan Welshman
Administrative Assistant*

**TOWN OF CHAPLIN
RESIDENT STATE TROOPER**

May 2024

TO: Juan Roman; First Selectman
FROM:

Sir,

The following reflect the statistics collected between the dates of 5/1/24 - 5/31/24

	Resident Trooper	CSP (all except RT)	TOTAL
TOTAL CALLS FOR SERVICE	7	37	44
Traffic Accident - No Injury	0	0	0
Traffic Accident - With Injury	0	0	0
Reportable Incidents	2	7	9
Traffic Stops	0	3	3

Notable events/incidents:

- TFC Tucker took a promotion on 5/2/24.
- TFC Manbeck took over as chaplin Resident Trooper on 5/24/24.
- chaplin had no acting Resident Trooper between 5/2/24 and 5/24/24

Respectfully,