

CHAPLIN BOARD OF EDUCATION**CHAPLIN, CONNECTICUT****Chaplin Elementary School Library****March 12, 2025****Meeting Minutes**

- 1. Call to Order** – Chair Jaclyn Chancey called the meeting to order at 6:34 PM.
 - a. Members Present** – Chair Jaclyn Chancey, Vice Chair Eugene Boomer, William Hooper, Joseph Klar, Victor Boomer, and Hayley Tiller-Albert. Also present, Superintendent Andrew Skarzynski, Principal Kevin Chavez, and Business Manager Jobina Miller.
 - b. Not Present** – Laura Anderson.
- 2. Audience for Citizens**
 - a. Leslie Ricklin stated she attended the Read Across America event and asked the Board about the Special Education Act that was recently passed.
 - b. Richard Weingart invited members of the Board to attend the upcoming Board of Finance meeting where they will be discussing the budget.
- 3. Approval of Minutes and Financial Statement**
 - a. *Approval of Minutes – February 12, 2025*
 - i. Victor Boomer made a motion to approve the minutes / William Hooper seconded. *Motion unanimously passed.*
 - b. *Approval of Financial Statements – January 2025*
 - i. William Hooper made a motion to approve the financial statements / Hayley Tiller-Albert seconded. *Motion unanimously passed.*
- 4. Administrative Reports**
 - a. *Monthly Report* – The monthly report was given by a teacher of the school.
 - b. *Principal's Report* – Kevin Chavez gave his report which discussed the data report, recent events, and PBIS.

- c. *Superintendent's Report* – Andrew Skarzynski gave his report which discussed Board Member Appreciation Month, Excess Cost Grant, Grade 6 Transition & Orientation Plan, Air Quality Assessment, and estimates of assessments of HVAC system.

5. Old Business/New Business

- a. *Updated Budget Forecast for FY 24-25*
 - i. Jobina Miller reviewed the updated budget with the Board.
- b. *Preliminary FY 2025-2025 Budget*
 - i. Superintendent Andrew Skarzynski discussed the changes to the Preliminary Budget to the Board.
 - ii. William Hooper made a motion to approve the Preliminary Budget of \$4,153,759.00 / Joseph Klar seconded. Victor Boomer abstained; *motion passed.*
- c. *Approval of Healthy Food Certification 2025-2026*
 - i. William Hooper made a motion to approve that Pursuant to C.G.S. Section 10-215f, the Chaplin Board of Education certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2025, through June 30, 2026. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school cafeterias, culinary programs, and any fundraising activities on school premises sponsored by the school or non-school organizations and groups / Hayley Tiller-Albert seconded. *Motion unanimously passed.*
 - ii. William Hooper made a motion to approve that The Chaplin Board of Education will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards and beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food and beverage items are not

sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The “regular school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held and must be the same place as the food and beverage sales / Joseph Klar seconded.

Motion unanimously passed.

d. Final Approval of Board Policy 4115

i. William Hooper made a motion to approve the Board Policies / Joseph Klar seconded. *Motion unanimously passed.*

e. Discussion and Possible Action on tuition rates for out-of-town students

i. Superintendent Andrew Skarzynski discussed this topic with the Board.

ii. Victor Boomer made a motion to set the tuition for out of town students as annual cost per person plus an indirect cost not to exceed 10% and any additional services such as special education will be directly billed / Hayley Tiller-Albery seconded. *Motion unanimously passed.*

6. Committee Reports

a. *Policy Committee* – Not met.

b. *Negotiations Committee* – Not met.

c. *Central Office Committee* – Not met.

7. Agenda Items for Next Meeting

a. Snow Days.

8. Second Audience for Citizens

a. Richard Weingart made another statement about the upcoming Board of Finance Meeting.

9. Adjournment

a. William Hooper made a motion to adjourn at 8:09 PM / Joseph Klar seconded. *Motion unanimously passed. Adjourned at 8:09 PM.*

Respectfully submitted, Cassie Haddad.