

CHAPLIN BOARD OF EDUCATION**CHAPLIN, CONNECTICUT****Chaplin Elementary School Library****January 8, 2025****Meeting Minutes**

1. **Call to Order** – Chair Jaclyn Chancey called the meeting to order at 6:37 PM.
 - a. **Members Present** – Chair Jaclyn Chancey, Vice Chair Eugene Boomer, William Hooper, Joseph Klar, Victor Boomer, and Hayley Tiller-Albert. Also present, Superintendent Andrew Skarzynski, Principal Kevin Chavez, and Business Manager Jobina Miller.
 - b. **Not Present** – Laura Anderson.
2. **Audience for Citizens** – An audience member asked the Board questions about the school, the students, and the Board of Education.
3. **Approval of Minutes and Financial Statement**
 - a. *Approval of Minutes – December 16, 2024*
 - i. William Hooper made a motion to approve the minutes / Victor Boomer seconded. *Motion unanimously passed.*
 - b. *Approval of Financial Statements – December 2024*
 - i. William Hooper made motion to approve the financial statements / Hayley Tiller-Albert seconded. *Motion unanimously passed.*
4. **Administrative Reports**
 - a. *Monthly Report* – The monthly report was given by a teacher of the school.
 - b. *Principal's Report* – Kevin Chavez gave his report which discussed the data report, Mid-Year Assessments, Family Engagement Night, March Reading Event, Teacher Evaluation, and the Fire Department.
 - c. *Superintendent's Report* – Andrew Skarzynski gave his report which discussed the National Powerschool Data breach, walk through, and Budget Development.
5. **Old Business/New Business**

- a. *Budget Forecast for FY 24-25*
 - i. Budget Forecast was reviewed by Jobina Miller with Board of Education.
 - b. *Public input on 2025-2026 budget process*
 - i. Jaclyn Chancey talked about the process and ways to improve it.
- 6. Committee Reports**
- a. *Policy Committee* – Not met.
 - b. *Negotiations Committee* – Met.
 - c. *Central Office Committee* – Not met.
- 7. Agenda Items for Next Meeting**
- a. Para Contract.
- 8. Second Audience for Citizens**
- a. One audience member made a comment in regard to the conversation the Board had about the Budget process.
- 9. Adjournment**
- a. William Hooper made a motion to adjourn at 8:22 PM / Eugene Boomer seconded. *Motion unanimously passed.* Adjourned at 8:22 PM.

Respectfully submitted, Cassie Haddad.