

**BOARD OF SELECTMEN
REGULAR MEETING
Chaplin, Connecticut
Thursday, October 3, 2024**

Members Present: Juan Roman, First Selectman; Anthony Pinto, Selectman; Kenneth Fortier, Selectman

Members Absent: None

Others Present: Susan Welshman, Recording Secretary; Dick Weingart, Board of Finance Chair; Diana Alvarez, Treasurer.

Call to Order: Meeting was called to order at 7:02 pm

1. **First Audience of Citizens:** None
2. **Additions to the Agenda:** None.
3. **Approve the Minutes of the Board of Selectmen Regular Meeting on September 5, 2024.** *K Fortier made a MOTION to approve the Minutes of the September 5, 2024 Regular Meeting. J Roman seconded the MOTION. All in favor, MOTION Carried.*

4. **Communications and Reports**

- A. Trooper Report – Troop D July 2024, August 2024 reports read out. Please see attached.
- B. Board Members Reports: None
- C. Board of Finance Discussion: D Weingart reported that final steps in working with the approved FY 2024-2025 Budget are taking place. The Board of Finance will hold their regular meeting on Monday, October 7, 2024 due to the Columbus Day holiday. Auditors will be at the Chaplin Town Hall to perform their field work beginning October 8, 2024.
- D. Correspondence: None
- E. Building/Infrastructure: DPW will be working on the parking lot on Lynch Road at Scotland & Chewink in an effort to save the road over the winter.
- F. Treasurer Report: Diana Alvarez, Treasurer, reported that the approved FY 2024-2025 budget is currently being filed with the FHMS and OPM. It was discovered that tax revenues were being deposited into the old Webster Bank account and not the new Berkshire Bank account. The Webster account will remain open until the funds are transferred to the Berkshire account. If this is not possible, the Treasurer will place the revenue into a CT STIF account.
- G. Department of Public Works Report: None
- H. Chaplin Volunteer Fire Department Report: None
- I. Senior Center Report: Read out by Juan Roman. Please see attached.

New Business

- A. Tax Collector Refunds: *J Roman made a MOTION to approve the following tax refunds: Sophie Jenkins = \$65.89; William L Jenkins = \$ 450.46; William Jenkins = \$14.98; Eric Beers*

=\$14.98; Brian Dazy =\$ 10.79; Nicolos Firello = \$85.26; Paul Tetreault = \$48.22; Robert & Kathleen Williamson = \$88.65. J Pinto seconded the MOTION. All in favor, MOTION CARRIED.

- B. All Pending and New FOI requests: None
- C. Appointments and Resignations: Therese M Smith submitted her letter of resignation from the Chaplin Elementary School Board of Education and the Regional District 11 Board of Education to the Town Clerk on October 1, 2024 effective immediately.
- D. Discussion and possible action on setting a date for a Special Town Meeting to nominate and elect a new Board of Education member: The Board of Selectmen decided to schedule a Special BOS Meeting to approve the warning of a Special Town Meeting to nominate and elect a new Regional District 11 Board of Education member to replace Therese Smith. They discussed the need for the Special Town Meeting not to interfere with Early Voting which will be taking place at the Senior Center during the last two weeks of October. A Special Town Meeting date of Monday, October 21, 2024 was decided on. This special Town Meeting will take place at the Chaplin Volunteer Fire Department as not to disrupt Early Voting at the senior Center. The BOS will hold its own Special Meeting on October, 8 2024 to approve the Special Town Meeting Warning to be published.

5. Old Business

- A. American Rescue Plan Funds: No new report.
- B. Discussion and possible action on Polling Locations: The technical requirements have been met at the Ferrara Community Room that will allow the Registrar of Voters to access the Connecticut Voter Registration System which is required during Early Voting. Early Voting will be held at the Ferrara Community Room from October 21, 2024 through November 3, 2024.
- C. Update for the construction of fire pond and dry hydrant: J Roman reported that the fire pond now has water in it and the area has been seeded.
- D. Discuss/updates on Bedlam and England Road Bridges: The Bedlam Road Bridge Project remains on hold but an extension for the grant has been submitted. The England Road Bridge should be arriving in November and should be placed over the river before work stops for the winter months.
- E. Town Administrator Update: Juan Roman met with NECCOG on 10/3/2024 and reported that a person from the Collin's Center, the company performing the job search, will be coming to the Town Hall on 10/8/2024 to discuss with staff what the Town Hall needs would be from a Town Administrator.
- F. Update on IT Services: J Roman reported that all Town technology has now been onboarded by Athens Micro. The Town has chosen to drop

Planet Technologies who had been maintaining the Town's Microsoft 365 license. In a money saving measure, Athens Micro will now maintain this Microsoft license.

- G. Update on the Community Connectivity Grant Fund/Sidewalk Project: J Roman reported that an A-2 Survey of the site has been ordered and a final design proposal will follow. ***J Pinto made a MOTION to approve Juan Roman signing the Community Connectivity Grant Commitment to Fund letter sent by the CTDOT. K Fortier seconded the MOTION. All in favor, MOTION carried.***
6. **Second Audience of Citizens - Note: Comments are limited to agenda items and subject to Chair discretion:** D Weingart asked if there is a new wi-fi password at Town Hall since the onboarding of Athen's Micro. J Roman to provide Mr. Weingart with password.
7. **Agenda Suggestions for next meeting:** None
8. Date, time, and place of next meeting (November 7, 2024 at 7:00 PM, Chaplin Town Hall).
9. **Adjourn:** Regular Meeting adjourned at 7:57 PM.

*Respectfully Submitted by,
Susan Welshman
Administrative Assistant*

July 2024



STATE OF CONNECTICUT
DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION
Troop D, Danielson

September 13, 2024

First Selectman Juan Roman III
495 Phoenixville Rd.
Chaplin, CT 06235

Dear First Selectman Roman:

This correspondence is to keep you apprised of the monthly police services occurring within the Town of Chaplin. It is my sincere hope that this report will assist you in better understanding our role in your community.

During the month of July 2024 Troop D Troopers responded to 30 Calls for Service in the Town of Chaplin. Of these Calls for Service the most notable are:

Accidents:	<u>0</u>
Investigations:	<u>3</u>
Burglaries:	<u>0</u>
Larcenies:	<u>1</u>
Non Reportable Matters:	<u>26</u>

In addition to the above investigations Troopers conducted the following motor vehicle enforcement:

DUI'S:	<u>0</u>
Traffic Citations:	<u>1</u>
Written Warnings:	<u>2</u>

Very truly yours,

Lt. Jana Mazzarella #037
Commanding Officer
Troop D, Danielson

August 2024



STATE OF CONNECTICUT
DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION
Troop D, Danielson

September 16, 2024

First Selectman Juan Roman III
495 Phoenixville Rd.
Chaplin, CT 06235

Dear First Selectman Roman:

This correspondence is to keep you apprised of the monthly police services occurring within the Town of Chaplin. It is my sincere hope that this report will assist you in better understanding our role in your community.

During the month of August 2024 Troop D Troopers responded to 48 Calls for Service in the Town of Chaplin. Of these Calls for Service the most notable are:

Accidents:	<u>2</u>
Investigations:	<u>4</u>
Burglaries:	<u>0</u>
Larcenies:	<u>1</u>
Non Reportable Matters:	<u>41</u>

In addition to the above investigations Troopers conducted the following motor vehicle enforcement:

DUI'S:	<u>0</u>
Traffic Citations:	<u>1</u>
Written Warnings:	<u>5</u>

Very truly yours,

Lt. Jana Mazzarella #037
Commanding Officer
Troop D, Danielson

55 Westcott Road
Danielson, CT 06239
Phone: (860) 779-4900/Fax: (860) 779-4918
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Senior Center Monthly Report

Date Sept. 2024

Total number of guests for the month 868 Daily Average _____

Total lunches served for the month 473 Average _____

Activities:

Breakfast 45 Average _____

Fit & Fun 138 Average _____

Mexican Train 9

Bingo 49 Average _____

Mahjonn 58 Average _____

Pickleball 56 Average _____

Yoga 22 Average _____

Memoir Group 15 Average _____

~~Line Dancing~~ ^{Wii Bowling} 10 Average _____

Special Activities

AARP Safe Drivers Class 13

Big E Fieldtrip 16

massages 11

Haircuts 11