

**Chaplin Elementary School Board of Education**  
Chaplin Elementary School Cafeteria  
Monday December 16<sup>th</sup>, 2024 6:30pm

**MEETING MINUTES**

1. Call to Order by Andrew Skarzynski at 6:34pm

*Board Members in attendance: William Hooper, Jaclyn Chancey (chair), Joseph Klar, Gene Boomer, Victor Boomer, Hayley Albert*

*Also in attendance: Superintendent Skarzynski and Principal Chavez*

*Not attending: Laura Anderson*

2. Board Reorganization

a. Election Officers

*Chair – move to approve Jaclyn Chancey by William Hooper, 2<sup>nd</sup> Victor Boomer, vote unanimous*

*Vice Chair – move to approve Victor Boomer by Gene Boomer, 2<sup>nd</sup> William Hooper, vote unanimous*

*Secretary – move to approve Hayley Albert by Joseph Klar, 2<sup>nd</sup> Gene Boomer, vote unanimous*

b. Committee Appointments

*Policy Committee is as follows – Laura Anderson, Jaclyn Chancey, William Hooper, Hayley Albert*

*Negotiations Committee is as follows – William Hooper, Joseph Klar*

*Central Office Committee – Eugene Boomer, Jaclyn Chancey*

3. CAPSS Student Leader Award

*Awards presented to Grade 6 students Olivia Kraemer and Ella Bartlett*

4. Audience for Citizens

*None*

5. Approval of Minutes and Financial Statements

a. Approval of Minutes – November 13, 2024

*Move to approve William Hooper, 2<sup>nd</sup> by Joseph Klar*

*Unanimous vote to approve*

b. Approval of Financial Statements – November 2024 - Jobina Miller

- i. General Fund
- ii. Cafeteria
- iii. Grant
- iv. Pre-K

*Move to approve by William Hooper, 2nd by Gene Boomer*

*Vote unanimous*

6. Administrative reports

a. Monthly report

*No monthly report*

b. Principal's report

*Report by Principal Kevin Chavez*

c. Superintendent's report

*Report by Superintendent Andrew Skarzynski*

7. Old Business/New Business

a. Budget Forecast for FY 24-25

*Moved to next meeting*

b. Discussion on 2025-2026 Budget

c. Final approval of Policy: 6142.104 "Play-Based Learning"

*Motion by Hayley Albert, 2<sup>nd</sup> by Joseph Klar*

*Vote to approve unanimous*

d. Approval of 2025 Board of Education Meeting Dates

*William Hooper made a motion for 2025 Board of Education Meetings to take place at 6:30pm in the Chaplin Elementary School Library the second Wednesday of every month, except July (skipped) and August to take place in the 3<sup>rd</sup> week to be closer to school starting. 2<sup>nd</sup> by Gene Boomer. Vote to approve unanimous.*

*Dates are as follows: 1/8/2025, 2/12/2025, 3/12/2025, 4/9/2025, 5/14/2025, 6/11/2025, 8/20/2025, 9/10/2025, 10/8/2025, 11/12/2025, 12/10/2025*

*William Hooper made a motion for 2025 Policy Committee Meetings to take place the 4<sup>th</sup> Wednesday of every month at 6:30pm in the Chaplin Elementary School Library. 2<sup>nd</sup> by Victor Boomer. Vote to approve unanimous.*

*Dates are as follows: 1/22/2025, 2/26/2025, 3/26/2025, 4/23/2025, 5/28/2025, 6/25/2025, 8/27/2025, 9/24/2025, 10/22/2025*

e. Review and Possible Action on 2025-2026 SY Calendar

*Motion to approve by Joseph Klar, 2<sup>nd</sup> by William Hooper. Vote to approve unanimous.*

f. Discussion and Possible Action on Educator Diversity Plan –

*Motion to approve by Hayley Albert, 2<sup>nd</sup> by William Hooper. Vote to approve unanimous.*

8. Committee Reports

a. Policy Committee

*No report*

b. Negotiations Committee

*William Hooper provided report.*

c. Central Office Committee

*No report*

9. Agenda Items for next meeting

a. Budget for 2025-2026

10. Second Audience for Citizens

*None*

11. Adjournment at 7:41pm

*Motion to approve by Victor Boomer, 2<sup>nd</sup> by Joseph Klar. Vote to approve unanimous.*

Respectfully submitted,

Hayley Albert